KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

Private Bag X9137, PIETERMARITZBURG, 3200
NED BUILDING, 228 PIETERMARITZ STREET Pietermaritzburg, 3200
Email Address: nozizwe.makaula@kzndoe.gov.za

Demand and Acquisition

Invitation to Tender – ZNB 0023E/2023/2024 TO ZNB 0035E/2023/2024

The KwaZulu-Natal Department of Education invites suitable and capable service providers to bid for the following:

THE APPOINTMENT OF SERVICE PROVIDERS FOR THE SUPPLY AND DELIVERY OF OFFICE STATIONERY, PRINTING PAPER, CLEANING MATERIAL AND RELATED CONSUMABLES FOR THE KWAZULU-NATAL DEPARTMENT OF EDUCATION FOR A PERIOD OF THREE YEARS (36 MONTHS) WITH AN OPTION TO EXTEND FOR A FURTHER 2 YEARS (24 MONTHS)

The Department reserves the right to **cancel the bid.**

Bid documents are to be downloaded and printed for completion by the bidders from the Departmental Website (www.kzneducation.gov.za) and the e-Tender Portal website (www.etenders.gov.za) as from **Friday, 22 March 2024**.

Briefing Session / Queries:

There is no briefing session for this bid. Queries relating to this bid may be directed to Ms Nozizwe Makaula or Ms Phumla Mvelase on nozizwe.makaula@kzndoe.gov.za or pumla.mvelase@kzndoe.gov.za by **05 April 2024.**

Closing of Bid:

The closing time for receipt of Tenders is **11h00am on 23 April 2024.**
Telegraphic, telephonic, telex, facsimile, e-mail and late Tender Proposals will not be accepted. Bids must be deposited in the bid box specified below. Bids deposited in any other bid box and/or address will not be accepted. Bids must be neatly bound and submitted in a sealed envelope at:

Department of Education
228 Pietermaritz Street (Ex-NED Building)
(Use turnstile Entrance)
Pietermaritzburg
3201

KWAZULU-NATAL PROVINCIAL GOVERNMENT BIDDING FORMS

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Definitions

1. **"Acceptance bid"** means any bid which, in all respects, complies with the specifications and conditions of bid as set out in the bid document under bid number **ZNB 0023E/2023/2024 TO ZNB 0035E/2023/2024.**
2. **"Bid"** means a written offer in a prescribed or stipulated form in response to the invitation by the Department for the provision of goods, works or services under bid number **ZNB 0023E/2023/2024 TO ZNB 0035E/2023/2024.**
3. **"Comparative price"** means the price after the factors of a non-firm price and all unconditional discounts that can be utilized have been taken into consideration.
4. **"Consortium or joint venture"** means an association of persons for the purpose of combining their expertise, property, capital, efforts, skills and knowledge in an activity for the execution of a contract.
5. **"Contract"** means the agreement that results from the acceptance of the bid by the Department.
6. **"Control"** means the possession by a person, of a permanent authority and power to manage the assets, goodwill and daily operations of a business and the active and continuous exercise of appropriate managerial authority and power in determining the policies and directing the operations of the business.
7. **"Co-operatives"** means an autonomous association of persons united voluntarily to meet their common economic and social needs and aspirations, through a jointly owned and democratically controlled enterprise organized and operated on co-operative principles.
8. **"Department"** means the Department of Education within the KwaZulu-Natal Provincial Administration and listed in the first column of schedule 2 of the public Service Act, 1994 (Proclamation No. 103 of 1994).
9. **"Disability"** means, in respect of a person, permanent impairment of a physical, intellectual, or sensory function, which results in restricted, or lack of, ability to perform an activity in the manner, or within the range, considered normal for a human being.
10. **"Equity Ownership"** means the percentage ownership and control, exercised by individuals within an enterprise.
11. **"Historically Disadvantaged Individual (HDI)"** means a South African citizen,

I) Who, due to the apartheid policy that had been in place, had no franchise in national elections prior to the introduction of the Constitution of the Republic of South Africa, 1983 (Act No. 110 of 1983) or the Constitution of the Republic of South Africa, 1993 (Act no. 200 of 1993) ("the interim Constitution"); and/or

II) who is a female; and/or

III) who has a disability:

Provided that a person, who obtained South African citizenship on or after the coming to effect of the interim Constitution, is deemed not to be a HDI.

12. **"Management"** means an activity inclusive of control and performed on a daily basis, by any person who is a principal executive officer of the company, by whatever name that person may be designated, and whether or not that person is a director.
13. **"Owned"** means having all the customary elements of ownership, including the right of decision-making and sharing all the risks and profits commensurate with the degree of ownership interests as demonstrated by an examination of the substance, rather than the form of ownership arrangements.
14. **"Person"** includes reference to a juristic person.
15. **"Province"** means the procuring Department, incorporating the KwaZulu-Natal Provincial Legislature.
16. **"Rand value"** means the total estimated value of a contract in rand denomination that is calculated at the time of bid invitations and includes all applicable taxes and excise duties.

17. **"Small Medium and Micro Enterprises (SMME's)"** bears the same meaning assigned to this expression in the National Small Business Act, 1996 (No 102 of 1996).

18. **"Specific Contract Participation Goals"** means the goals as stipulated in the Preferential Procurement Regulations of 2001.

19. **"Sub-contracting"** means the primary contractor's assigning or leasing or making out work to or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.

20. **"Youth"** mean all persons between the ages 18 to 35.

SBD1

PART A
INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (*NAME OF DEPARTMENT/ PUBLIC ENTITY*)					
BID NUMBER:	**ZNB 0023E/2023/2024 to ZNB 0035E/2023/2024**	CLOSING DATE:	**23 APRIL 2024**	CLOSING TIME:	**11H00am**
DESCRIPTION	**THE APPOINTMENT OF SERVICE PROVIDERS FOR THE SUPPLY AND DELIVERY OF OFFICE STATIONERY, PRINTING PAPER, CLEANING MATERIAL AND RELATED CONSUMABLES FOR THE KWAZULU-NATAL DEPARTMENT OF EDUCATION FOR A PERIOD OF THREE YEARS (36 MONTHS) WITH AN OPTION TO EXTEND FOR A FURTHER 2 YEARS (24 MONTHS)**				
228 PIETERMARITZ STREET, VISITORS ENTRANCE (TURNSTILE ENTRANCE) BID BOX, 1ST FLOOR FOYER NEXT TO SECURITY CUBICLE					
PIETERMARITZBURG BETWEEN 08H00 T0 16HOO					
ENQUIRIES MAY BE DIRECTED TO					
CONTACT PERSON	**Ms Nozizwe Makaula**		**Ms Phumla Mvelase**		
E-MAIL ADDRESS	nozizwe.makaula@kzndoe.gov.za		pumla.mvelase@kzndoe.gov.za		

SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		**OR**	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX ☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] ☐ Yes ☐ No

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐Yes ☐No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☐Yes ☐No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B
TERMS AND CONDITIONS FOR BIDDING

1.	**BID SUBMISSION:**
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	**ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4.	**THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**
2.	**TAX COMPLIANCE REQUIREMENTS**
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6	WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER: ……

CAPACITY UNDER WHICH THIS BID IS SIGNED: ……
(Proof of authority must be submitted e.g. company resolution)

DATE: ……...

SECTION A

SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF BIDDING FORMS

PLEASE NOTE THAT THIS BID IS SUBJECT TO TREASURY REGULATIONS 16A ISSUED IN TERMS OF THE PUBLIC FINANCE MANAGEMENT ACT, 1999, THE KWAZULU-NATAL SUPPLY CHAIN MANAGEMENT POLICY FRAMEWORK.

1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and visa versa and with words importing the masculine gender shall include the feminine and the neuter.
2. Under no circumstances whatsoever may the bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
4. Bids submitted must be complete in all respects and must be accurately completed. Bidders must ensure that all questions are answered. If questions are not applicable, bidders must ensure that "N/A" is indicated in the relevant space. It is not permissible to leave blank spaces or unanswered questions. Where the bidder is required to respond with "Yes" or "No", the bidder is required to tick the appropriate answer. If an error is made, both Yes and No must be cancelled and initialed and the appropriate response must then be written next to the cancellation. Bidders will only be considered only if the bid document is fully and accurately completed and accompanied by all relevant supporting documents. Original signatures and company stamp must appear on all relevant sections of the document. **Failure to comply will result in the bidder being disqualified.**
5. Bids shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the bid documents.
6. Each bid shall be addressed in accordance with the directives in the bid documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the bid number and closing date indicated on the envelope. The envelope shall not contain documents relating to any bid other than that shown on the envelope. If this provision is not complied with, such bids may be rejected as being invalid.
7. All bids received in sealed envelopes with the relevant bid numbers on the envelopes are kept unopened in safe custody until the closing time of the bids. Where, however, a bid is received open, it shall be sealed. If it is received without a bid number on the envelope, it shall be opened, the bid number ascertained, the envelope sealed and the bid number written on the envelope.
8. A specific box is provided for the receipt of bids, and no bid found in any other box or elsewhere subsequent to the closing date and time of bid will be considered.
9. No bid sent through the post will be considered if it is received after the closing date and time stipulated in the bid documentation, and proof of posting will not be accepted as proof of delivery.
10. No bid submitted by telefax, telegraphic or other electronic means will be considered.
11. Where samples are required, bidding documents must not be included in packages containing samples. Such bids may be rejected as being invalid.
12. Any alteration made by the bidder must be initialed.
13. Use of correcting fluid is prohibited
14. The Department will not be opening bids in public during the closing of the bid. Received bids and prices will be published on the Departmental website within 10 days from date of closing.
15. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
16. Bidder must initial each and every page of the bid document. **Failure to comply will result in the bidder being disqualified.**

SECTION B

REGISTRATION ON THE CENTRAL SUPPLIERS DATABASE

1. In terms of the National Treasury Instruction Note, all suppliers of goods and services to the State are required to register on the Central Suppliers Database.

2. Prospective suppliers should self-register on the CSD website www.csd.gov.za

3. If a business is registered on the Database and it is found subsequently that false or incorrect information has been supplied, then the Department may, without prejudice to any other legal rights or remedies it may have;

   3.1 cancel a bid or a contract awarded to such supplier, and the supplier would become liable for any damages if a less favourable bid is accepted or less favourable arrangements are made.

4. The same principles as set out in paragraph 3 above are applicable should the supplier fail to request updating of its information on the Central Suppliers Database, relating to changed particulars or circumstances.

5. IF THE SUPPLIER IS NOT REGISTERED AT THE CLOSING TIME OF BID, THE SUPPLIER WILL BE DISQUALIFIED AT THE BID EVALUATION PROCESS.

SECTION C

DECLARATION THAT INFORMATION ON CENTRAL SUPPLIER DATABASE IS CORRECT AND UP TO DATE

(To be completed by bidder)

THIS IS TO CERTIFY THAT I (name of bidder/authorized representative) ……,

WHO REPRESENTS (state name of bidder) ……..…….....

CSD Registration Number .....

AM AWARE OF THE CONTENTS OF THE CENTRAL SUPPLIER DATABASE WITH RESPECT TO THE BIDDER'S DETAILS AND REGISTRATION INFORMATION, AND THAT THE SAID INFORMATION IS CORRECT AND UP TO DATE AS ON THE DATE OF SUBMITTING THIS BID.

AND I AM AWARE THAT INCORRECT OR OUTDATED INFORMATION MAY BE A CAUSE FOR DISQUALIFICATION OF THIS BID FROM THE BIDDING PROCESS, AND/OR POSSIBLE CANCELLATION OF THE CONTRACT THAT MAY BE AWARDED ON THE BASIS OF THIS BID.

.....

SIGNATURE OF BIDDER OR AUTHORISED REPRESENTATIVE

DATE: .....

KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SELECTION OF DISTRICTS	
BIDDER'S NAME:	
BID NUMBERS:	**ZNB 0023E/2023/2024 TO ZNB 0035E/2023/2024**

BID NUMBER	DISTRICT	PLEASE TICK DISTRICTS BIDDED FOR
ZNB 0023E/2023/2024	HEAD OFFICE	
ZNB 0024E/2023/2024	UMKHANYAKUDE DISTRICT	
ZNB 0025E/2023/2024	ZULULAND DISTRICT	
ZNB 0026E/2023/2024	UMGUNGUNDLOVU DISTRICT	
ZNB 0027E/2023/2024	ILEMBE DISTRICT	
ZNB 0028E/2023/2024	UGU DISTRICT	
ZNB 0029E/2023/2024	KING CETSHWAYO DISTRICT	
ZNB 0030E/2023/2024	UMLAZI DISTRICT	
ZNB 0031E/2023/2024	UTHUKELA DISTRICT	
ZNB 0032E/2023/2024	UMZINYATHI DISTRICT	
ZNB 0033E/2023/2024	AMAJUBA DISTRICT	
ZNB 0034E/2023/2024	PINETOWN DISTRICT	
ZNB 0035E/2023/2024	HARRY GWALA DISTRICT	

_____ _____

SIGNATURE **DATE**

ZNB 0023E/2023/2024

HEAD OFFICE

KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SPECIFICATION PRICING SCHEDULE – PHOTOCOPY PAPER	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0023E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**HEAD OFFICE**

PRINTING/PHOTOCOPY PAPER						
NO	**PHOTOCOPY PAPER**	**Size**	**COLOUR**	**DETAIL**	**UNIT OF MEASURE**	**PRICE PER BOX (Incl. Delivery)**
1	Printing/Photocopy Paper	A4	BOND WHITE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
2	Printing/Photocopy Paper	A4	YELLOW	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
3	Printing/Photocopy Paper	A4	ORANGE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**

NO	PHOTOCOPY PAPER	SIZE	COLOUR	DETAIL	UNITOF MEASURE	PRICE PER BOX (Incl. Delivery)
4	Printing/Photocopy Paper	A4	RED	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
5	Printing/Photocopy Paper	A4	PINK	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
6	Printing/Photocopy Paper	A4	SKY BLUE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
7	Printing/Photocopy Paper	A4	GREEN	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
8	Printing/Photocopy Paper	A3	WHITE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 420x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
					SUB-TOTAL	**R**
					15% VAT	**R**
					TOTAL PRICE	**R**
					AVERAGE PRICE FOR PRINTING / PHOTOCOPY PAPER (TOTAL PRICE / 8 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

The quantities to be supplied will be based on a needs assessment at the time of requirement by the Department. The quantities provided in the document are estimates only and not the actual quantity required.

Prices will be adjusted on the anniversary date of the contract based on the actual Consumer Price Index (CPI) for the twelve months preceding the anniversary date as published by the Department: Statistics South Africa.

Equivalent item can be priced where brand has been specified.

_____ **OFFICIAL COMPANY STAMP**

SIGNATURE

_____

DATE

KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SPECIFICATION PRICING SCHEDULE – STATIONERY	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0023E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**HEAD OFFICE**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
1	Battery AA (1,5V 400-1700mAh)	AA101	Pack/Box of 12 units	**R**
2	Battery AAA (1,5V 1000 MN1400)	AAA101	Pack/Box of 12 units	**R**
3	Battery C (CLR14MN1400)	AA	Pack/Box of 12 units	**R**
4	Binders Combo A4 6mm	B101	Box of 100 units	**R**
5	Binders Combo A4 8mm (100 per pack)	B102	Box of 100 units	**R**
6	Binders Combo A4 9.5mm (100 per pack)	B103	Box of 100 units	**R**
7	Binders Combo A4 10mm (100 per pack)	B104	Box of 100 units	**R**
8	Binders Combo A4 15/16mm (100per pack)	B105	Box of 100 units	**R**
9	Binders Combo A4 25mm (100 per pack)	B106	Box of 100 units	**R**
10	Binders Combo A4 32/35mm (100 per pack)	B107	Box of 100 units	**R**
11	Binders Combo A4 38/40mm (100 per pack)	B108	Box of 100 units	**R**
12	Binders Combo A4 50/51mm (100 per pack)	B109	Box of 100 units	**R**
13	Binders Combo A4 12mm (100 per pack)	B110	Box of 100 units	**R**
14	Binders Combo A4 18mm (100 per pack)	B111	Box of 100 units	**R**
15	Binders Combo A4 19mm (100 per pack)	B112	Box of 100 units	**R**
16	Binders Combo A4 45mm (100 per pack)	B113	Box of 100 units	**R**
17	Batch Binders (Malgary R700 gsm punched ribbon fastened board binder)	B114	Pack of 100 units	**R**
18	A4 Counter book 1 Quire /96 pages Feint/margin	1B115	Box of 80 units	**R**
19	A4 Counter book 2 Quire /192 pages Feint/margin	1B116	Box of 60 units	**R**
20	A4 Counter book 3 Quire /288 pages Feint/margin	1B117	Box of 60 units	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
21	A4 Counter book 4 Quire /384 pages Feint/margin	1B118	Box of 60 units	**R**
22	Book Manuscript A5 1 Quire /96 pages Feint/margin	1B119	Box of 100 units	**R**
23	Book Manuscript A6 1 Quire / 96 pages Feint/margin	1B120	Box of100 units	**R**
24	Book Manuscript Index A4 297x210mm 2 Quire / 144 pages Feint/margin	1B121	Box of 60 units	**R**
25	Book Duplicate A6 JD 16 (Carbon Paper)	1B122	Box of 100 units	**R**
26	Book Attendance Register /A3 hardcover, 425x295mm-50 pages	1B123	Box of 100 units	**R**
27	Book Manuscript A5 2 Quire / 192 pages Feint/margin	1B124	Box of 100 units	**R**
28	Book analysis JD 7032	1B125	Box of 20	**R**
29	Carton Paper A4 green / 150gsm 100 sheets per ream	CP101	Ream of 100	**R**
30	Carton Paper A4 blue / 150gsm 100 sheets per ream	CP102	Ream of 100	**R**
31	Carton Paper A4 Pink /150gsm 100 sheets per ream	CP103	Ream of 100	**R**
32	Carton Paper A4 red /150gsm 100 sheets per ream	CP104	Ream of 100	**R**
33	Carton Paper A4 white /150gsm 100 sheets per ream	CP105	Ream of 100	**R**
34	Carton Paper A4 yellow /150gsm 100 sheets per ream	CP106	Ream of 100	**R**
35	Comb box A4 120 /10 per 10	CB107	Box of 100	**R**
36	Cartridge, HP-51645AE Single-Pack	TC101	Each	**R**
37	Cartridge, HP-C6578D	TC102	Each	**R**
38	Cartridge, HP-131 Inkjet, for 6213 n H470w	TC103	Each	**R**
39	Cartridge, HP-134 Inkjet for 6213 n H470w	TC104	Each	**R**
40	Cartridge, HP-Q5942A	TC105	Each	**R**
41	Cartridge, HP-Q6000A, Black	TC106	Each	**R**
42	Cartridge, HP-Q6002A, Yellow	TC107	Each	**R**
43	Cartridge, HP-Q6001A, Cyan	TC108	Each	**R**
44	Cartridge, HP-Q6003A, Magenta	TC109	Each	**R**
45	Cartridge, HP-Q3960A, Black	TC110	Each	**R**
46	Cartridge, HP-Q3961A, Cyan	TC111	Each	**R**
47	Cartridge, HP-Q3962A, Yellow	TC112	Each	**R**
48	Cartridge, HP-Q3963A, Magenta	TC113	Each	**R**
49	Cartridge, HP-Q3964A, Image Drum	TC114	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
50	Cartridge, HP-CB540A, Black	TC115	Each	**R**
51	Cartridge, HP-CB541A, Cyan	TC116	Each	**R**
52	Cartridge, HP-CB542A, Yellow	TC117	Each	**R**
53	Cartridge, HP- CB543A, Magenta	TC118	Each	**R**
54	Cartridge, HP-Q7553X, Black	TC119	Each	**R**
55	Cartridge, HP-CC364X, Black	TC120	Each	**R**
56	Cartridge, HP-CC530A, Black	TC121	Each	**R**
57	Cartridge, HP-CC531A, Cyan	TC122	Each	**R**
58	Cartridge, HP-CC532A, Yellow	TC123	Each	**R**
59	Cartridge, HP-CC533A, Magenta	TC124	Each	**R**
60	Cartridge, HP-CE260X, Black	TC125	Each	**R**
61	Cartridge, HP-CE261A, Cyan	TC126	Each	**R**
62	Cartridge, HP-CE262A, Yellow	TC127	Each	**R**
63	Cartridge, HP-CE263A, Magenta	TC128	Each	**R**
64	Cartridge, HP-HC9370A, Black	TC129	Each	**R**
65	Cartridge, HP-HC9371A, Cyan	TC130	Each	**R**
66	Cartridge, HP-HC9372A, Magenta	TC131	Each	**R**
67	Cartridge, HP-HC9373A, Yellow	TC132	Each	**R**
68	Cartridge, HP-HC9374A, Grey	TC133	Each	**R**
69	Cartridge, HP-C9403A, Matte Black	TC134	Each	**R**
70	Cartridge, HP-CE320A, Black	TC135	Each	**R**
71	Cartridge, HP-CE321A, Cyan	TC136	Each	**R**
72	Cartridge, HP-CE322A, Yellow	TC137	Each	**R**
73	Cartridge, HP-CE323A, Magenta	TC138	Each	**R**
74	Cartridge, HP-CE285A, Black	TC139	Each	**R**
75	Cartridge, HP-CE390A, Black	TC140	Each	**R**
76	Cartridge, HP-CE260A, Black	TC141	Each	**R**
77	Cartridge, HP-CF031A, Cyan	TC142	Each	**R**
78	Cartridge, HP-CF032A, Yellow	TC143	Each	**R**
79	Cartridge, HP-CF033A, Magenta	TC144	Each	**R**
80	Cartridge, HP-CF280X, Black	TC145	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
81	Cartridge, HP-CF320X, Black	TC146	Each	**R**
82	Cartridge, HP-CF321A, Cyan	TC147	Each	**R**
83	Cartridge, HP-CF322A, Yellow	TC148	Each	**R**
84	Cartridge, HP-CF323A, Magenta	TC149	Each	**R**
85	Clip Gem 50mm / 100 per box	1C105	Box of 100 units	**R**
86	Paper Clips, Small, 30mm /100 per box	1C106	Box of 100	**R**
87	Magic Clipper, Size 4, 100 per box	1C107	Box of 100	**R**
88	Magic Clipper, Size 6, 100 per box	1C108	Box of 100	**R**
89	Clip Binder 32mm	1C1011	Box of 12 Pcs	**R**
90	Clip Binder 41mm	1C1012	Box of 12 Pcs	**R**
91	Clip Binder 51mm	1C1013	Box of 12 Pcs	**R**
92	Clipboards (masonite)	1C1014	Box of 10 Pcs	**R**
93	Ring Reinforcements	1C1015	Box of 250	**R**
94	Memory Sticks (USB 2.0 Drive, 64GB)	D101	Each	**R**
95	CD-Rewritable (700MB, 80 min, 52x speed, Printable)	D102	Pack of 100	**R**
96	Cube Refill paper /500 sheets per of 100x100mm	2C111	Per pack	**R**
97	Cube Holder /plastic holder to fit 100x100mm	2C112	Each	**R**
98	Desk Organizer Round / solid plastic moulded 6 cylinders	2C113	Each	**R**
99	Extension cord 3M black in colour 16 A	1E105	Each	**R**
100	Extension cord 5M black colour 16 A	1E106	Each	**R**
101	Extension cord 10M black colour 16 A	1E107	Each	**R**
102	Extension cord 15M black colour 16 A	1E108	Each	**R**
103	Envelopes E1 A3	E101	Box of 250	**R**
104	Envelopes E3 A4	E102	Box of 250	**R**
105	Envelopes E4 A5	E103	Box of 500	**R**
106	Envelopes E12A with window	E104	Box of 500	**R**
107	Envelopes E12A Plain	E105	Box of 500	**R**
108	Envelope, 320x450mm, Brown, No Window	E106	Box of 500	**R**
109	Envelopes For Registered Mail, 115X230mm, White/Brown, No Window	E107	Box of 500	**R**
110	Envelopes, 110 X 220mm, Brown, No Window	E108	Box of 500	**R**
111	Envelopes, 115x230mm, Brown Window	E109	Box of 500	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
112	Envelopes, 115X230mm, White, Window	E110	Box of 500	**R**
113	Envelopes, 162 X229mm, C5, Brown, No Window	E111	Box of 500	**R**
114	Envelopes, 176 X 250mm, B5, White, No Window	E112	Box of 500	**R**
115	Envelopes, 229X324mm, White, No-Window	E113	Box of 500	**R**
116	Envelopes, 250X353mm, Brown, No Window	E114	Box of 500	**R**
117	Envelopes, 280X400mm, Brown, No Window	E115	Box of 500	**R**
118	Envelopes, T-White Opa Glassine Window, 115x230mm	E116	Box of 500	**R**
119	Frosted Sheets (assorted colours) (Pack of 100) A4 pages, 180-micron pvc	F101	Pack of 100	**R**
120	Frosted Sheets (Frosted Sheet (clear) (Pack of 100) A4 pages, 180-micron pvc	F101	Pack of 100	**R**
121	Film Write on OHP A4 (100 sheets per pack)	F102	Per pack	**R**
122	Flip Charts *(Size 860x610mm, slotted holes, perforated sheets, indivdually wrapped pads, 20 sheets)*	F103	Pack of 5	**R**
123	Flip files 20 sheets /size 860x610mm	F104	Pack of 10	**R**
124	File Ring Binder A4 PVC	1F101	Box of 10	**R**
125	Lever Arch file A3 black cardboard	1F103	Box of 10	**R**
126	Two Ring Binder File, Board, 25mm, Black	1F104	Box of 10	**R**
127	Lever Arch Files A4 PVC (Assorted colours)	1F105	Box of 10	**R**
128	File Backing Board A4	1F106	Pack of 100	**R**
129	File Twinlock /A4 size 310x480mm (A4, size 310x480mm, solid crystal tabs and inserts for labelling)	1F107	Box of 20	**R**
130	Submission File Blue /A4 size -326gsm-200 per bundle	1F109	Pack of 200	**R**
131	Submission File E20A Files Yellow /A4-326GSM-200 per bundle	1F111	Pack of 200	**R**
132	File Dividers, Carton, A 4 10 division, multi-Color	1F113	Box of 120 sets	**R**
133	File Dividers, Carton, numbered 1-10 division assorted colours and A4	1F114	Box of 120 sets	**R**
134	File Dividers, Carton, numbered 1-20, division assorted colours A4	1F115	Box of 120 sets	**R**
135	Plastic filing Pockets A4 clear multi punched (10 sheets per set)	1F116	Box of 300 sets	**R**
136	File Fasteners (80mm steel 50 sets per box)	2F117	Per box	**R**
137	File Fasteners Self Piercing/ paper binders 51 mm 100 pc/box	2F118	Per box	**R**
138	File fasteners Self Piercing/ paper binders 76 mm 50 sets/box	2F119	Per box	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
139	Pins Office 100g *(26mm, box, 100g)*	2F120	Box of 100g	**R**
140	Drawing Pins 100g (head size 9mm pack of 100)	2F121	Box of 100g	**R**
141	Finger cones (size 00)	2F122	Pack of 10	**R**
142	Finger cones (size 0)	2F122	Pack of 10	**R**
143	Finger cones (size 1)	2F122	Pack of 10	**R**
144	Finger cones (size 2)	2F122	Pack of 10	**R**
145	Finger cones (size3)	2F122	Pack of 10	**R**
146	Glue Stick 43g Solvent free, 90% natural, Acid free	GO101	Box of 24	**R**
147	Acetone 750 ml Lab grade liquid bottle shelf life 5years (asset tagging)	GO103	Each	**R**
148	Prestik 100g, 100g reusable, Solvent free, non-toxic	GO104	Box of 24	**R**
149	Handheld Calculator, 12 digits dual power	HC101	Each	**R**
150	Indian Tags, 26mm (box of 100)/ A string with two metal ends	2F119B	Box of 100	**R**
151	Indian Tags, 76mm (box of 100)/A string with two metal ends	2F119A	Box of 100	**R**
152	Ink Endorsing Red 30ml for inking stamp pads	I101	Box of 24	**R**
153	Ink Endorsing Black 30ml for inking stamp pads	I102	Box of 24	**R**
154	Ink Endorsing Blue 30ml for inking stamp pads	I105	Box of 24	**R**
155	File divider Plain PVC10 Divisions A4	1I106	Box of 120 sets	**R**
156	File divider Polydex A4 PVC A-Z	1I107	Box of 120 sets	**R**
157	File divider Polydex A4 PVC 1-31	1I108	Box of 120 sets	**R**
158	Labels White Adhesive 100x150mm	1I110	Pack of 100	**R**
159	Labels White For Lever Arch File 200x60mm	1I111	Pack of 100	**R**
160	Labels Laser Copier Self Adhesive *(Large label (WxH) 125mm x 80mm pack 1000/roll)*	1I112	Pack of 60	**R**
161	Information Labels / Urgent 1000 pack per roll W-50 mm x L 30 mm	1I113	Box of 250	**R**
162	Letter tray risers set of two (118mm/5mm diameter, plastic moulded, lightweight & assorted colours)	LT101	Each	**R**
163	Laminating pouches 150micron 100 sheets, 216 x 303mm	LP102	Per pack	**R**
164	Sticky notes 76 - 76mm, 100 sheet / pad	PO102	Per pad	**R**
165	Sticky notes 75 - 130mm, 100 sheet /pad	PO103	Per pad	**R**
166	Sign Here sticker, 45 x25mm self-adhesive 50 sheets per pad	PO104	Per pad	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
167	Pop Up /Mini Flags Self Adhesive Flags for indexing 50 Sheets in a Pad 45mm X 25 mm Assorted Colours	PO105	Per pad	**R**
168	Exam pad A4 100 sheets, two holes punched	PO106	Box of 60	**R**
169	Shorthand notebook pad A5 144 sheets	PO109	Box of 12	**R**
170	Double Adapter Plug (double adaptor 2x3pin, 250v-2x16A, white)	P112	Each	**R**
171	Pencil Eraser, 61x23x10mm, non-toxic, Sleeved 20/Box	1P101	Box of20	**R**
172	Lead Pencil HB Wooden, sharpened, HB, 12 per box	1P102	Box of 12	**R**
173	Pencil Clutch eSharp HB diameter 0,5mm refill, 12 per box Mechanical pencil	1P103	Box of 12	**R**
174	Pen Ball Point Meduim 1.0MM 60 per box side push button 60 per box (Red, Blue, Black)	1P104	Box of 60	**R**
175	Ballpen, 0,7mm - fine point black 12/box	1P105	Box of 12	**R**
176	Highlighters with assorted colours pack of four	1P107	Box of 12 packs	**R**
177	Permanent Marker, box of 12, 1.5mm (red, blue, black, green,)	1P108	Box of 12	**R**
178	White board Marker OHP, box of 12 (red, green, black, blue) bullet tip	1P109	Box of 12	**R**
179	Clutch Pencil Refill, 0,5mm, box of 12 packs	1P122	Box of 12	**R**
180	Pentel correction pen, extra fine point fluid, 8ml, box of 12	1P123	Box of 12	**R**
181	Grey Board Container 32cm A4 File collator	OA101	Box of 10	**R**
182	Top Retrieval Files - A4 Divider Cards (50 Per Pack)	OA102	Box of 120 packs	**R**
183	Top Retrieval Files -Extra heavy duty with flap (40mm) tri-clip, 120 per box	OA103	Box of 120	**R**
184	A4 Solid Plastic Filing Container 32X10X22cm Pack of 20 - Grey	OA104	Pack of 20	**R**
185	Top Retrieval Files - Extra Heavy Duty with Clip, no Flap (326gsm) Pack of 25	OA105	Pack of 25	**R**
186	Top Retrieval Files - Lightweight with gusset and flap (120gsm) pack of 25	OA106	Pack of 25	**R**
187	Top Retrieval File - Middleweight with clip (190gsm)	OA107	Box of 80	**R**
188	Optitabs, A4 Printable Filing Tabs, 6 Sheets P/Pack - Assorted Colours	OA109	Box of 10 packs	**R**
189	Punches 1 Hole	2P133	Each	**R**
190	Punches 2 Hole Standard office, punch up to 30 sheets	2P134	Each	**R**
191	Punches 2 Hole heavy duty, punch up to 150 sheets	2P135	Each	**R**
192	Paper Carbon A4, Hand film /100 per pack	3P139	Box of 30 packs	**R**
193	Brown paper /kraft roll (75m roll x45,5cm)	3P140	12 rolls per box	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
194	Quotation Folder A4 (No Pocket)	QF101	Box of 24	**R**
195	Quotation Folder A4 (With 10 Pocket)	QF102	Box of 24	**R**
196	Secretarial Folders, 160micro 10 p/pack, assorted colours	QF103	Pack of 10	**R**
197	Rubber Bands, Size 32 (100 per pack)	R101	10 Packs	**R**
198	Rubber Bands size 64 (100 per pack)	R102	10 Packs	**R**
199	Rubber Bands size 128 (100 per pack) width of band 9mm	R103	10 Packs	**R**
200	Ruler plastic 30cm	1R101	Pack of 10	**R**
201	Pair of Scissors (size 21cm)	SS101	Box of 12	**R**
202	Sharpener Mech. Desk Type /one-hole sharpener	SS102	Box of 12	**R**
203	Slide binders, 7mm, A4, 10 p/pack	SB101	Pack of 10	**R**
204	Slide binders,10mm, A4, 10 p/pack	SB102	Pack of 10	**R**
205	Slide binders 15mm A4,10 p/pack	SB103	Pack of 10	**R**
206	Stapler, Heavy Duty, Giant /staples 60 to 210 sheets	SB104	Box of 12	**R**
207	Staple Remover / suitable to remove (24/6 & 26/6) per box 0f 6	SB105	Box of 6	**R**
208	Staple Remover, Heavy Duty / suitable to remove heavy duty staples -	SB106	Each	**R**
209	Stapler Desk Type (25 to 30 sheets)	SB107	12 Boxes	**R**
210	Staples Rapid 9/12 /5000 staples	S105	12 Boxes	**R**
211	Staples Rapid 9/14 /5000 staples	S106	12 Boxes	**R**
212	Staples Rapid 26/6 /5000 staples	S107	12 Boxes	**R**
213	Staples Rapid 66/08 /5000 staples	S108	12 Boxes	**R**
214	Staples Rapid 66/11 /5000 staples	S109	12 Boxes	**R**
215	Staples Rapid 66/14 / 5000 staples	S110	12 Boxes	**R**
216	Staples Rapid 50/15S / 5000 staples	S111	12 Boxes	**R**
217	Staples Rapid 24/8 / 1000 staples	S112	12 Boxes	**R**
218	Staples Rapid 23/10 /1000 staples	S113	12 Boxes	**R**
219	Staples Rapid 23/13 /1000 staples	S114	12 Boxes	**R**
220	Department, Receiving Stamp - with Department Logo (black ink)	1S101	Each	**R**
221	Checked by Stamp - self ink (black ink)	1S102	Each	**R**
222	Department Date Stamp -with Department Logo, self-ink (black ink)	1S103	Each	**R**
223	Captured by Stamp, self-ink (black ink)	1S104	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
224	Sellotape, 12mmx25m, Clear	TO102	Box of 24	**R**
225	Sellotape, 24mmx40m, Clear	TO103	Box of 24	**R**
226	Sellotape, 48mmx50m, Clear	TO104	Box of 24	**R**
227	Sellotape, 48mmx50m, Buff	TO105	Box of 24	**R**
228	Masking tape 48mmx50m	TO106	Box of 24	**R**
229	White Board Cleaning Liquid, 250ml	W101	Box of 24	**R**
230	White Board Eraser, Magnetic, Large, Peel Off	W102	Box of 24	**R**
			SUB-TOTAL	**R**
			15% VAT	**R**
			TOTAL	**R**
			AVERAGE PRICE FOR STATIONERY (TOTAL / 230 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

The quantities to be supplied will be based on a needs assessment at the time of requirement by the Department. The quantities provided in the document are estimates only and not the actual quantity required.

Prices will be adjusted on the anniversary date of the contract based on the actual Consumer Price Index (CPI) for the twelve months preceding the anniversary date as published by the Department: Statistics South Africa.

Equivalent item can be priced where brand has been specified.

_____ **OFFICIAL COMPANY STAMP**

SIGNATURE

_____

DATE

KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SPECIFICATION PRICING SCHEDULE – CLEANING MATERIAL	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0023E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**HEAD OFFICE**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
1	Bleach 5Lt	1B200	5Lt	Each	Liquid disinfectant cleaner, Active Ingredient Sodium hypochlorite Percentage of active ingredients (concentrated) 10.8 % Concentrated pH (25 °C) 11.5 - 13.0	**R**
2	Blitz Microfiber Cloth	C100	Pack of 5	Pack (5)	200-300 GSM, durable multi coloured, surface cleaning cloth	**R**
					Sub-Total	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
3	Plastic Refuse Bag	4B302	750mm X 950mm	Pack (200)	750mm X 950mm, heavy duty with 35 microns (minimum)	**R**
4	Platform Broom Long, hard bristles with wooden handle	2B100	W460/610 x L1600mm	Each	Long, hard bristles with wooden handle.	**R**
5	Platform Broom Steel Bristles, wire brushes, for abrasive purposes	2B101	W460/610 x L1600mm	Each	Wire brushes, for abrasive purposes, such as cleaning rust and removing pain	**R**
6	Bucket 5Lt, durable plastic with lid	3B001	5Lt	Each	Bucket with lid. Height 172 mm 7 mm Diameter – Top, 238 mm, 238 mm. Diameter – Bottom, 203 mm	**R**
7	Bucket 10Lt, durable plastic with handle	3B002	10Lt	Each	Product dimensions 28cm (L) x69cm (w) x 28cm (H)	**R**
8	Chemical for unblocking toilets	T105	5Lt	Each	Drain acid cleaner	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
9	Deo Block Air freshener deodorizing blocks for kitchen and bathroom - 5kg bucket	T100	5kg	Each -5kg	Highly fragranced blocks, units of 50 cubes	**R**
10	Feather Dust Long	F100	1840mm	Pack of 10	Size: 1840mm long. ostrich feathers	**R**
11	Feather Dust Short	F101	70mm	Pack of 10	Size: 70mm long. Ostrich feathers	**R**
12	Floor Polish, Liquid multi surface polish 5Lt	P100	5 Lt	Each	Lavender Wax Floor Polish 5l multipurpose used for vinyl, thermoplastic, linoleum and rubber floors, sealed pourous, marble, stone etc	**R**
13	Furniture polish, Liquid silicone	P102	750ml	Pack of 4	Furniture polish. Liquid silicone furniture polish, cleaner, no wax build-up. Cleans, dusts, shines and protects.	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
14	Yellow Rubber Latex Chemical Protection Gloves, Large, Household	G103	Large	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
15	Yellow Rubber Latex Chemical Protection Gloves, Medium, Household	G102	Medium	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
16	Yellow Rubber Latex chemical protection Gloves, Small, Household	G101	Small	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
17	Goggles (Clear)	G100	Safety	Pack of 50	Clear protective safety goggles with head band	**R**
18	Toilet Cleaner Liquid 750ml	T101	750ml	Pack of 8	Toilet Liquid cleaner - Disinfectant cleaner (e.g. Harpic or equivalent)	**R**
19	Mop Industrial. Fitted with handle 400g	M100	1440mm x 230mm x 199mm	Each	Wooden Stick industrial mop fitted with handle	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
20	Computer Wipes, 23gsm, 150mmx140mm	C101	150mm x 140mm (Tub100)	Pack of 10	82mm (L)x 82mm (W) x 170mm (H)	**R**
21	Green Soap, mild bar soap with floral/citrus smell,1kg bars	S100	1kg	Box of 24	Soap Base, Aqua (Water), Glycerine, Sodium Carbonate, Talc, Sodium Chloride, Fragrance, Silicates, Etidronic Acid, Tetrasodium EDTA, Limonene, Colourant.	**R**
22	Toilet Brush Set	T102	Std	Each	Toilet brush set stiff bristle, 356mm handle length, 76mm(d)	**R**
23	Toilet paper, 2 Ply 350 Sheets Per Roll, Embossed and Perforated	T104	350 Sheets Per Roll	Pack of 48	White, 2 ply, pack of 48	**R**
24	Liquid Hand soap 5Lt	LQ105	5 Litre	Box of 4	Liquid Hand Soap 5 LT; Gross weight 5.364 Kg; General Use Washing Liquid; Appearance - Modern; Size: L-180mm, W-120mm, H-290mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
25	Dish washer 5Lt	DS106	5 Litre	Box of 5	Liquid scent: lemon. Jerrycan. Volume 5000 ml features Demineralized treated water bacteriologically clean	**R**
26	Hand Paper Towel, 1 ply, 35gsm 200mmx150m	HP110	200mm x 150m	Pack of 6 rolls	Hand Paper Towel, 1 ply, 35gsm 200mm x 150m	**R**
27	Tear-off hand paper towel dispensers	TP107	342mm x 231mm x 47mm	Box of 10	Tear-off hand paper towel dispensers Height = 342mm, Depth = 231mm, Width = 347mm and hand paper towel roller Length =150m Portion control= 23cm	**R**
28	Foam soap dispensers and refill, plastic, manual grey & white	DP108	1000ML	Each	Size: Height = 225mm, Depth = 110mm, Width = 135mm	**R**
29	Hand soap dispensers	DP109	1000ML	Each	Size: Height = 225mm, Depth = 110mm, Width = 135mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
30	Leaf rake (plastic)	GT101		Each	Plastic garden leaf lawn rake with wooden handle - teeth 20, Weight 1.6 kg. 1,510mm (L) x 425mm (W) x 380mm (H) assorted colours	**R**
31	Garden hand fork	GT102		Each	Size: 50mm/30mm/190mm; Colour: Orange & Black Material: Metal/Plastic	**R**
32	Spavel (spade)	GT103		Each	Hand Shovel; Colou: Black; Handle Material, Wood; Size, 225 x 120 x 430 mm	**R**
33	Hand pruner - slate	GT104		Each	Stainless steel blade with cutting capacity of 20 mm, with a beech wood handle.	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
34	Wheelbarrow - Metal	GT107		Each	Dimensions: 620mm (w) x 600 (h) x 1400mm (l) Weight: 4kg Pan Capacity: 65litre Pan Gauge: 1.2mm Frame: 32mm x 2mm steel round tube Wheel	**R**
35	Gardening Rake	GT108		Each	Height: 18mm; Width: 150mm; Gross Weight: 1.8KG; Depth: 600mm	**R**
36	Watering Can	GT109		Each	Material: Polyethylene Type: Watering can Capacity: 10 litres Model: Spray head Weight: 0,4000 Kg	**R**
37	Pruning Saw	GT110		Each	Authentic Premium Japanese Steel Blade length: 180 mm Teeth: 7.5 teeth per 30 mm Dimensions unfolded: 410 x 95 x 25 mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
38	Shovel	GT111		Each	Steel shaft, metal - Blade width: 230mm - Handle length: 600mm	**R**
39	Gardening Gloves	GT113		per pair		**R**
40	Gardening Hand Trawel	GT114		Each	Shovel is 30cm / 11.8 inches in length and 7.5cm / 2.95 inches in width	**R**
41	Hedge Shears	GT115		Each		**R**
42	Axe	GT116		Each	Drop Forged Head, Fiberglass Handle. Weight: 600 g	**R**
43	Hand Shovel	GT117		Each	The Hand Trowel has a width of 8 cm. It is produced from high-quality steel.	**R**
					SUB-TOTAL	**R**
					15% VAT	**R**
					TOTAL	**R**
					AVERAGE PRICE FOR STATIONERY (TOTAL / 43 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

The quantities to be supplied will be based on a needs assessment at the time of requirement by the Department. The quantities provided in the document are estimates only and not the actual quantity required.

Prices will be adjusted on the anniversary date of the contract based on the actual Consumer Price Index (CPI) for the twelve months preceding the anniversary date as published by the Department: Statistics South Africa.

Equivalent item can be priced where brand has been specified.

_____ **OFFICIAL COMPANY STAMP**

SIGNATURE

_____

DATE

KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SUMMARY PRICING SCHEDULE – HEAD OFFICE	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0023E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**HEAD OFFICE**

HEAD OFFICE	
COMMODITY	**AVERAGE TOTAL PRICE**
1. Photocopy / Printing Paper	**R**
2. Stationery	**R**
3. Cleaning Material	**R**
GRAND TOTAL FOR HEAD OFFICE	**R**

_____
SIGNATURE

OFFICIAL COMPANY STAMP

_____
DATE

ZNB 0024E/2023/2024

UMKHANYAKUDE DISTRICT

KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SPECIFICATION PRICING SCHEDULE – PHOTOCOPY PAPER	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0024E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**UMKHANYAKUDE DISTRICT**

PRINTING/PHOTOCOPY PAPER						
NO	**PHOTOCOPY PAPER**	**Size**	**COLOUR**	**DETAIL**	**UNIT OF MEASURE**	**PRICE PER BOX (Incl. Delivery)**
1	Printing/Photocopy Paper	A4	BOND WHITE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
2	Printing/Photocopy Paper	A4	YELLOW	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
3	Printing/Photocopy Paper	A4	ORANGE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**

NO	PHOTOCOPY PAPER	SIZE	COLOUR	DETAIL	UNITOF MEASURE	PRICE PER BOX (Incl. Delivery)
4	Printing/Photocopy Paper	A4	RED	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
5	Printing/Photocopy Paper	A4	PINK	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
6	Printing/Photocopy Paper	A4	SKY BLUE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
7	Printing/Photocopy Paper	A4	GREEN	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
8	Printing/Photocopy Paper	A3	WHITE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 420x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
					SUB-TOTAL	**R**
					15% VAT	**R**
					TOTAL PRICE	**R**
					AVERAGE PRICE FOR PRINTING / PHOTOCOPY PAPER (TOTAL PRICE / 8 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

The quantities to be supplied will be based on a needs assessment at the time of requirement by the Department. The quantities provided in the document are estimates only and not the actual quantity required.

Prices will be adjusted on the anniversary date of the contract based on the actual Consumer Price Index (CPI) for the twelve months preceding the anniversary date as published by the Department: Statistics South Africa.

Equivalent item can be priced where brand has been specified.

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SIGNATURE

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DATE

KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SPECIFICATION PRICING SCHEDULE – STATIONERY	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0024E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**UMKHANYAKUDE DISTRICT**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
1	Battery AA (1,5V 400-1700mAh)	AA101	Pack/Box of 12 units	**R**
2	Battery AAA (1,5V 1000 MN1400)	AAA101	Pack/Box of 12 units	**R**
3	Battery C (CLR14MN1400)	AA	Pack/Box of 12 units	**R**
4	Binders Combo A4 6mm	B101	Box of 100 units	**R**
5	Binders Combo A4 8mm (100 per pack)	B102	Box of 100 units	**R**
6	Binders Combo A4 9.5mm (100 per pack)	B103	Box of 100 units	**R**
7	Binders Combo A4 10mm (100 per pack)	B104	Box of 100 units	**R**
8	Binders Combo A4 15/16mm (100per pack)	B105	Box of 100 units	**R**
9	Binders Combo A4 25mm (100 per pack)	B106	Box of 100 units	**R**
10	Binders Combo A4 32/35mm (100 per pack)	B107	Box of 100 units	**R**
11	Binders Combo A4 38/40mm (100 per pack)	B108	Box of 100 units	**R**
12	Binders Combo A4 50/51mm (100 per pack)	B109	Box of 100 units	**R**
13	Binders Combo A4 12mm (100 per pack)	B110	Box of 100 units	**R**
14	Binders Combo A4 18mm (100 per pack)	B111	Box of 100 units	**R**
15	Binders Combo A4 19mm (100 per pack)	B112	Box of 100 units	**R**
16	Binders Combo A4 45mm (100 per pack)	B113	Box of 100 units	**R**
17	Batch Binders (Malgary R700 gsm punched ribbon fastened board binder)	B114	Pack of 100 units	**R**
18	A4 Counter book 1 Quire /96 pages Feint/margin	1B115	Box of 80 units	**R**
19	A4 Counter book 2 Quire /192 pages Feint/margin	1B116	Box of 60 units	**R**
20	A4 Counter book 3 Quire /288 pages Feint/margin	1B117	Box of 60 units	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
21	A4 Counter book 4 Quire /384 pages Feint/margin	1B118	Box of 60 units	**R**
22	Book Manuscript A5 1 Quire /96 pages Feint/margin	1B119	Box of 100 units	**R**
23	Book Manuscript A6 1 Quire / 96 pages Feint/margin	1B120	Box of100 units	**R**
24	Book Manuscript Index A4 297x210mm 2 Quire / 144 pages Feint/margin	1B121	Box of 60 units	**R**
25	Book Duplicate A6 JD 16 (Carbon Paper)	1B122	Box of 100 units	**R**
26	Book Attendance Register /A3 hardcover, 425x295mm-50 pages	1B123	Box of 100 units	**R**
27	Book Manuscript A5 2 Quire / 192 pages Feint/margin	1B124	Box of 100 units	**R**
28	Book analysis JD 7032	1B125	Box of 20	**R**
29	Carton Paper A4 green / 150gsm 100 sheets per ream	CP101	Ream of 100	**R**
30	Carton Paper A4 blue / 150gsm 100 sheets per ream	CP102	Ream of 100	**R**
31	Carton Paper A4 Pink /150gsm 100 sheets per ream	CP103	Ream of 100	**R**
32	Carton Paper A4 red /150gsm 100 sheets per ream	CP104	Ream of 100	**R**
33	Carton Paper A4 white /150gsm 100 sheets per ream	CP105	Ream of 100	**R**
34	Carton Paper A4 yellow /150gsm 100 sheets per ream	CP106	Ream of 100	**R**
35	Comb box A4 120 /10 per 10	CB107	Box of 100	**R**
36	Cartridge, HP-51645AE Single-Pack	TC101	Each	**R**
37	Cartridge, HP-C6578D	TC102	Each	**R**
38	Cartridge, HP-131 Inkjet, for 6213 n H470w	TC103	Each	**R**
39	Cartridge, HP-134 Inkjet for 6213 n H470w	TC104	Each	**R**
40	Cartridge, HP-Q5942A	TC105	Each	**R**
41	Cartridge, HP-Q6000A, Black	TC106	Each	**R**
42	Cartridge, HP-Q6002A, Yellow	TC107	Each	**R**
43	Cartridge, HP-Q6001A, Cyan	TC108	Each	**R**
44	Cartridge, HP-Q6003A, Magenta	TC109	Each	**R**
45	Cartridge, HP-Q3960A, Black	TC110	Each	**R**
46	Cartridge, HP-Q3961A, Cyan	TC111	Each	**R**
47	Cartridge, HP-Q3962A, Yellow	TC112	Each	**R**
48	Cartridge, HP-Q3963A, Magenta	TC113	Each	**R**
49	Cartridge, HP-Q3964A, Image Drum	TC114	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
50	Cartridge, HP-CB540A, Black	TC115	Each	**R**
51	Cartridge, HP-CB541A, Cyan	TC116	Each	**R**
52	Cartridge, HP-CB542A, Yellow	TC117	Each	**R**
53	Cartridge, HP- CB543A, Magenta	TC118	Each	**R**
54	Cartridge, HP-Q7553X, Black	TC119	Each	**R**
55	Cartridge, HP-CC364X, Black	TC120	Each	**R**
56	Cartridge, HP-CC530A, Black	TC121	Each	**R**
57	Cartridge, HP-CC531A, Cyan	TC122	Each	**R**
58	Cartridge, HP-CC532A, Yellow	TC123	Each	**R**
59	Cartridge, HP-CC533A, Magenta	TC124	Each	**R**
60	Cartridge, HP-CE260X, Black	TC125	Each	**R**
61	Cartridge, HP-CE261A, Cyan	TC126	Each	**R**
62	Cartridge, HP-CE262A, Yellow	TC127	Each	**R**
63	Cartridge, HP-CE263A, Magenta	TC128	Each	**R**
64	Cartridge, HP-HC9370A, Black	TC129	Each	**R**
65	Cartridge, HP-HC9371A, Cyan	TC130	Each	**R**
66	Cartridge, HP-HC9372A, Magenta	TC131	Each	**R**
67	Cartridge, HP-HC9373A, Yellow	TC132	Each	**R**
68	Cartridge, HP-HC9374A, Grey	TC133	Each	**R**
69	Cartridge, HP-C9403A, Matte Black	TC134	Each	**R**
70	Cartridge, HP-CE320A, Black	TC135	Each	**R**
71	Cartridge, HP-CE321A, Cyan	TC136	Each	**R**
72	Cartridge, HP-CE322A, Yellow	TC137	Each	**R**
73	Cartridge, HP-CE323A, Magenta	TC138	Each	**R**
74	Cartridge, HP-CE285A, Black	TC139	Each	**R**
75	Cartridge, HP-CE390A, Black	TC140	Each	**R**
76	Cartridge, HP-CE260A, Black	TC141	Each	**R**
77	Cartridge, HP-CF031A, Cyan	TC142	Each	**R**
78	Cartridge, HP-CF032A, Yellow	TC143	Each	**R**
79	Cartridge, HP-CF033A, Magenta	TC144	Each	**R**
80	Cartridge, HP-CF280X, Black	TC145	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
81	Cartridge, HP-CF320X, Black	TC146	Each	**R**
82	Cartridge, HP-CF321A, Cyan	TC147	Each	**R**
83	Cartridge, HP-CF322A, Yellow	TC148	Each	**R**
84	Cartridge, HP-CF323A, Magenta	TC149	Each	**R**
85	Clip Gem 50mm / 100 per box	1C105	Box of 100 units	**R**
86	Paper Clips, Small, 30mm /100 per box	1C106	Box of 100	**R**
87	Magic Clipper, Size 4, 100 per box	1C107	Box of 100	**R**
88	Magic Clipper, Size 6, 100 per box	1C108	Box of 100	**R**
89	Clip Binder 32mm	1C1011	Box of 12 Pcs	**R**
90	Clip Binder 41mm	1C1012	Box of 12 Pcs	**R**
91	Clip Binder 51mm	1C1013	Box of 12 Pcs	**R**
92	Clipboards (masonite)	1C1014	Box of 10 Pcs	**R**
93	Ring Reinforcements	1C1015	Box of 250	**R**
94	Memory Sticks (USB 2.0 Drive, 64GB)	D101	Each	**R**
95	CD-Rewritable (700MB, 80 min, 52x speed, Printable)	D102	Pack of 100	**R**
96	Cube Refill paper /500 sheets per of 100x100mm	2C111	Per pack	**R**
97	Cube Holder /plastic holder to fit 100x100mm	2C112	Each	**R**
98	Desk Organizer Round / solid plastic moulded 6 cylinders	2C113	Each	**R**
99	Extension cord 3M black in colour 16 A	1E105	Each	**R**
100	Extension cord 5M black colour 16 A	1E106	Each	**R**
101	Extension cord 10M black colour 16 A	1E107	Each	**R**
102	Extension cord 15M black colour 16 A	1E108	Each	**R**
103	Envelopes E1 A3	E101	Box of 250	**R**
104	Envelopes E3 A4	E102	Box of 250	**R**
105	Envelopes E4 A5	E103	Box of 500	**R**
106	Envelopes E12A with window	E104	Box of 500	**R**
107	Envelopes E12A Plain	E105	Box of 500	**R**
108	Envelope, 320x450mm, Brown, No Window	E106	Box of 500	**R**
109	Envelopes For Registered Mail, 115X230mm, White/Brown, No Window	E107	Box of 500	**R**
110	Envelopes, 110 X 220mm, Brown, No Window	E108	Box of 500	**R**
111	Envelopes, 115x230mm, Brown Window	E109	Box of 500	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
112	Envelopes, 115X230mm, White, Window	E110	Box of 500	**R**
113	Envelopes, 162 X229mm, C5, Brown, No Window	E111	Box of 500	**R**
114	Envelopes, 176 X 250mm, B5, White, No Window	E112	Box of 500	**R**
115	Envelopes, 229X324mm, White, No-Window	E113	Box of 500	**R**
116	Envelopes, 250X353mm, Brown, No Window	E114	Box of 500	**R**
117	Envelopes, 280X400mm, Brown, No Window	E115	Box of 500	**R**
118	Envelopes, T-White Opa Glassine Window, 115x230mm	E116	Box of 500	**R**
119	Frosted Sheets (assorted colours) (Pack of 100) A4 pages, 180-micron pvc	F101	Pack of 100	**R**
120	Frosted Sheets (Frosted Sheet (clear) (Pack of 100) A4 pages, 180-micron pvc	F101	Pack of 100	**R**
121	Film Write on OHP A4 (100 sheets per pack)	F102	Per pack	**R**
122	Flip Charts *(Size 860x610mm, slotted holes, perforated sheets, indivdually wrapped pads, 20 sheets)*	F103	Pack of 5	**R**
123	Flip files 20 sheets /size 860x610mm	F104	Pack of 10	**R**
124	File Ring Binder A4 PVC	1F101	Box of 10	**R**
125	Lever Arch file A3 black cardboard	1F103	Box of 10	**R**
126	Two Ring Binder File, Board, 25mm, Black	1F104	Box of 10	**R**
127	Lever Arch Files A4 PVC (Assorted colours)	1F105	Box of 10	**R**
128	File Backing Board A4	1F106	Pack of 100	**R**
129	File Twinlock /A4 size 310x480mm (A4, size 310x480mm, solid crystal tabs and inserts for labelling)	1F107	Box of 20	**R**
130	Submission File Blue /A4 size -326gsm-200 per bundle	1F109	Pack of 200	**R**
131	Submission File E20A Files Yellow /A4-326GSM-200 per bundle	1F111	Pack of 200	**R**
132	File Dividers, Carton, A 4 10 division, multi-Color	1F113	Box of 120 sets	**R**
133	File Dividers, Carton, numbered 1-10 division assorted colours and A4	1F114	Box of 120 sets	**R**
134	File Dividers, Carton, numbered 1-20, division assorted colours A4	1F115	Box of 120 sets	**R**
135	Plastic filing Pockets A4 clear multi punched (10 sheets per set)	1F116	Box of 300 sets	**R**
136	File Fasteners (80mm steel 50 sets per box)	2F117	Per box	**R**
137	File Fasteners Self Piercing/ paper binders 51 mm 100 pc/box	2F118	Per box	**R**
138	File fasteners Self Piercing/ paper binders 76 mm 50 sets/box	2F119	Per box	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
139	Pins Office 100g *(26mm, box, 100g)*	2F120	Box of 100g	**R**
140	Drawing Pins 100g (head size 9mm pack of 100)	2F121	Box of 100g	**R**
141	Finger cones (size 00)	2F122	Pack of 10	**R**
142	Finger cones (size 0)	2F122	Pack of 10	**R**
143	Finger cones (size 1)	2F122	Pack of 10	**R**
144	Finger cones (size 2)	2F122	Pack of 10	**R**
145	Finger cones (size3)	2F122	Pack of 10	**R**
146	Glue Stick 43g Solvent free, 90% natural, Acid free	GO101	Box of 24	**R**
147	Acetone 750 ml Lab grade liquid bottle shelf life 5years (asset tagging)	GO103	Each	**R**
148	Prestik 100g, 100g reusable, Solvent free, non-toxic	GO104	Box of 24	**R**
149	Handheld Calculator, 12 digits dual power	HC101	Each	**R**
150	Indian Tags, 26mm (box of 100)/ A string with two metal ends	2F119B	Box of 100	**R**
151	Indian Tags, 76mm (box of 100)/A string with two metal ends	2F119A	Box of 100	**R**
152	Ink Endorsing Red 30ml for inking stamp pads	I101	Box of 24	**R**
153	Ink Endorsing Black 30ml for inking stamp pads	I102	Box of 24	**R**
154	Ink Endorsing Blue 30ml for inking stamp pads	I105	Box of 24	**R**
155	File divider Plain PVC10 Divisions A4	1I106	Box of 120 sets	**R**
156	File divider Polydex A4 PVC A-Z	1I107	Box of 120 sets	**R**
157	File divider Polydex A4 PVC 1-31	1I108	Box of 120 sets	**R**
158	Labels White Adhesive 100x150mm	1I110	Pack of 100	**R**
159	Labels White For Lever Arch File 200x60mm	1I111	Pack of 100	**R**
160	Labels Laser Copier Self Adhesive *(Large label (WxH) 125mm x 80mm pack 1000/roll)*	1I112	Pack of 60	**R**
161	Information Labels / Urgent 1000 pack per roll W-50 mm x L 30 mm	1I113	Box of 250	**R**
162	Letter tray risers set of two (118mm/5mm diameter, plastic moulded, lightweight & assorted colours)	LT101	Each	**R**
163	Laminating pouches 150micron 100 sheets, 216 x 303mm	LP102	Per pack	**R**
164	Sticky notes 76 - 76mm, 100 sheet / pad	PO102	Per pad	**R**
165	Sticky notes 75 - 130mm, 100 sheet /pad	PO103	Per pad	**R**
166	Sign Here sticker, 45 x25mm self-adhesive 50 sheets per pad	PO104	Per pad	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
167	Pop Up /Mini Flags Self Adhesive Flags for indexing 50 Sheets in a Pad 45mm X 25 mm Assorted Colours	PO105	Per pad	**R**
168	Exam pad A4 100 sheets, two holes punched	PO106	Box of 60	**R**
169	Shorthand notebook pad A5 144 sheets	PO109	Box of 12	**R**
170	Double Adapter Plug (double adaptor 2x3pin, 250v-2x16A, white)	P112	Each	**R**
171	Pencil Eraser, 61x23x10mm, non-toxic, Sleeved 20/Box	1P101	Box of20	**R**
172	Lead Pencil HB Wooden, sharpened, HB, 12 per box	1P102	Box of 12	**R**
173	Pencil Clutch eSharp HB diameter 0,5mm refill, 12 per box Mechanical pencil	1P103	Box of 12	**R**
174	Pen Ball Point Meduim 1.0MM 60 per box side push button 60 per box (Red, Blue, Black)	1P104	Box of 60	**R**
175	Ballpen, 0,7mm - fine point black 12/box	1P105	Box of 12	**R**
176	Highlighters with assorted colours pack of four	1P107	Box of 12 packs	**R**
177	Permanent Marker, box of 12, 1.5mm (red, blue, black, green,)	1P108	Box of 12	**R**
178	White board Marker OHP, box of 12 (red, green, black, blue) bullet tip	1P109	Box of 12	**R**
179	Clutch Pencil Refill, 0,5mm, box of 12 packs	1P122	Box of 12	**R**
180	Pentel correction pen, extra fine point fluid, 8ml, box of 12	1P123	Box of 12	**R**
181	Grey Board Container 32cm A4 File collator	OA101	Box of 10	**R**
182	Top Retrieval Files - A4 Divider Cards (50 Per Pack)	OA102	Box of 120 packs	**R**
183	Top Retrieval Files -Extra heavy duty with flap (40mm) tri-clip, 120 per box	OA103	Box of 120	**R**
184	A4 Solid Plastic Filing Container 32X10X22cm Pack of 20 - Grey	OA104	Pack of 20	**R**
185	Top Retrieval Files - Extra Heavy Duty with Clip, no Flap (326gsm) Pack of 25	OA105	Pack of 25	**R**
186	Top Retrieval Files - Lightweight with gusset and flap (120gsm) pack of 25	OA106	Pack of 25	**R**
187	Top Retrieval File - Middleweight with clip (190gsm)	OA107	Box of 80	**R**
188	Optitabs, A4 Printable Filing Tabs, 6 Sheets P/Pack - Assorted Colours	OA109	Box of 10 packs	**R**
189	Punches 1 Hole	2P133	Each	**R**
190	Punches 2 Hole Standard office, punch up to 30 sheets	2P134	Each	**R**
191	Punches 2 Hole heavy duty, punch up to 150 sheets	2P135	Each	**R**
192	Paper Carbon A4, Hand film /100 per pack	3P139	Box of 30 packs	**R**
193	Brown paper /kraft roll (75m roll x45,5cm)	3P140	12 rolls per box	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
194	Quotation Folder A4 (No Pocket)	QF101	Box of 24	**R**
195	Quotation Folder A4 (With 10 Pocket)	QF102	Box of 24	**R**
196	Secretarial Folders, 160micro 10 p/pack, assorted colours	QF103	Pack of 10	**R**
197	Rubber Bands, Size 32 (100 per pack)	R101	10 Packs	**R**
198	Rubber Bands size 64 (100 per pack)	R102	10 Packs	**R**
199	Rubber Bands size 128 (100 per pack) width of band 9mm	R103	10 Packs	**R**
200	Ruler plastic 30cm	1R101	Pack of 10	**R**
201	Pair of Scissors (size 21cm)	SS101	Box of 12	**R**
202	Sharpener Mech. Desk Type /one-hole sharpener	SS102	Box of 12	**R**
203	Slide binders, 7mm, A4, 10 p/pack	SB101	Pack of 10	**R**
204	Slide binders,10mm, A4, 10 p/pack	SB102	Pack of 10	**R**
205	Slide binders 15mm A4,10 p/pack	SB103	Pack of 10	**R**
206	Stapler, Heavy Duty, Giant /staples 60 to 210 sheets	SB104	Box of 12	**R**
207	Staple Remover / suitable to remove (24/6 & 26/6) per box 0f 6	SB105	Box of 6	**R**
208	Staple Remover, Heavy Duty / suitable to remove heavy duty staples -	SB106	Each	**R**
209	Stapler Desk Type (25 to 30 sheets)	SB107	12 Boxes	**R**
210	Staples Rapid 9/12 /5000 staples	S105	12 Boxes	**R**
211	Staples Rapid 9/14 /5000 staples	S106	12 Boxes	**R**
212	Staples Rapid 26/6 /5000 staples	S107	12 Boxes	**R**
213	Staples Rapid 66/08 /5000 staples	S108	12 Boxes	**R**
214	Staples Rapid 66/11 /5000 staples	S109	12 Boxes	**R**
215	Staples Rapid 66/14 / 5000 staples	S110	12 Boxes	**R**
216	Staples Rapid 50/15S / 5000 staples	S111	12 Boxes	**R**
217	Staples Rapid 24/8 / 1000 staples	S112	12 Boxes	**R**
218	Staples Rapid 23/10 /1000 staples	S113	12 Boxes	**R**
219	Staples Rapid 23/13 /1000 staples	S114	12 Boxes	**R**
220	Department, Receiving Stamp - with Department Logo (black ink)	1S101	Each	**R**
221	Checked by Stamp - self ink (black ink)	1S102	Each	**R**
222	Department Date Stamp -with Department Logo, self-ink (black ink)	1S103	Each	**R**
223	Captured by Stamp, self-ink (black ink)	1S104	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
224	Sellotape, 12mmx25m, Clear	TO102	Box of 24	**R**
225	Sellotape, 24mmx40m, Clear	TO103	Box of 24	**R**
226	Sellotape, 48mmx50m, Clear	TO104	Box of 24	**R**
227	Sellotape, 48mmx50m, Buff	TO105	Box of 24	**R**
228	Masking tape 48mmx50m	TO106	Box of 24	**R**
229	White Board Cleaning Liquid, 250ml	W101	Box of 24	**R**
230	White Board Eraser, Magnetic, Large, Peel Off	W102	Box of 24	**R**
			SUB-TOTAL	**R**
			15% VAT	**R**
			TOTAL	**R**
			AVERAGE PRICE FOR STATIONERY (TOTAL / 230 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

The quantities to be supplied will be based on a needs assessment at the time of requirement by the Department. The quantities provided in the document are estimates only and not the actual quantity required.

Prices will be adjusted on the anniversary date of the contract based on the actual Consumer Price Index (CPI) for the twelve months preceding the anniversary date as published by the Department: Statistics South Africa.

Equivalent item can be priced where brand has been specified.

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KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SPECIFICATION PRICING SCHEDULE – CLEANING MATERIAL	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0024E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**UMKHANYAKUDE DISTRICT**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
1	Bleach 5Lt	1B200	5Lt	Each	Liquid disinfectant cleaner, Active Ingredient Sodium hypochlorite Percentage of active ingredients (concentrated) 10.8 % Concentrated pH (25 °C) 11.5 - 13.0	**R**
2	Blitz Microfiber Cloth	C100	Pack of 5	Pack (5)	200-300 GSM, durable multi coloured, surface cleaning cloth	**R**
					Sub-Total	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
3	Plastic Refuse Bag	4B302	750mm X 950mm	Pack (200)	750mm X 950mm, heavy duty with 35 microns (minimum)	**R**
4	Platform Broom Long, hard bristles with wooden handle	2B100	W460/610 x L1600mm	Each	Long, hard bristles with wooden handle.	**R**
5	Platform Broom Steel Bristles, wire brushes, for abrasive purposes	2B101	W460/610 x L1600mm	Each	Wire brushes, for abrasive purposes, such as cleaning rust and removing pain	**R**
6	Bucket 5Lt, durable plastic with lid	3B001	5Lt	Each	Bucket with lid. Height 172 mm 7 mm Diameter – Top, 238 mm, 238 mm. Diameter – Bottom, 203 mm	**R**
7	Bucket 10Lt, durable plastic with handle	3B002	10Lt	Each	Product dimensions 28cm (L) x69cm (w) x 28cm (H)	**R**
8	Chemical for unblocking toilets	T105	5Lt	Each	Drain acid cleaner	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
9	Deo Block Air freshener deodorizing blocks for kitchen and bathroom - 5kg bucket	T100	5kg	Each -5kg	Highly fragranced blocks, units of 50 cubes	**R**
10	Feather Dust Long	F100	1840mm	Pack of 10	Size: 1840mm long. ostrich feathers	**R**
11	Feather Dust Short	F101	70mm	Pack of 10	Size: 70mm long. Ostrich feathers	**R**
12	Floor Polish, Liquid multi surface polish 5Lt	P100	5 Lt	Each	Lavender Wax Floor Polish 5l multipurpose used for vinyl, thermoplastic, linoleum and rubber floors, sealed pourous, marble, stone etc	**R**
13	Furniture polish, Liquid silicone	P102	750ml	Pack of 4	Furniture polish. Liquid silicone furniture polish, cleaner, no wax build-up. Cleans, dusts, shines and protects.	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
14	Yellow Rubber Latex Chemical Protection Gloves, Large, Household	G103	Large	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
15	Yellow Rubber Latex Chemical Protection Gloves, Medium, Household	G102	Medium	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
16	Yellow Rubber Latex chemical protection Gloves, Small, Household	G101	Small	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
17	Goggles (Clear)	G100	Safety	Pack of 50	Clear protective safety goggles with head band	**R**
18	Toilet Cleaner Liquid 750ml	T101	750ml	Pack of 8	Toilet Liquid cleaner - Disinfectant cleaner (e.g. Harpic or equivalent)	**R**
19	Mop Industrial. Fitted with handle 400g	M100	1440mm x 230mm x 199mm	Each	Wooden Stick industrial mop fitted with handle	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
20	Computer Wipes, 23gsm, 150mmx140mm	C101	150mm x 140mm (Tub100)	Pack of 10	82mm (L)x 82mm (W) x 170mm (H)	**R**
21	Green Soap, mild bar soap with floral/citrus smell,1kg bars	S100	1kg	Box of 24	Soap Base, Aqua (Water), Glycerine, Sodium Carbonate, Talc, Sodium Chloride, Fragrance, Silicates, Etidronic Acid, Tetrasodium EDTA, Limonene, Colourant.	**R**
22	Toilet Brush Set	T102	Std	Each	Toilet brush set stiff bristle, 356mm handle length, 76mm(d)	**R**
23	Toilet paper, 2 Ply 350 Sheets Per Roll, Embossed and Perforated	T104	350 Sheets Per Roll	Pack of 48	White, 2 ply, pack of 48	**R**
24	Liquid Hand soap 5Lt	LQ105	5 Litre	Box of 4	Liquid Hand Soap 5 LT; Gross weight 5.364 Kg; General Use Washing Liquid; Appearance - Modern; Size: L-180mm, W-120mm, H-290mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
25	Dish washer 5Lt	DS106	5 Litre	Box of 5	Liquid scent: lemon. Jerrycan. Volume 5000 ml features Demineralized treated water bacteriologically clean	**R**
26	Hand Paper Towel, 1 ply, 35gsm 200mmx150m	HP110	200mm x 150m	Pack of 6 rolls	Hand Paper Towel, 1 ply, 35gsm 200mm x 150m	**R**
27	Tear-off hand paper towel dispensers	TP107	342mm x 231mm x 47mm	Box of 10	Tear-off hand paper towel dispensers Height = 342mm, Depth = 231mm, Width = 347mm and hand paper towel roller Length =150m Portion control= 23cm	**R**
28	Foam soap dispensers and refill, plastic, manual grey & white	DP108	1000ML	Each	Size: Height = 225mm, Depth = 110mm, Width = 135mm	**R**
29	Hand soap dispensers	DP109	1000ML	Each	Size: Height = 225mm, Depth = 110mm, Width = 135mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
30	Leaf rake (plastic)	GT101		Each	Plastic garden leaf lawn rake with wooden handle - teeth 20, Weight 1.6 kg. 1,510mm (L) x 425mm (W) x 380mm (H) assorted colours	**R**
31	Garden hand fork	GT102		Each	Size: 50mm/30mm/190mm; Colour: Orange & Black Material: Metal/Plastic	**R**
32	Spavel (spade)	GT103		Each	Hand Shovel; Colou: Black; Handle Material, Wood; Size, 225 x 120 x 430 mm	**R**
33	Hand pruner - slate	GT104		Each	Stainless steel blade with cutting capacity of 20 mm, with a beech wood handle.	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
34	Wheelbarrow - Metal	GT107		Each	Dimensions: 620mm (w) x 600 (h) x 1400mm (l) Weight: 4kg Pan Capacity: 65litre Pan Gauge: 1.2mm Frame: 32mm x 2mm steel round tube Wheel	**R**
35	Gardening Rake	GT108		Each	Height: 18mm; Width: 150mm; Gross Weight: 1.8KG; Depth: 600mm	**R**
36	Watering Can	GT109		Each	Material: Polyethylene Type: Watering can Capacity: 10 litres Model: Spray head Weight: 0,4000 Kg	**R**
37	Pruning Saw	GT110		Each	Authentic Premium Japanese Steel Blade length: 180 mm Teeth: 7.5 teeth per 30 mm Dimensions unfolded: 410 x 95 x 25 mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
38	Shovel	GT111		Each	Steel shaft, metal - Blade width: 230mm - Handle length: 600mm	**R**
39	Gardening Gloves	GT113		per pair		**R**
40	Gardening Hand Trawel	GT114		Each	Shovel is 30cm / 11.8 inches in length and 7.5cm / 2.95 inches in width	**R**
41	Hedge Shears	GT115		Each		**R**
42	Axe	GT116		Each	Drop Forged Head, Fiberglass Handle. Weight: 600 g	**R**
43	Hand Shovel	GT117		Each	The Hand Trowel has a width of 8 cm. It is produced from high-quality steel.	**R**
					SUB-TOTAL	**R**
					15% VAT	**R**
					TOTAL	**R**
					AVERAGE PRICE FOR STATIONERY (TOTAL / 43 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

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KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SUMMARY PRICING SCHEDULE – UMKHANYAKUDE DISTRICT	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0024E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**UMKHANYAKUDE DISTRICT**

UMKHANYAKUDE DISTRICT	
COMMODITY	**AVERAGE TOTAL PRICE**
1. Photocopy / Printing Paper	**R**
2. Stationery	**R**
3. Cleaning Material	**R**
GRAND TOTAL FOR UMKHANYAKUDE DISTRICT	**R**

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ZNB 0025E/2023/2024

ZULULAND DISTRICT

KWAZULU-NATAL PROVINCE
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SPECIFICATION PRICING SCHEDULE – PHOTOCOPY PAPER	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0025E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**ZULULAND DISTRICT**

PRINTING/PHOTOCOPY PAPER						
NO	**PHOTOCOPY PAPER**	**Size**	**COLOUR**	**DETAIL**	**UNIT OF MEASURE**	**PRICE PER BOX (Incl. Delivery)**
1	Printing/Photocopy Paper	A4	BOND WHITE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
2	Printing/Photocopy Paper	A4	YELLOW	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
3	Printing/Photocopy Paper	A4	ORANGE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**

NO	PHOTOCOPY PAPER	SIZE	COLOUR	DETAIL	UNITOF MEASURE	PRICE PER BOX (Incl. Delivery)
4	Printing/Photocopy Paper	A4	RED	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
5	Printing/Photocopy Paper	A4	PINK	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
6	Printing/Photocopy Paper	A4	SKY BLUE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
7	Printing/Photocopy Paper	A4	GREEN	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
8	Printing/Photocopy Paper	A3	WHITE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 420x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
					SUB-TOTAL	**R**
					15% VAT	**R**
					TOTAL PRICE	**R**
					AVERAGE PRICE FOR PRINTING / PHOTOCOPY PAPER (TOTAL PRICE / 8 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

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KWAZULU-NATAL PROVINCE
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SPECIFICATION PRICING SCHEDULE – STATIONERY	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0025E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**ZULULAND DISTRICT**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
1	Battery AA (1,5V 400-1700mAh)	AA101	Pack/Box of 12 units	**R**
2	Battery AAA (1,5V 1000 MN1400)	AAA101	Pack/Box of 12 units	**R**
3	Battery C (CLR14MN1400)	AA	Pack/Box of 12 units	**R**
4	Binders Combo A4 6mm	B101	Box of 100 units	**R**
5	Binders Combo A4 8mm (100 per pack)	B102	Box of 100 units	**R**
6	Binders Combo A4 9.5mm (100 per pack)	B103	Box of 100 units	**R**
7	Binders Combo A4 10mm (100 per pack)	B104	Box of 100 units	**R**
8	Binders Combo A4 15/16mm (100per pack)	B105	Box of 100 units	**R**
9	Binders Combo A4 25mm (100 per pack)	B106	Box of 100 units	**R**
10	Binders Combo A4 32/35mm (100 per pack)	B107	Box of 100 units	**R**
11	Binders Combo A4 38/40mm (100 per pack)	B108	Box of 100 units	**R**
12	Binders Combo A4 50/51mm (100 per pack)	B109	Box of 100 units	**R**
13	Binders Combo A4 12mm (100 per pack)	B110	Box of 100 units	**R**
14	Binders Combo A4 18mm (100 per pack)	B111	Box of 100 units	**R**
15	Binders Combo A4 19mm (100 per pack)	B112	Box of 100 units	**R**
16	Binders Combo A4 45mm (100 per pack)	B113	Box of 100 units	**R**
17	Batch Binders (Malgary R700 gsm punched ribbon fastened board binder)	B114	Pack of 100 units	**R**
18	A4 Counter book 1 Quire /96 pages Feint/margin	1B115	Box of 80 units	**R**
19	A4 Counter book 2 Quire /192 pages Feint/margin	1B116	Box of 60 units	**R**
20	A4 Counter book 3 Quire /288 pages Feint/margin	1B117	Box of 60 units	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
21	A4 Counter book 4 Quire /384 pages Feint/margin	1B118	Box of 60 units	**R**
22	Book Manuscript A5 1 Quire /96 pages Feint/margin	1B119	Box of 100 units	**R**
23	Book Manuscript A6 1 Quire / 96 pages Feint/margin	1B120	Box of100 units	**R**
24	Book Manuscript Index A4 297x210mm 2 Quire / 144 pages Feint/margin	1B121	Box of 60 units	**R**
25	Book Duplicate A6 JD 16 (Carbon Paper)	1B122	Box of 100 units	**R**
26	Book Attendance Register /A3 hardcover, 425x295mm-50 pages	1B123	Box of 100 units	**R**
27	Book Manuscript A5 2 Quire / 192 pages Feint/margin	1B124	Box of 100 units	**R**
28	Book analysis JD 7032	1B125	Box of 20	**R**
29	Carton Paper A4 green / 150gsm 100 sheets per ream	CP101	Ream of 100	**R**
30	Carton Paper A4 blue / 150gsm 100 sheets per ream	CP102	Ream of 100	**R**
31	Carton Paper A4 Pink /150gsm 100 sheets per ream	CP103	Ream of 100	**R**
32	Carton Paper A4 red /150gsm 100 sheets per ream	CP104	Ream of 100	**R**
33	Carton Paper A4 white /150gsm 100 sheets per ream	CP105	Ream of 100	**R**
34	Carton Paper A4 yellow /150gsm 100 sheets per ream	CP106	Ream of 100	**R**
35	Comb box A4 120 /10 per 10	CB107	Box of 100	**R**
36	Cartridge, HP-51645AE Single-Pack	TC101	Each	**R**
37	Cartridge, HP-C6578D	TC102	Each	**R**
38	Cartridge, HP-131 Inkjet, for 6213 n H470w	TC103	Each	**R**
39	Cartridge, HP-134 Inkjet for 6213 n H470w	TC104	Each	**R**
40	Cartridge, HP-Q5942A	TC105	Each	**R**
41	Cartridge, HP-Q6000A, Black	TC106	Each	**R**
42	Cartridge, HP-Q6002A, Yellow	TC107	Each	**R**
43	Cartridge, HP-Q6001A, Cyan	TC108	Each	**R**
44	Cartridge, HP-Q6003A, Magenta	TC109	Each	**R**
45	Cartridge, HP-Q3960A, Black	TC110	Each	**R**
46	Cartridge, HP-Q3961A, Cyan	TC111	Each	**R**
47	Cartridge, HP-Q3962A, Yellow	TC112	Each	**R**
48	Cartridge, HP-Q3963A, Magenta	TC113	Each	**R**
49	Cartridge, HP-Q3964A, Image Drum	TC114	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
50	Cartridge, HP-CB540A, Black	TC115	Each	**R**
51	Cartridge, HP-CB541A, Cyan	TC116	Each	**R**
52	Cartridge, HP-CB542A, Yellow	TC117	Each	**R**
53	Cartridge, HP- CB543A, Magenta	TC118	Each	**R**
54	Cartridge, HP-Q7553X, Black	TC119	Each	**R**
55	Cartridge, HP-CC364X, Black	TC120	Each	**R**
56	Cartridge, HP-CC530A, Black	TC121	Each	**R**
57	Cartridge, HP-CC531A, Cyan	TC122	Each	**R**
58	Cartridge, HP-CC532A, Yellow	TC123	Each	**R**
59	Cartridge, HP-CC533A, Magenta	TC124	Each	**R**
60	Cartridge, HP-CE260X, Black	TC125	Each	**R**
61	Cartridge, HP-CE261A, Cyan	TC126	Each	**R**
62	Cartridge, HP-CE262A, Yellow	TC127	Each	**R**
63	Cartridge, HP-CE263A, Magenta	TC128	Each	**R**
64	Cartridge, HP-HC9370A, Black	TC129	Each	**R**
65	Cartridge, HP-HC9371A, Cyan	TC130	Each	**R**
66	Cartridge, HP-HC9372A, Magenta	TC131	Each	**R**
67	Cartridge, HP-HC9373A, Yellow	TC132	Each	**R**
68	Cartridge, HP-HC9374A, Grey	TC133	Each	**R**
69	Cartridge, HP-C9403A, Matte Black	TC134	Each	**R**
70	Cartridge, HP-CE320A, Black	TC135	Each	**R**
71	Cartridge, HP-CE321A, Cyan	TC136	Each	**R**
72	Cartridge, HP-CE322A, Yellow	TC137	Each	**R**
73	Cartridge, HP-CE323A, Magenta	TC138	Each	**R**
74	Cartridge, HP-CE285A, Black	TC139	Each	**R**
75	Cartridge, HP-CE390A, Black	TC140	Each	**R**
76	Cartridge, HP-CE260A, Black	TC141	Each	**R**
77	Cartridge, HP-CF031A, Cyan	TC142	Each	**R**
78	Cartridge, HP-CF032A, Yellow	TC143	Each	**R**
79	Cartridge, HP-CF033A, Magenta	TC144	Each	**R**
80	Cartridge, HP-CF280X, Black	TC145	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
81	Cartridge, HP-CF320X, Black	TC146	Each	**R**
82	Cartridge, HP-CF321A, Cyan	TC147	Each	**R**
83	Cartridge, HP-CF322A, Yellow	TC148	Each	**R**
84	Cartridge, HP-CF323A, Magenta	TC149	Each	**R**
85	Clip Gem 50mm / 100 per box	1C105	Box of 100 units	**R**
86	Paper Clips, Small, 30mm /100 per box	1C106	Box of 100	**R**
87	Magic Clipper, Size 4, 100 per box	1C107	Box of 100	**R**
88	Magic Clipper, Size 6, 100 per box	1C108	Box of 100	**R**
89	Clip Binder 32mm	1C1011	Box of 12 Pcs	**R**
90	Clip Binder 41mm	1C1012	Box of 12 Pcs	**R**
91	Clip Binder 51mm	1C1013	Box of 12 Pcs	**R**
92	Clipboards (masonite)	1C1014	Box of 10 Pcs	**R**
93	Ring Reinforcements	1C1015	Box of 250	**R**
94	Memory Sticks (USB 2.0 Drive, 64GB)	D101	Each	**R**
95	CD-Rewritable (700MB, 80 min, 52x speed, Printable)	D102	Pack of 100	**R**
96	Cube Refill paper /500 sheets per of 100x100mm	2C111	Per pack	**R**
97	Cube Holder /plastic holder to fit 100x100mm	2C112	Each	**R**
98	Desk Organizer Round / solid plastic moulded 6 cylinders	2C113	Each	**R**
99	Extension cord 3M black in colour 16 A	1E105	Each	**R**
100	Extension cord 5M black colour 16 A	1E106	Each	**R**
101	Extension cord 10M black colour 16 A	1E107	Each	**R**
102	Extension cord 15M black colour 16 A	1E108	Each	**R**
103	Envelopes E1 A3	E101	Box of 250	**R**
104	Envelopes E3 A4	E102	Box of 250	**R**
105	Envelopes E4 A5	E103	Box of 500	**R**
106	Envelopes E12A with window	E104	Box of 500	**R**
107	Envelopes E12A Plain	E105	Box of 500	**R**
108	Envelope, 320x450mm, Brown, No Window	E106	Box of 500	**R**
109	Envelopes For Registered Mail, 115X230mm, White/Brown, No Window	E107	Box of 500	**R**
110	Envelopes, 110 X 220mm, Brown, No Window	E108	Box of 500	**R**
111	Envelopes, 115x230mm, Brown Window	E109	Box of 500	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
112	Envelopes, 115X230mm, White, Window	E110	Box of 500	**R**
113	Envelopes, 162 X229mm, C5, Brown, No Window	E111	Box of 500	**R**
114	Envelopes, 176 X 250mm, B5, White, No Window	E112	Box of 500	**R**
115	Envelopes, 229X324mm, White, No-Window	E113	Box of 500	**R**
116	Envelopes, 250X353mm, Brown, No Window	E114	Box of 500	**R**
117	Envelopes, 280X400mm, Brown, No Window	E115	Box of 500	**R**
118	Envelopes, T-White Opa Glassine Window, 115x230mm	E116	Box of 500	**R**
119	Frosted Sheets (assorted colours) (Pack of 100) A4 pages, 180-micron pvc	F101	Pack of 100	**R**
120	Frosted Sheets (Frosted Sheet (clear) (Pack of 100) A4 pages, 180-micron pvc	F101	Pack of 100	**R**
121	Film Write on OHP A4 (100 sheets per pack)	F102	Per pack	**R**
122	Flip Charts *(Size 860x610mm, slotted holes, perforated sheets, indivdually wrapped pads, 20 sheets)*	F103	Pack of 5	**R**
123	Flip files 20 sheets /size 860x610mm	F104	Pack of 10	**R**
124	File Ring Binder A4 PVC	1F101	Box of 10	**R**
125	Lever Arch file A3 black cardboard	1F103	Box of 10	**R**
126	Two Ring Binder File, Board, 25mm, Black	1F104	Box of 10	**R**
127	Lever Arch Files A4 PVC (Assorted colours)	1F105	Box of 10	**R**
128	File Backing Board A4	1F106	Pack of 100	**R**
129	File Twinlock /A4 size 310x480mm (A4, size 310x480mm, solid crystal tabs and inserts for labelling)	1F107	Box of 20	**R**
130	Submission File Blue /A4 size -326gsm-200 per bundle	1F109	Pack of 200	**R**
131	Submission File E20A Files Yellow /A4-326GSM-200 per bundle	1F111	Pack of 200	**R**
132	File Dividers, Carton, A 4 10 division, multi-Color	1F113	Box of 120 sets	**R**
133	File Dividers, Carton, numbered 1-10 division assorted colours and A4	1F114	Box of 120 sets	**R**
134	File Dividers, Carton, numbered 1-20, division assorted colours A4	1F115	Box of 120 sets	**R**
135	Plastic filing Pockets A4 clear multi punched (10 sheets per set)	1F116	Box of 300 sets	**R**
136	File Fasteners (80mm steel 50 sets per box)	2F117	Per box	**R**
137	File Fasteners Self Piercing/ paper binders 51 mm 100 pc/box	2F118	Per box	**R**
138	File fasteners Self Piercing/ paper binders 76 mm 50 sets/box	2F119	Per box	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
139	Pins Office 100g *(26mm, box, 100g)*	2F120	Box of 100g	**R**
140	Drawing Pins 100g (head size 9mm pack of 100)	2F121	Box of 100g	**R**
141	Finger cones (size 00)	2F122	Pack of 10	**R**
142	Finger cones (size 0)	2F122	Pack of 10	**R**
143	Finger cones (size 1)	2F122	Pack of 10	**R**
144	Finger cones (size 2)	2F122	Pack of 10	**R**
145	Finger cones (size3)	2F122	Pack of 10	**R**
146	Glue Stick 43g Solvent free, 90% natural, Acid free	GO101	Box of 24	**R**
147	Acetone 750 ml Lab grade liquid bottle shelf life 5years (asset tagging)	GO103	Each	**R**
148	Prestik 100g, 100g reusable, Solvent free, non-toxic	GO104	Box of 24	**R**
149	Handheld Calculator, 12 digits dual power	HC101	Each	**R**
150	Indian Tags, 26mm (box of 100)/ A string with two metal ends	2F119B	Box of 100	**R**
151	Indian Tags, 76mm (box of 100)/A string with two metal ends	2F119A	Box of 100	**R**
152	Ink Endorsing Red 30ml for inking stamp pads	I101	Box of 24	**R**
153	Ink Endorsing Black 30ml for inking stamp pads	I102	Box of 24	**R**
154	Ink Endorsing Blue 30ml for inking stamp pads	I105	Box of 24	**R**
155	File divider Plain PVC10 Divisions A4	1I106	Box of 120 sets	**R**
156	File divider Polydex A4 PVC A-Z	1I107	Box of 120 sets	**R**
157	File divider Polydex A4 PVC 1-31	1I108	Box of 120 sets	**R**
158	Labels White Adhesive 100x150mm	1I110	Pack of 100	**R**
159	Labels White For Lever Arch File 200x60mm	1I111	Pack of 100	**R**
160	Labels Laser Copier Self Adhesive *(Large label (WxH) 125mm x 80mm pack 1000/roll)*	1I112	Pack of 60	**R**
161	Information Labels / Urgent 1000 pack per roll W-50 mm x L 30 mm	1I113	Box of 250	**R**
162	Letter tray risers set of two (118mm/5mm diameter, plastic moulded, lightweight & assorted colours)	LT101	Each	**R**
163	Laminating pouches 150micron 100 sheets, 216 x 303mm	LP102	Per pack	**R**
164	Sticky notes 76 - 76mm, 100 sheet / pad	PO102	Per pad	**R**
165	Sticky notes 75 - 130mm, 100 sheet /pad	PO103	Per pad	**R**
166	Sign Here sticker, 45 x25mm self-adhesive 50 sheets per pad	PO104	Per pad	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
167	Pop Up /Mini Flags Self Adhesive Flags for indexing 50 Sheets in a Pad 45mm X 25 mm Assorted Colours	PO105	Per pad	**R**
168	Exam pad A4 100 sheets, two holes punched	PO106	Box of 60	**R**
169	Shorthand notebook pad A5 144 sheets	PO109	Box of 12	**R**
170	Double Adapter Plug (double adaptor 2x3pin, 250v-2x16A, white)	P112	Each	**R**
171	Pencil Eraser, 61x23x10mm, non-toxic, Sleeved 20/Box	1P101	Box of20	**R**
172	Lead Pencil HB Wooden, sharpened, HB, 12 per box	1P102	Box of 12	**R**
173	Pencil Clutch eSharp HB diameter 0,5mm refill, 12 per box Mechanical pencil	1P103	Box of 12	**R**
174	Pen Ball Point Meduim 1.0MM 60 per box side push button 60 per box (Red, Blue, Black)	1P104	Box of 60	**R**
175	Ballpen, 0,7mm - fine point black 12/box	1P105	Box of 12	**R**
176	Highlighters with assorted colours pack of four	1P107	Box of 12 packs	**R**
177	Permanent Marker, box of 12, 1.5mm (red, blue, black, green,)	1P108	Box of 12	**R**
178	White board Marker OHP, box of 12 (red, green, black, blue) bullet tip	1P109	Box of 12	**R**
179	Clutch Pencil Refill, 0,5mm, box of 12 packs	1P122	Box of 12	**R**
180	Pentel correction pen, extra fine point fluid, 8ml, box of 12	1P123	Box of 12	**R**
181	Grey Board Container 32cm A4 File collator	OA101	Box of 10	**R**
182	Top Retrieval Files - A4 Divider Cards (50 Per Pack)	OA102	Box of 120 packs	**R**
183	Top Retrieval Files -Extra heavy duty with flap (40mm) tri-clip, 120 per box	OA103	Box of 120	**R**
184	A4 Solid Plastic Filing Container 32X10X22cm Pack of 20 - Grey	OA104	Pack of 20	**R**
185	Top Retrieval Files - Extra Heavy Duty with Clip, no Flap (326gsm) Pack of 25	OA105	Pack of 25	**R**
186	Top Retrieval Files - Lightweight with gusset and flap (120gsm) pack of 25	OA106	Pack of 25	**R**
187	Top Retrieval File - Middleweight with clip (190gsm)	OA107	Box of 80	**R**
188	Optitabs, A4 Printable Filing Tabs, 6 Sheets P/Pack - Assorted Colours	OA109	Box of 10 packs	**R**
189	Punches 1 Hole	2P133	Each	**R**
190	Punches 2 Hole Standard office, punch up to 30 sheets	2P134	Each	**R**
191	Punches 2 Hole heavy duty, punch up to 150 sheets	2P135	Each	**R**
192	Paper Carbon A4, Hand film /100 per pack	3P139	Box of 30 packs	**R**
193	Brown paper /kraft roll (75m roll x45,5cm)	3P140	12 rolls per box	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
194	Quotation Folder A4 (No Pocket)	QF101	Box of 24	**R**
195	Quotation Folder A4 (With 10 Pocket)	QF102	Box of 24	**R**
196	Secretarial Folders, 160micro 10 p/pack, assorted colours	QF103	Pack of 10	**R**
197	Rubber Bands, Size 32 (100 per pack)	R101	10 Packs	**R**
198	Rubber Bands size 64 (100 per pack)	R102	10 Packs	**R**
199	Rubber Bands size 128 (100 per pack) width of band 9mm	R103	10 Packs	**R**
200	Ruler plastic 30cm	1R101	Pack of 10	**R**
201	Pair of Scissors (size 21cm)	SS101	Box of 12	**R**
202	Sharpener Mech. Desk Type /one-hole sharpener	SS102	Box of 12	**R**
203	Slide binders, 7mm, A4, 10 p/pack	SB101	Pack of 10	**R**
204	Slide binders,10mm, A4, 10 p/pack	SB102	Pack of 10	**R**
205	Slide binders 15mm A4,10 p/pack	SB103	Pack of 10	**R**
206	Stapler, Heavy Duty, Giant /staples 60 to 210 sheets	SB104	Box of 12	**R**
207	Staple Remover / suitable to remove (24/6 & 26/6) per box 0f 6	SB105	Box of 6	**R**
208	Staple Remover, Heavy Duty / suitable to remove heavy duty staples -	SB106	Each	**R**
209	Stapler Desk Type (25 to 30 sheets)	SB107	12 Boxes	**R**
210	Staples Rapid 9/12 /5000 staples	S105	12 Boxes	**R**
211	Staples Rapid 9/14 /5000 staples	S106	12 Boxes	**R**
212	Staples Rapid 26/6 /5000 staples	S107	12 Boxes	**R**
213	Staples Rapid 66/08 /5000 staples	S108	12 Boxes	**R**
214	Staples Rapid 66/11 /5000 staples	S109	12 Boxes	**R**
215	Staples Rapid 66/14 / 5000 staples	S110	12 Boxes	**R**
216	Staples Rapid 50/15S / 5000 staples	S111	12 Boxes	**R**
217	Staples Rapid 24/8 / 1000 staples	S112	12 Boxes	**R**
218	Staples Rapid 23/10 /1000 staples	S113	12 Boxes	**R**
219	Staples Rapid 23/13 /1000 staples	S114	12 Boxes	**R**
220	Department, Receiving Stamp - with Department Logo (black ink)	1S101	Each	**R**
221	Checked by Stamp - self ink (black ink)	1S102	Each	**R**
222	Department Date Stamp -with Department Logo, self-ink (black ink)	1S103	Each	**R**
223	Captured by Stamp, self-ink (black ink)	1S104	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
224	Sellotape, 12mmx25m, Clear	TO102	Box of 24	**R**
225	Sellotape, 24mmx40m, Clear	TO103	Box of 24	**R**
226	Sellotape, 48mmx50m, Clear	TO104	Box of 24	**R**
227	Sellotape, 48mmx50m, Buff	TO105	Box of 24	**R**
228	Masking tape 48mmx50m	TO106	Box of 24	**R**
229	White Board Cleaning Liquid, 250ml	W101	Box of 24	**R**
230	White Board Eraser, Magnetic, Large, Peel Off	W102	Box of 24	**R**
			SUB-TOTAL	**R**
			15% VAT	**R**
			TOTAL	**R**
			AVERAGE PRICE FOR STATIONERY (TOTAL / 230 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

The quantities to be supplied will be based on a needs assessment at the time of requirement by the Department. The quantities provided in the document are estimates only and not the actual quantity required.

Prices will be adjusted on the anniversary date of the contract based on the actual Consumer Price Index (CPI) for the twelve months preceding the anniversary date as published by the Department: Statistics South Africa.

Equivalent item can be priced where brand has been specified.

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KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SPECIFICATION PRICING SCHEDULE – CLEANING MATERIAL	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0025E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**ZULULAND DISTRICT**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
1	Bleach 5Lt	1B200	5Lt	Each	Liquid disinfectant cleaner, Active Ingredient Sodium hypochlorite Percentage of active ingredients (concentrated) 10.8 % Concentrated pH (25 °C) 11.5 - 13.0	**R**
2	Blitz Microfiber Cloth	C100	Pack of 5	Pack (5)	200-300 GSM, durable multi coloured, surface cleaning cloth	**R**
					Sub-Total	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
3	Plastic Refuse Bag	4B302	750mm X 950mm	Pack (200)	750mm X 950mm, heavy duty with 35 microns (minimum)	**R**
4	Platform Broom Long, hard bristles with wooden handle	2B100	W460/610 x L1600mm	Each	Long, hard bristles with wooden handle.	**R**
5	Platform Broom Steel Bristles, wire brushes, for abrasive purposes	2B101	W460/610 x L1600mm	Each	Wire brushes, for abrasive purposes, such as cleaning rust and removing pain	**R**
6	Bucket 5Lt, durable plastic with lid	3B001	5Lt	Each	Bucket with lid. Height 172 mm 7 mm Diameter – Top, 238 mm, 238 mm. Diameter – Bottom, 203 mm	**R**
7	Bucket 10Lt, durable plastic with handle	3B002	10Lt	Each	Product dimensions 28cm (L) x69cm (w) x 28cm (H)	**R**
8	Chemical for unblocking toilets	T105	5Lt	Each	Drain acid cleaner	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
9	Deo Block Air freshener deodorizing blocks for kitchen and bathroom - 5kg bucket	T100	5kg	Each -5kg	Highly fragranced blocks, units of 50 cubes	**R**
10	Feather Dust Long	F100	1840mm	Pack of 10	Size: 1840mm long. ostrich feathers	**R**
11	Feather Dust Short	F101	70mm	Pack of 10	Size: 70mm long. Ostrich feathers	**R**
12	Floor Polish, Liquid multi surface polish 5Lt	P100	5 Lt	Each	Lavender Wax Floor Polish 5l multipurpose used for vinyl, thermoplastic, linoleum and rubber floors, sealed pourous, marble, stone etc	**R**
13	Furniture polish, Liquid silicone	P102	750ml	Pack of 4	Furniture polish. Liquid silicone furniture polish, cleaner, no wax build-up. Cleans, dusts, shines and protects.	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
14	Yellow Rubber Latex Chemical Protection Gloves, Large, Household	G103	Large	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
15	Yellow Rubber Latex Chemical Protection Gloves, Medium, Household	G102	Medium	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
16	Yellow Rubber Latex chemical protection Gloves, Small, Household	G101	Small	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
17	Goggles (Clear)	G100	Safety	Pack of 50	Clear protective safety goggles with head band	**R**
18	Toilet Cleaner Liquid 750ml	T101	750ml	Pack of 8	Toilet Liquid cleaner - Disinfectant cleaner (e.g. Harpic or equivalent)	**R**
19	Mop Industrial. Fitted with handle 400g	M100	1440mm x 230mm x 199mm	Each	Wooden Stick industrial mop fitted with handle	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
20	Computer Wipes, 23gsm, 150mmx140mm	C101	150mm x 140mm (Tub100)	Pack of 10	82mm (L)x 82mm (W) x 170mm (H)	**R**
21	Green Soap, mild bar soap with floral/citrus smell,1kg bars	S100	1kg	Box of 24	Soap Base, Aqua (Water), Glycerine, Sodium Carbonate, Talc, Sodium Chloride, Fragrance, Silicates, Etidronic Acid, Tetrasodium EDTA, Limonene, Colourant.	**R**
22	Toilet Brush Set	T102	Std	Each	Toilet brush set stiff bristle, 356mm handle length, 76mm(d)	**R**
23	Toilet paper, 2 Ply 350 Sheets Per Roll, Embossed and Perforated	T104	350 Sheets Per Roll	Pack of 48	White, 2 ply, pack of 48	**R**
24	Liquid Hand soap 5Lt	LQ105	5 Litre	Box of 4	Liquid Hand Soap 5 LT; Gross weight 5.364 Kg; General Use Washing Liquid; Appearance - Modern; Size: L-180mm, W-120mm, H-290mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
25	Dish washer 5Lt	DS106	5 Litre	Box of 5	Liquid scent: lemon. Jerrycan. Volume 5000 ml features Demineralized treated water bacteriologically clean	**R**
26	Hand Paper Towel, 1 ply, 35gsm 200mmx150m	HP110	200mm x 150m	Pack of 6 rolls	Hand Paper Towel, 1 ply, 35gsm 200mm x 150m	**R**
27	Tear-off hand paper towel dispensers	TP107	342mm x 231mm x 47mm	Box of 10	Tear-off hand paper towel dispensers Height = 342mm, Depth = 231mm, Width = 347mm and hand paper towel roller Length =150m Portion control= 23cm	**R**
28	Foam soap dispensers and refill, plastic, manual grey & white	DP108	1000ML	Each	Size: Height = 225mm, Depth = 110mm, Width = 135mm	**R**
29	Hand soap dispensers	DP109	1000ML	Each	Size: Height = 225mm, Depth = 110mm, Width = 135mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
30	Leaf rake (plastic)	GT101		Each	Plastic garden leaf lawn rake with wooden handle - teeth 20, Weight 1.6 kg. 1,510mm (L) x 425mm (W) x 380mm (H) assorted colours	**R**
31	Garden hand fork	GT102		Each	Size: 50mm/30mm/190mm; Colour: Orange & Black Material: Metal/Plastic	**R**
32	Spavel (spade)	GT103		Each	Hand Shovel; Colou: Black; Handle Material, Wood; Size, 225 x 120 x 430 mm	**R**
33	Hand pruner - slate	GT104		Each	Stainless steel blade with cutting capacity of 20 mm, with a beech wood handle.	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
34	Wheelbarrow - Metal	GT107		Each	Dimensions: 620mm (w) x 600 (h) x 1400mm (l) Weight: 4kg Pan Capacity: 65litre Pan Gauge: 1.2mm Frame: 32mm x 2mm steel round tube Wheel	**R**
35	Gardening Rake	GT108		Each	Height: 18mm; Width: 150mm; Gross Weight: 1.8KG; Depth: 600mm	**R**
36	Watering Can	GT109		Each	Material: Polyethylene Type: Watering can Capacity: 10 litres Model: Spray head Weight: 0,4000 Kg	**R**
37	Pruning Saw	GT110		Each	Authentic Premium Japanese Steel Blade length: 180 mm Teeth: 7.5 teeth per 30 mm Dimensions unfolded: 410 x 95 x 25 mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
38	Shovel	GT111		Each	Steel shaft, metal - Blade width: 230mm - Handle length: 600mm	**R**
39	Gardening Gloves	GT113		per pair		**R**
40	Gardening Hand Trawel	GT114		Each	Shovel is 30cm / 11.8 inches in length and 7.5cm / 2.95 inches in width	**R**
41	Hedge Shears	GT115		Each		**R**
42	Axe	GT116		Each	Drop Forged Head, Fiberglass Handle. Weight: 600 g	**R**
43	Hand Shovel	GT117		Each	The Hand Trowel has a width of 8 cm. It is produced from high-quality steel.	**R**
					SUB-TOTAL	**R**
					15% VAT	**R**
					TOTAL	**R**
					AVERAGE PRICE FOR STATIONERY (TOTAL / 43 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

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Equivalent item can be priced where brand has been specified.

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KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SUMMARY PRICING SCHEDULE – ZULULAND DISTRICT	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0025E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**ZULULAND DISTRICT**

ZULULAND DISTRICT	
COMMODITY	**AVERAGE TOTAL PRICE**
1. Photocopy / Printing Paper	**R**
2. Stationery	**R**
3. Cleaning Material	**R**
GRAND TOTAL FOR ZULULAND DISTRICT	**R**

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DATE

ZNB 0026E/2023/2024

UMGUNGUNDLOVU DISTRICT

KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SPECIFICATION PRICING SCHEDULE – PHOTOCOPY PAPER	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0026E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**UMGUNGUNDLOVU DISTRICT**

PRINTING/PHOTOCOPY PAPER						
NO	**PHOTOCOPY PAPER**	**Size**	**COLOUR**	**DETAIL**	**UNIT OF MEASURE**	**PRICE PER BOX (Incl. Delivery)**
1	Printing/Photocopy Paper	A4	BOND WHITE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
2	Printing/Photocopy Paper	A4	YELLOW	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
3	Printing/Photocopy Paper	A4	ORANGE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**

NO	PHOTOCOPY PAPER	SIZE	COLOUR	DETAIL	UNITOF MEASURE	PRICE PER BOX (Incl. Delivery)
4	Printing/Photocopy Paper	A4	RED	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
5	Printing/Photocopy Paper	A4	PINK	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
6	Printing/Photocopy Paper	A4	SKY BLUE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
7	Printing/Photocopy Paper	A4	GREEN	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
8	Printing/Photocopy Paper	A3	WHITE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 420x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
					SUB-TOTAL	**R**
					15% VAT	**R**
					TOTAL PRICE	**R**
					AVERAGE PRICE FOR PRINTING / PHOTOCOPY PAPER (TOTAL PRICE / 8 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

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Equivalent item can be priced where brand has been specified.

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KWAZULU-NATAL PROVINCE
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SPECIFICATION PRICING SCHEDULE – STATIONERY	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0026E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**UMGUNGUNDLOVU DISTRICT**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
1	Battery AA (1,5V 400-1700mAh)	AA101	Pack/Box of 12 units	**R**
2	Battery AAA (1,5V 1000 MN1400)	AAA101	Pack/Box of 12 units	**R**
3	Battery C (CLR14MN1400)	AA	Pack/Box of 12 units	**R**
4	Binders Combo A4 6mm	B101	Box of 100 units	**R**
5	Binders Combo A4 8mm (100 per pack)	B102	Box of 100 units	**R**
6	Binders Combo A4 9.5mm (100 per pack)	B103	Box of 100 units	**R**
7	Binders Combo A4 10mm (100 per pack)	B104	Box of 100 units	**R**
8	Binders Combo A4 15/16mm (100per pack)	B105	Box of 100 units	**R**
9	Binders Combo A4 25mm (100 per pack)	B106	Box of 100 units	**R**
10	Binders Combo A4 32/35mm (100 per pack)	B107	Box of 100 units	**R**
11	Binders Combo A4 38/40mm (100 per pack)	B108	Box of 100 units	**R**
12	Binders Combo A4 50/51mm (100 per pack)	B109	Box of 100 units	**R**
13	Binders Combo A4 12mm (100 per pack)	B110	Box of 100 units	**R**
14	Binders Combo A4 18mm (100 per pack)	B111	Box of 100 units	**R**
15	Binders Combo A4 19mm (100 per pack)	B112	Box of 100 units	**R**
16	Binders Combo A4 45mm (100 per pack)	B113	Box of 100 units	**R**
17	Batch Binders (Malgary R700 gsm punched ribbon fastened board binder)	B114	Pack of 100 units	**R**
18	A4 Counter book 1 Quire /96 pages Feint/margin	1B115	Box of 80 units	**R**
19	A4 Counter book 2 Quire /192 pages Feint/margin	1B116	Box of 60 units	**R**
20	A4 Counter book 3 Quire /288 pages Feint/margin	1B117	Box of 60 units	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
21	A4 Counter book 4 Quire /384 pages Feint/margin	1B118	Box of 60 units	**R**
22	Book Manuscript A5 1 Quire /96 pages Feint/margin	1B119	Box of 100 units	**R**
23	Book Manuscript A6 1 Quire / 96 pages Feint/margin	1B120	Box of100 units	**R**
24	Book Manuscript Index A4 297x210mm 2 Quire / 144 pages Feint/margin	1B121	Box of 60 units	**R**
25	Book Duplicate A6 JD 16 (Carbon Paper)	1B122	Box of 100 units	**R**
26	Book Attendance Register /A3 hardcover, 425x295mm-50 pages	1B123	Box of 100 units	**R**
27	Book Manuscript A5 2 Quire / 192 pages Feint/margin	1B124	Box of 100 units	**R**
28	Book analysis JD 7032	1B125	Box of 20	**R**
29	Carton Paper A4 green / 150gsm 100 sheets per ream	CP101	Ream of 100	**R**
30	Carton Paper A4 blue / 150gsm 100 sheets per ream	CP102	Ream of 100	**R**
31	Carton Paper A4 Pink /150gsm 100 sheets per ream	CP103	Ream of 100	**R**
32	Carton Paper A4 red /150gsm 100 sheets per ream	CP104	Ream of 100	**R**
33	Carton Paper A4 white /150gsm 100 sheets per ream	CP105	Ream of 100	**R**
34	Carton Paper A4 yellow /150gsm 100 sheets per ream	CP106	Ream of 100	**R**
35	Comb box A4 120 /10 per 10	CB107	Box of 100	**R**
36	Cartridge, HP-51645AE Single-Pack	TC101	Each	**R**
37	Cartridge, HP-C6578D	TC102	Each	**R**
38	Cartridge, HP-131 Inkjet, for 6213 n H470w	TC103	Each	**R**
39	Cartridge, HP-134 Inkjet for 6213 n H470w	TC104	Each	**R**
40	Cartridge, HP-Q5942A	TC105	Each	**R**
41	Cartridge, HP-Q6000A, Black	TC106	Each	**R**
42	Cartridge, HP-Q6002A, Yellow	TC107	Each	**R**
43	Cartridge, HP-Q6001A, Cyan	TC108	Each	**R**
44	Cartridge, HP-Q6003A, Magenta	TC109	Each	**R**
45	Cartridge, HP-Q3960A, Black	TC110	Each	**R**
46	Cartridge, HP-Q3961A, Cyan	TC111	Each	**R**
47	Cartridge, HP-Q3962A, Yellow	TC112	Each	**R**
48	Cartridge, HP-Q3963A, Magenta	TC113	Each	**R**
49	Cartridge, HP-Q3964A, Image Drum	TC114	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
50	Cartridge, HP-CB540A, Black	TC115	Each	**R**
51	Cartridge, HP-CB541A, Cyan	TC116	Each	**R**
52	Cartridge, HP-CB542A, Yellow	TC117	Each	**R**
53	Cartridge, HP- CB543A, Magenta	TC118	Each	**R**
54	Cartridge, HP-Q7553X, Black	TC119	Each	**R**
55	Cartridge, HP-CC364X, Black	TC120	Each	**R**
56	Cartridge, HP-CC530A, Black	TC121	Each	**R**
57	Cartridge, HP-CC531A, Cyan	TC122	Each	**R**
58	Cartridge, HP-CC532A, Yellow	TC123	Each	**R**
59	Cartridge, HP-CC533A, Magenta	TC124	Each	**R**
60	Cartridge, HP-CE260X, Black	TC125	Each	**R**
61	Cartridge, HP-CE261A, Cyan	TC126	Each	**R**
62	Cartridge, HP-CE262A, Yellow	TC127	Each	**R**
63	Cartridge, HP-CE263A, Magenta	TC128	Each	**R**
64	Cartridge, HP-HC9370A, Black	TC129	Each	**R**
65	Cartridge, HP-HC9371A, Cyan	TC130	Each	**R**
66	Cartridge, HP-HC9372A, Magenta	TC131	Each	**R**
67	Cartridge, HP-HC9373A, Yellow	TC132	Each	**R**
68	Cartridge, HP-HC9374A, Grey	TC133	Each	**R**
69	Cartridge, HP-C9403A, Matte Black	TC134	Each	**R**
70	Cartridge, HP-CE320A, Black	TC135	Each	**R**
71	Cartridge, HP-CE321A, Cyan	TC136	Each	**R**
72	Cartridge, HP-CE322A, Yellow	TC137	Each	**R**
73	Cartridge, HP-CE323A, Magenta	TC138	Each	**R**
74	Cartridge, HP-CE285A, Black	TC139	Each	**R**
75	Cartridge, HP-CE390A, Black	TC140	Each	**R**
76	Cartridge, HP-CE260A, Black	TC141	Each	**R**
77	Cartridge, HP-CF031A, Cyan	TC142	Each	**R**
78	Cartridge, HP-CF032A, Yellow	TC143	Each	**R**
79	Cartridge, HP-CF033A, Magenta	TC144	Each	**R**
80	Cartridge, HP-CF280X, Black	TC145	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
81	Cartridge, HP-CF320X, Black	TC146	Each	**R**
82	Cartridge, HP-CF321A, Cyan	TC147	Each	**R**
83	Cartridge, HP-CF322A, Yellow	TC148	Each	**R**
84	Cartridge, HP-CF323A, Magenta	TC149	Each	**R**
85	Clip Gem 50mm / 100 per box	1C105	Box of 100 units	**R**
86	Paper Clips, Small, 30mm /100 per box	1C106	Box of 100	**R**
87	Magic Clipper, Size 4, 100 per box	1C107	Box of 100	**R**
88	Magic Clipper, Size 6, 100 per box	1C108	Box of 100	**R**
89	Clip Binder 32mm	1C1011	Box of 12 Pcs	**R**
90	Clip Binder 41mm	1C1012	Box of 12 Pcs	**R**
91	Clip Binder 51mm	1C1013	Box of 12 Pcs	**R**
92	Clipboards (masonite)	1C1014	Box of 10 Pcs	**R**
93	Ring Reinforcements	1C1015	Box of 250	**R**
94	Memory Sticks (USB 2.0 Drive, 64GB)	D101	Each	**R**
95	CD-Rewritable (700MB, 80 min, 52x speed, Printable)	D102	Pack of 100	**R**
96	Cube Refill paper /500 sheets per of 100x100mm	2C111	Per pack	**R**
97	Cube Holder /plastic holder to fit 100x100mm	2C112	Each	**R**
98	Desk Organizer Round / solid plastic moulded 6 cylinders	2C113	Each	**R**
99	Extension cord 3M black in colour 16 A	1E105	Each	**R**
100	Extension cord 5M black colour 16 A	1E106	Each	**R**
101	Extension cord 10M black colour 16 A	1E107	Each	**R**
102	Extension cord 15M black colour 16 A	1E108	Each	**R**
103	Envelopes E1 A3	E101	Box of 250	**R**
104	Envelopes E3 A4	E102	Box of 250	**R**
105	Envelopes E4 A5	E103	Box of 500	**R**
106	Envelopes E12A with window	E104	Box of 500	**R**
107	Envelopes E12A Plain	E105	Box of 500	**R**
108	Envelope, 320x450mm, Brown, No Window	E106	Box of 500	**R**
109	Envelopes For Registered Mail, 115X230mm, White/Brown, No Window	E107	Box of 500	**R**
110	Envelopes, 110 X 220mm, Brown, No Window	E108	Box of 500	**R**
111	Envelopes, 115x230mm, Brown Window	E109	Box of 500	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
112	Envelopes, 115X230mm, White, Window	E110	Box of 500	**R**
113	Envelopes, 162 X229mm, C5, Brown, No Window	E111	Box of 500	**R**
114	Envelopes, 176 X 250mm, B5, White, No Window	E112	Box of 500	**R**
115	Envelopes, 229X324mm, White, No-Window	E113	Box of 500	**R**
116	Envelopes, 250X353mm, Brown, No Window	E114	Box of 500	**R**
117	Envelopes, 280X400mm, Brown, No Window	E115	Box of 500	**R**
118	Envelopes, T-White Opa Glassine Window, 115x230mm	E116	Box of 500	**R**
119	Frosted Sheets (assorted colours) (Pack of 100) A4 pages, 180-micron pvc	F101	Pack of 100	**R**
120	Frosted Sheets (Frosted Sheet (clear) (Pack of 100) A4 pages, 180-micron pvc	F101	Pack of 100	**R**
121	Film Write on OHP A4 (100 sheets per pack)	F102	Per pack	**R**
122	Flip Charts *(Size 860x610mm, slotted holes, perforated sheets, indivdually wrapped pads, 20 sheets)*	F103	Pack of 5	**R**
123	Flip files 20 sheets /size 860x610mm	F104	Pack of 10	**R**
124	File Ring Binder A4 PVC	1F101	Box of 10	**R**
125	Lever Arch file A3 black cardboard	1F103	Box of 10	**R**
126	Two Ring Binder File, Board, 25mm, Black	1F104	Box of 10	**R**
127	Lever Arch Files A4 PVC (Assorted colours)	1F105	Box of 10	**R**
128	File Backing Board A4	1F106	Pack of 100	**R**
129	File Twinlock /A4 size 310x480mm (A4, size 310x480mm, solid crystal tabs and inserts for labelling)	1F107	Box of 20	**R**
130	Submission File Blue /A4 size -326gsm-200 per bundle	1F109	Pack of 200	**R**
131	Submission File E20A Files Yellow /A4-326GSM-200 per bundle	1F111	Pack of 200	**R**
132	File Dividers, Carton, A 4 10 division, multi-Color	1F113	Box of 120 sets	**R**
133	File Dividers, Carton, numbered 1-10 division assorted colours and A4	1F114	Box of 120 sets	**R**
134	File Dividers, Carton, numbered 1-20, division assorted colours A4	1F115	Box of 120 sets	**R**
135	Plastic filing Pockets A4 clear multi punched (10 sheets per set)	1F116	Box of 300 sets	**R**
136	File Fasteners (80mm steel 50 sets per box)	2F117	Per box	**R**
137	File Fasteners Self Piercing/ paper binders 51 mm 100 pc/box	2F118	Per box	**R**
138	File fasteners Self Piercing/ paper binders 76 mm 50 sets/box	2F119	Per box	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
139	Pins Office 100g *(26mm, box, 100g)*	2F120	Box of 100g	**R**
140	Drawing Pins 100g (head size 9mm pack of 100)	2F121	Box of 100g	**R**
141	Finger cones (size 00)	2F122	Pack of 10	**R**
142	Finger cones (size 0)	2F122	Pack of 10	**R**
143	Finger cones (size 1)	2F122	Pack of 10	**R**
144	Finger cones (size 2)	2F122	Pack of 10	**R**
145	Finger cones (size3)	2F122	Pack of 10	**R**
146	Glue Stick 43g Solvent free, 90% natural, Acid free	GO101	Box of 24	**R**
147	Acetone 750 ml Lab grade liquid bottle shelf life 5years (asset tagging)	GO103	Each	**R**
148	Prestik 100g, 100g reusable, Solvent free, non-toxic	GO104	Box of 24	**R**
149	Handheld Calculator, 12 digits dual power	HC101	Each	**R**
150	Indian Tags, 26mm (box of 100)/ A string with two metal ends	2F119B	Box of 100	**R**
151	Indian Tags, 76mm (box of 100)/A string with two metal ends	2F119A	Box of 100	**R**
152	Ink Endorsing Red 30ml for inking stamp pads	I101	Box of 24	**R**
153	Ink Endorsing Black 30ml for inking stamp pads	I102	Box of 24	**R**
154	Ink Endorsing Blue 30ml for inking stamp pads	I105	Box of 24	**R**
155	File divider Plain PVC10 Divisions A4	1I106	Box of 120 sets	**R**
156	File divider Polydex A4 PVC A-Z	1I107	Box of 120 sets	**R**
157	File divider Polydex A4 PVC 1-31	1I108	Box of 120 sets	**R**
158	Labels White Adhesive 100x150mm	1I110	Pack of 100	**R**
159	Labels White For Lever Arch File 200x60mm	1I111	Pack of 100	**R**
160	Labels Laser Copier Self Adhesive *(Large label (WxH) 125mm x 80mm pack 1000/roll)*	1I112	Pack of 60	**R**
161	Information Labels / Urgent 1000 pack per roll W-50 mm x L 30 mm	1I113	Box of 250	**R**
162	Letter tray risers set of two (118mm/5mm diameter, plastic moulded, lightweight & assorted colours)	LT101	Each	**R**
163	Laminating pouches 150micron 100 sheets, 216 x 303mm	LP102	Per pack	**R**
164	Sticky notes 76 - 76mm, 100 sheet / pad	PO102	Per pad	**R**
165	Sticky notes 75 - 130mm, 100 sheet /pad	PO103	Per pad	**R**
166	Sign Here sticker, 45 x25mm self-adhesive 50 sheets per pad	PO104	Per pad	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
167	Pop Up /Mini Flags Self Adhesive Flags for indexing 50 Sheets in a Pad 45mm X 25 mm Assorted Colours	PO105	Per pad	**R**
168	Exam pad A4 100 sheets, two holes punched	PO106	Box of 60	**R**
169	Shorthand notebook pad A5 144 sheets	PO109	Box of 12	**R**
170	Double Adapter Plug (double adaptor 2x3pin, 250v-2x16A, white)	P112	Each	**R**
171	Pencil Eraser, 61x23x10mm, non-toxic, Sleeved 20/Box	1P101	Box of20	**R**
172	Lead Pencil HB Wooden, sharpened, HB, 12 per box	1P102	Box of 12	**R**
173	Pencil Clutch eSharp HB diameter 0,5mm refill, 12 per box Mechanical pencil	1P103	Box of 12	**R**
174	Pen Ball Point Meduim 1.0MM 60 per box side push button 60 per box (Red, Blue, Black)	1P104	Box of 60	**R**
175	Ballpen, 0,7mm - fine point black 12/box	1P105	Box of 12	**R**
176	Highlighters with assorted colours pack of four	1P107	Box of 12 packs	**R**
177	Permanent Marker, box of 12, 1.5mm (red, blue, black, green,)	1P108	Box of 12	**R**
178	White board Marker OHP, box of 12 (red, green, black, blue) bullet tip	1P109	Box of 12	**R**
179	Clutch Pencil Refill, 0,5mm, box of 12 packs	1P122	Box of 12	**R**
180	Pentel correction pen, extra fine point fluid, 8ml, box of 12	1P123	Box of 12	**R**
181	Grey Board Container 32cm A4 File collator	OA101	Box of 10	**R**
182	Top Retrieval Files - A4 Divider Cards (50 Per Pack)	OA102	Box of 120 packs	**R**
183	Top Retrieval Files -Extra heavy duty with flap (40mm) tri-clip, 120 per box	OA103	Box of 120	**R**
184	A4 Solid Plastic Filing Container 32X10X22cm Pack of 20 - Grey	OA104	Pack of 20	**R**
185	Top Retrieval Files - Extra Heavy Duty with Clip, no Flap (326gsm) Pack of 25	OA105	Pack of 25	**R**
186	Top Retrieval Files - Lightweight with gusset and flap (120gsm) pack of 25	OA106	Pack of 25	**R**
187	Top Retrieval File - Middleweight with clip (190gsm)	OA107	Box of 80	**R**
188	Optitabs, A4 Printable Filing Tabs, 6 Sheets P/Pack - Assorted Colours	OA109	Box of 10 packs	**R**
189	Punches 1 Hole	2P133	Each	**R**
190	Punches 2 Hole Standard office, punch up to 30 sheets	2P134	Each	**R**
191	Punches 2 Hole heavy duty, punch up to 150 sheets	2P135	Each	**R**
192	Paper Carbon A4, Hand film /100 per pack	3P139	Box of 30 packs	**R**
193	Brown paper /kraft roll (75m roll x45,5cm)	3P140	12 rolls per box	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
194	Quotation Folder A4 (No Pocket)	QF101	Box of 24	**R**
195	Quotation Folder A4 (With 10 Pocket)	QF102	Box of 24	**R**
196	Secretarial Folders, 160micro 10 p/pack, assorted colours	QF103	Pack of 10	**R**
197	Rubber Bands, Size 32 (100 per pack)	R101	10 Packs	**R**
198	Rubber Bands size 64 (100 per pack)	R102	10 Packs	**R**
199	Rubber Bands size 128 (100 per pack) width of band 9mm	R103	10 Packs	**R**
200	Ruler plastic 30cm	1R101	Pack of 10	**R**
201	Pair of Scissors (size 21cm)	SS101	Box of 12	**R**
202	Sharpener Mech. Desk Type /one-hole sharpener	SS102	Box of 12	**R**
203	Slide binders, 7mm, A4, 10 p/pack	SB101	Pack of 10	**R**
204	Slide binders,10mm, A4, 10 p/pack	SB102	Pack of 10	**R**
205	Slide binders 15mm A4,10 p/pack	SB103	Pack of 10	**R**
206	Stapler, Heavy Duty, Giant /staples 60 to 210 sheets	SB104	Box of 12	**R**
207	Staple Remover / suitable to remove (24/6 & 26/6) per box 0f 6	SB105	Box of 6	**R**
208	Staple Remover, Heavy Duty / suitable to remove heavy duty staples -	SB106	Each	**R**
209	Stapler Desk Type (25 to 30 sheets)	SB107	12 Boxes	**R**
210	Staples Rapid 9/12 /5000 staples	S105	12 Boxes	**R**
211	Staples Rapid 9/14 /5000 staples	S106	12 Boxes	**R**
212	Staples Rapid 26/6 /5000 staples	S107	12 Boxes	**R**
213	Staples Rapid 66/08 /5000 staples	S108	12 Boxes	**R**
214	Staples Rapid 66/11 /5000 staples	S109	12 Boxes	**R**
215	Staples Rapid 66/14 / 5000 staples	S110	12 Boxes	**R**
216	Staples Rapid 50/15S / 5000 staples	S111	12 Boxes	**R**
217	Staples Rapid 24/8 / 1000 staples	S112	12 Boxes	**R**
218	Staples Rapid 23/10 /1000 staples	S113	12 Boxes	**R**
219	Staples Rapid 23/13 /1000 staples	S114	12 Boxes	**R**
220	Department, Receiving Stamp - with Department Logo (black ink)	1S101	Each	**R**
221	Checked by Stamp - self ink (black ink)	1S102	Each	**R**
222	Department Date Stamp -with Department Logo, self-ink (black ink)	1S103	Each	**R**
223	Captured by Stamp, self-ink (black ink)	1S104	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
224	Sellotape, 12mmx25m, Clear	TO102	Box of 24	**R**
225	Sellotape, 24mmx40m, Clear	TO103	Box of 24	**R**
226	Sellotape, 48mmx50m, Clear	TO104	Box of 24	**R**
227	Sellotape, 48mmx50m, Buff	TO105	Box of 24	**R**
228	Masking tape 48mmx50m	TO106	Box of 24	**R**
229	White Board Cleaning Liquid, 250ml	W101	Box of 24	**R**
230	White Board Eraser, Magnetic, Large, Peel Off	W102	Box of 24	**R**
			SUB-TOTAL	**R**
			15% VAT	**R**
			TOTAL	**R**
			AVERAGE PRICE FOR STATIONERY (TOTAL / 230 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

The quantities to be supplied will be based on a needs assessment at the time of requirement by the Department. The quantities provided in the document are estimates only and not the actual quantity required.

Prices will be adjusted on the anniversary date of the contract based on the actual Consumer Price Index (CPI) for the twelve months preceding the anniversary date as published by the Department: Statistics South Africa.

Equivalent item can be priced where brand has been specified.

_____ **OFFICIAL COMPANY STAMP**

SIGNATURE

_____

DATE

KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SPECIFICATION PRICING SCHEDULE – CLEANING MATERIAL	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0026E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**UMGUNGUNDLOVU DISTRICT**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
1	Bleach 5Lt	1B200	5Lt	Each	Liquid disinfectant cleaner, Active Ingredient Sodium hypochlorite Percentage of active ingredients (concentrated) 10.8 % Concentrated pH (25 °C) 11.5 - 13.0	**R**
2	Blitz Microfiber Cloth	C100	Pack of 5	Pack (5)	200-300 GSM, durable multi coloured, surface cleaning cloth	**R**
					Sub-Total	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
3	Plastic Refuse Bag	4B302	750mm X 950mm	Pack (200)	750mm X 950mm, heavy duty with 35 microns (minimum)	**R**
4	Platform Broom Long, hard bristles with wooden handle	2B100	W460/610 x L1600mm	Each	Long, hard bristles with wooden handle.	**R**
5	Platform Broom Steel Bristles, wire brushes, for abrasive purposes	2B101	W460/610 x L1600mm	Each	Wire brushes, for abrasive purposes, such as cleaning rust and removing pain	**R**
6	Bucket 5Lt, durable plastic with lid	3B001	5Lt	Each	Bucket with lid. Height 172 mm 7 mm Diameter – Top, 238 mm, 238 mm. Diameter – Bottom, 203 mm	**R**
7	Bucket 10Lt, durable plastic with handle	3B002	10Lt	Each	Product dimensions 28cm (L) x69cm (w) x 28cm (H)	**R**
8	Chemical for unblocking toilets	T105	5Lt	Each	Drain acid cleaner	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
9	Deo Block Air freshener deodorizing blocks for kitchen and bathroom - 5kg bucket	T100	5kg	Each -5kg	Highly fragranced blocks, units of 50 cubes	**R**
10	Feather Dust Long	F100	1840mm	Pack of 10	Size: 1840mm long. ostrich feathers	**R**
11	Feather Dust Short	F101	70mm	Pack of 10	Size: 70mm long. Ostrich feathers	**R**
12	Floor Polish, Liquid multi surface polish 5Lt	P100	5 Lt	Each	Lavender Wax Floor Polish 5l multipurpose used for vinyl, thermoplastic, linoleum and rubber floors, sealed pourous, marble, stone etc	**R**
13	Furniture polish, Liquid silicone	P102	750ml	Pack of 4	Furniture polish. Liquid silicone furniture polish, cleaner, no wax build-up. Cleans, dusts, shines and protects.	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
14	Yellow Rubber Latex Chemical Protection Gloves, Large, Household	G103	Large	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
15	Yellow Rubber Latex Chemical Protection Gloves, Medium, Household	G102	Medium	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
16	Yellow Rubber Latex chemical protection Gloves, Small, Household	G101	Small	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
17	Goggles (Clear)	G100	Safety	Pack of 50	Clear protective safety goggles with head band	**R**
18	Toilet Cleaner Liquid 750ml	T101	750ml	Pack of 8	Toilet Liquid cleaner - Disinfectant cleaner (e.g. Harpic or equivalent)	**R**
19	Mop Industrial. Fitted with handle 400g	M100	1440mm x 230mm x 199mm	Each	Wooden Stick industrial mop fitted with handle	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
20	Computer Wipes, 23gsm, 150mmx140mm	C101	150mm x 140mm (Tub100)	Pack of 10	82mm (L)x 82mm (W) x 170mm (H)	**R**
21	Green Soap, mild bar soap with floral/citrus smell,1kg bars	S100	1kg	Box of 24	Soap Base, Aqua (Water), Glycerine, Sodium Carbonate, Talc, Sodium Chloride, Fragrance, Silicates, Etidronic Acid, Tetrasodium EDTA, Limonene, Colourant.	**R**
22	Toilet Brush Set	T102	Std	Each	Toilet brush set stiff bristle, 356mm handle length, 76mm(d)	**R**
23	Toilet paper, 2 Ply 350 Sheets Per Roll, Embossed and Perforated	T104	350 Sheets Per Roll	Pack of 48	White, 2 ply, pack of 48	**R**
24	Liquid Hand soap 5Lt	LQ105	5 Litre	Box of 4	Liquid Hand Soap 5 LT; Gross weight 5.364 Kg; General Use Washing Liquid; Appearance - Modern; Size: L-180mm, W-120mm, H-290mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
25	Dish washer 5Lt	DS106	5 Litre	Box of 5	Liquid scent: lemon. Jerrycan. Volume 5000 ml features Demineralized treated water bacteriologically clean	**R**
26	Hand Paper Towel, 1 ply, 35gsm 200mmx150m	HP110	200mm x 150m	Pack of 6 rolls	Hand Paper Towel, 1 ply, 35gsm 200mm x 150m	**R**
27	Tear-off hand paper towel dispensers	TP107	342mm x 231mm x 47mm	Box of 10	Tear-off hand paper towel dispensers Height = 342mm, Depth = 231mm, Width = 347mm and hand paper towel roller Length =150m Portion control= 23cm	**R**
28	Foam soap dispensers and refill, plastic, manual grey & white	DP108	1000ML	Each	Size: Height = 225mm, Depth = 110mm, Width = 135mm	**R**
29	Hand soap dispensers	DP109	1000ML	Each	Size: Height = 225mm, Depth = 110mm, Width = 135mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
30	Leaf rake (plastic)	GT101		Each	Plastic garden leaf lawn rake with wooden handle - teeth 20, Weight 1.6 kg. 1,510mm (L) x 425mm (W) x 380mm (H) assorted colours	**R**
31	Garden hand fork	GT102		Each	Size: 50mm/30mm/190mm; Colour: Orange & Black Material: Metal/Plastic	**R**
32	Spavel (spade)	GT103		Each	Hand Shovel; Colou: Black; Handle Material, Wood; Size, 225 x 120 x 430 mm	**R**
33	Hand pruner - slate	GT104		Each	Stainless steel blade with cutting capacity of 20 mm, with a beech wood handle.	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
34	Wheelbarrow - Metal	GT107		Each	Dimensions: 620mm (w) x 600 (h) x 1400mm (l) Weight: 4kg Pan Capacity: 65litre Pan Gauge: 1.2mm Frame: 32mm x 2mm steel round tube Wheel	**R**
35	Gardening Rake	GT108		Each	Height: 18mm; Width: 150mm; Gross Weight: 1.8KG; Depth: 600mm	**R**
36	Watering Can	GT109		Each	Material: Polyethylene Type: Watering can Capacity: 10 litres Model: Spray head Weight: 0,4000 Kg	**R**
37	Pruning Saw	GT110		Each	Authentic Premium Japanese Steel Blade length: 180 mm Teeth: 7.5 teeth per 30 mm Dimensions unfolded: 410 x 95 x 25 mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
38	Shovel	GT111		Each	Steel shaft, metal - Blade width: 230mm - Handle length: 600mm	**R**
39	Gardening Gloves	GT113		per pair		**R**
40	Gardening Hand Trawel	GT114		Each	Shovel is 30cm / 11.8 inches in length and 7.5cm / 2.95 inches in width	**R**
41	Hedge Shears	GT115		Each		**R**
42	Axe	GT116		Each	Drop Forged Head, Fiberglass Handle. Weight: 600 g	**R**
43	Hand Shovel	GT117		Each	The Hand Trowel has a width of 8 cm. It is produced from high-quality steel.	**R**
					SUB-TOTAL	**R**
					15% VAT	**R**
					TOTAL	**R**
					AVERAGE PRICE FOR STATIONERY (TOTAL / 43 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

The quantities to be supplied will be based on a needs assessment at the time of requirement by the Department. The quantities provided in the document are estimates only and not the actual quantity required.

Prices will be adjusted on the anniversary date of the contract based on the actual Consumer Price Index (CPI) for the twelve months preceding the anniversary date as published by the Department: Statistics South Africa.

Equivalent item can be priced where brand has been specified.

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SIGNATURE

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DATE

KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SUMMARY PRICING SCHEDULE – UMGUNGUNDLOVU DISTRICT	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0026E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**UMGUNGUNDLOVU DISTRICT**

UMGUNGUNDLOVU DISTRICT	
COMMODITY	**AVERAGE TOTAL PRICE**
1. Photocopy / Printing Paper	**R**
2. Stationery	**R**
3. Cleaning Material	**R**
GRAND TOTAL FOR UMGUNGUNDLOVU DISTRICT	**R**

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DATE

ZNB 0027E/2023/2024

ILEMBE DISTRICT

KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SPECIFICATION PRICING SCHEDULE – PHOTOCOPY PAPER	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0027E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**ILEMBE DISTRICT**

PRINTING/PHOTOCOPY PAPER						
NO	**PHOTOCOPY PAPER**	**Size**	**COLOUR**	**DETAIL**	**UNIT OF MEASURE**	**PRICE PER BOX (Incl. Delivery)**
1	Printing/Photocopy Paper	A4	BOND WHITE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
2	Printing/Photocopy Paper	A4	YELLOW	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
3	Printing/Photocopy Paper	A4	ORANGE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**

NO	PHOTOCOPY PAPER	SIZE	COLOUR	DETAIL	UNITOF MEASURE	PRICE PER BOX (Incl. Delivery)
4	Printing/Photocopy Paper	A4	RED	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
5	Printing/Photocopy Paper	A4	PINK	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
6	Printing/Photocopy Paper	A4	SKY BLUE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
7	Printing/Photocopy Paper	A4	GREEN	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
8	Printing/Photocopy Paper	A3	WHITE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 420x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
					SUB-TOTAL	**R**
					15% VAT	**R**
					TOTAL PRICE	**R**
					AVERAGE PRICE FOR PRINTING / PHOTOCOPY PAPER (TOTAL PRICE / 8 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

The quantities to be supplied will be based on a needs assessment at the time of requirement by the Department. The quantities provided in the document are estimates only and not the actual quantity required.

Prices will be adjusted on the anniversary date of the contract based on the actual Consumer Price Index (CPI) for the twelve months preceding the anniversary date as published by the Department: Statistics South Africa.

Equivalent item can be priced where brand has been specified.

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DATE

KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SPECIFICATION PRICING SCHEDULE – STATIONERY	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0027E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**ILEMBE DISTRICT**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
1	Battery AA (1,5V 400-1700mAh)	AA101	Pack/Box of 12 units	**R**
2	Battery AAA (1,5V 1000 MN1400)	AAA101	Pack/Box of 12 units	**R**
3	Battery C (CLR14MN1400)	AA	Pack/Box of 12 units	**R**
4	Binders Combo A4 6mm	B101	Box of 100 units	**R**
5	Binders Combo A4 8mm (100 per pack)	B102	Box of 100 units	**R**
6	Binders Combo A4 9.5mm (100 per pack)	B103	Box of 100 units	**R**
7	Binders Combo A4 10mm (100 per pack)	B104	Box of 100 units	**R**
8	Binders Combo A4 15/16mm (100per pack)	B105	Box of 100 units	**R**
9	Binders Combo A4 25mm (100 per pack)	B106	Box of 100 units	**R**
10	Binders Combo A4 32/35mm (100 per pack)	B107	Box of 100 units	**R**
11	Binders Combo A4 38/40mm (100 per pack)	B108	Box of 100 units	**R**
12	Binders Combo A4 50/51mm (100 per pack)	B109	Box of 100 units	**R**
13	Binders Combo A4 12mm (100 per pack)	B110	Box of 100 units	**R**
14	Binders Combo A4 18mm (100 per pack)	B111	Box of 100 units	**R**
15	Binders Combo A4 19mm (100 per pack)	B112	Box of 100 units	**R**
16	Binders Combo A4 45mm (100 per pack)	B113	Box of 100 units	**R**
17	Batch Binders (Malgary R700 gsm punched ribbon fastened board binder)	B114	Pack of 100 units	**R**
18	A4 Counter book 1 Quire /96 pages Feint/margin	1B115	Box of 80 units	**R**
19	A4 Counter book 2 Quire /192 pages Feint/margin	1B116	Box of 60 units	**R**
20	A4 Counter book 3 Quire /288 pages Feint/margin	1B117	Box of 60 units	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
21	A4 Counter book 4 Quire /384 pages Feint/margin	1B118	Box of 60 units	**R**
22	Book Manuscript A5 1 Quire /96 pages Feint/margin	1B119	Box of 100 units	**R**
23	Book Manuscript A6 1 Quire / 96 pages Feint/margin	1B120	Box of100 units	**R**
24	Book Manuscript Index A4 297x210mm 2 Quire / 144 pages Feint/margin	1B121	Box of 60 units	**R**
25	Book Duplicate A6 JD 16 (Carbon Paper)	1B122	Box of 100 units	**R**
26	Book Attendance Register /A3 hardcover, 425x295mm-50 pages	1B123	Box of 100 units	**R**
27	Book Manuscript A5 2 Quire / 192 pages Feint/margin	1B124	Box of 100 units	**R**
28	Book analysis JD 7032	1B125	Box of 20	**R**
29	Carton Paper A4 green / 150gsm 100 sheets per ream	CP101	Ream of 100	**R**
30	Carton Paper A4 blue / 150gsm 100 sheets per ream	CP102	Ream of 100	**R**
31	Carton Paper A4 Pink /150gsm 100 sheets per ream	CP103	Ream of 100	**R**
32	Carton Paper A4 red /150gsm 100 sheets per ream	CP104	Ream of 100	**R**
33	Carton Paper A4 white /150gsm 100 sheets per ream	CP105	Ream of 100	**R**
34	Carton Paper A4 yellow /150gsm 100 sheets per ream	CP106	Ream of 100	**R**
35	Comb box A4 120 /10 per 10	CB107	Box of 100	**R**
36	Cartridge, HP-51645AE Single-Pack	TC101	Each	**R**
37	Cartridge, HP-C6578D	TC102	Each	**R**
38	Cartridge, HP-131 Inkjet, for 6213 n H470w	TC103	Each	**R**
39	Cartridge, HP-134 Inkjet for 6213 n H470w	TC104	Each	**R**
40	Cartridge, HP-Q5942A	TC105	Each	**R**
41	Cartridge, HP-Q6000A, Black	TC106	Each	**R**
42	Cartridge, HP-Q6002A, Yellow	TC107	Each	**R**
43	Cartridge, HP-Q6001A, Cyan	TC108	Each	**R**
44	Cartridge, HP-Q6003A, Magenta	TC109	Each	**R**
45	Cartridge, HP-Q3960A, Black	TC110	Each	**R**
46	Cartridge, HP-Q3961A, Cyan	TC111	Each	**R**
47	Cartridge, HP-Q3962A, Yellow	TC112	Each	**R**
48	Cartridge, HP-Q3963A, Magenta	TC113	Each	**R**
49	Cartridge, HP-Q3964A, Image Drum	TC114	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
50	Cartridge, HP-CB540A, Black	TC115	Each	**R**
51	Cartridge, HP-CB541A, Cyan	TC116	Each	**R**
52	Cartridge, HP-CB542A, Yellow	TC117	Each	**R**
53	Cartridge, HP- CB543A, Magenta	TC118	Each	**R**
54	Cartridge, HP-Q7553X, Black	TC119	Each	**R**
55	Cartridge, HP-CC364X, Black	TC120	Each	**R**
56	Cartridge, HP-CC530A, Black	TC121	Each	**R**
57	Cartridge, HP-CC531A, Cyan	TC122	Each	**R**
58	Cartridge, HP-CC532A, Yellow	TC123	Each	**R**
59	Cartridge, HP-CC533A, Magenta	TC124	Each	**R**
60	Cartridge, HP-CE260X, Black	TC125	Each	**R**
61	Cartridge, HP-CE261A, Cyan	TC126	Each	**R**
62	Cartridge, HP-CE262A, Yellow	TC127	Each	**R**
63	Cartridge, HP-CE263A, Magenta	TC128	Each	**R**
64	Cartridge, HP-HC9370A, Black	TC129	Each	**R**
65	Cartridge, HP-HC9371A, Cyan	TC130	Each	**R**
66	Cartridge, HP-HC9372A, Magenta	TC131	Each	**R**
67	Cartridge, HP-HC9373A, Yellow	TC132	Each	**R**
68	Cartridge, HP-HC9374A, Grey	TC133	Each	**R**
69	Cartridge, HP-C9403A, Matte Black	TC134	Each	**R**
70	Cartridge, HP-CE320A, Black	TC135	Each	**R**
71	Cartridge, HP-CE321A, Cyan	TC136	Each	**R**
72	Cartridge, HP-CE322A, Yellow	TC137	Each	**R**
73	Cartridge, HP-CE323A, Magenta	TC138	Each	**R**
74	Cartridge, HP-CE285A, Black	TC139	Each	**R**
75	Cartridge, HP-CE390A, Black	TC140	Each	**R**
76	Cartridge, HP-CE260A, Black	TC141	Each	**R**
77	Cartridge, HP-CF031A, Cyan	TC142	Each	**R**
78	Cartridge, HP-CF032A, Yellow	TC143	Each	**R**
79	Cartridge, HP-CF033A, Magenta	TC144	Each	**R**
80	Cartridge, HP-CF280X, Black	TC145	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
81	Cartridge, HP-CF320X, Black	TC146	Each	**R**
82	Cartridge, HP-CF321A, Cyan	TC147	Each	**R**
83	Cartridge, HP-CF322A, Yellow	TC148	Each	**R**
84	Cartridge, HP-CF323A, Magenta	TC149	Each	**R**
85	Clip Gem 50mm / 100 per box	1C105	Box of 100 units	**R**
86	Paper Clips, Small, 30mm /100 per box	1C106	Box of 100	**R**
87	Magic Clipper, Size 4, 100 per box	1C107	Box of 100	**R**
88	Magic Clipper, Size 6, 100 per box	1C108	Box of 100	**R**
89	Clip Binder 32mm	1C1011	Box of 12 Pcs	**R**
90	Clip Binder 41mm	1C1012	Box of 12 Pcs	**R**
91	Clip Binder 51mm	1C1013	Box of 12 Pcs	**R**
92	Clipboards (masonite)	1C1014	Box of 10 Pcs	**R**
93	Ring Reinforcements	1C1015	Box of 250	**R**
94	Memory Sticks (USB 2.0 Drive, 64GB)	D101	Each	**R**
95	CD-Rewritable (700MB, 80 min, 52x speed, Printable)	D102	Pack of 100	**R**
96	Cube Refill paper /500 sheets per of 100x100mm	2C111	Per pack	**R**
97	Cube Holder /plastic holder to fit 100x100mm	2C112	Each	**R**
98	Desk Organizer Round / solid plastic moulded 6 cylinders	2C113	Each	**R**
99	Extension cord 3M black in colour 16 A	1E105	Each	**R**
100	Extension cord 5M black colour 16 A	1E106	Each	**R**
101	Extension cord 10M black colour 16 A	1E107	Each	**R**
102	Extension cord 15M black colour 16 A	1E108	Each	**R**
103	Envelopes E1 A3	E101	Box of 250	**R**
104	Envelopes E3 A4	E102	Box of 250	**R**
105	Envelopes E4 A5	E103	Box of 500	**R**
106	Envelopes E12A with window	E104	Box of 500	**R**
107	Envelopes E12A Plain	E105	Box of 500	**R**
108	Envelope, 320x450mm, Brown, No Window	E106	Box of 500	**R**
109	Envelopes For Registered Mail, 115X230mm, White/Brown, No Window	E107	Box of 500	**R**
110	Envelopes, 110 X 220mm, Brown, No Window	E108	Box of 500	**R**
111	Envelopes, 115x230mm, Brown Window	E109	Box of 500	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
112	Envelopes, 115X230mm, White, Window	E110	Box of 500	**R**
113	Envelopes, 162 X229mm, C5, Brown, No Window	E111	Box of 500	**R**
114	Envelopes, 176 X 250mm, B5, White, No Window	E112	Box of 500	**R**
115	Envelopes, 229X324mm, White, No-Window	E113	Box of 500	**R**
116	Envelopes, 250X353mm, Brown, No Window	E114	Box of 500	**R**
117	Envelopes, 280X400mm, Brown, No Window	E115	Box of 500	**R**
118	Envelopes, T-White Opa Glassine Window, 115x230mm	E116	Box of 500	**R**
119	Frosted Sheets (assorted colours) (Pack of 100) A4 pages, 180-micron pvc	F101	Pack of 100	**R**
120	Frosted Sheets (Frosted Sheet (clear) (Pack of 100) A4 pages, 180-micron pvc	F101	Pack of 100	**R**
121	Film Write on OHP A4 (100 sheets per pack)	F102	Per pack	**R**
122	Flip Charts *(Size 860x610mm, slotted holes, perforated sheets, indivdually wrapped pads, 20 sheets)*	F103	Pack of 5	**R**
123	Flip files 20 sheets /size 860x610mm	F104	Pack of 10	**R**
124	File Ring Binder A4 PVC	1F101	Box of 10	**R**
125	Lever Arch file A3 black cardboard	1F103	Box of 10	**R**
126	Two Ring Binder File, Board, 25mm, Black	1F104	Box of 10	**R**
127	Lever Arch Files A4 PVC (Assorted colours)	1F105	Box of 10	**R**
128	File Backing Board A4	1F106	Pack of 100	**R**
129	File Twinlock /A4 size 310x480mm (A4, size 310x480mm, solid crystal tabs and inserts for labelling)	1F107	Box of 20	**R**
130	Submission File Blue /A4 size -326gsm-200 per bundle	1F109	Pack of 200	**R**
131	Submission File E20A Files Yellow /A4-326GSM-200 per bundle	1F111	Pack of 200	**R**
132	File Dividers, Carton, A 4 10 division, multi-Color	1F113	Box of 120 sets	**R**
133	File Dividers, Carton, numbered 1-10 division assorted colours and A4	1F114	Box of 120 sets	**R**
134	File Dividers, Carton, numbered 1-20, division assorted colours A4	1F115	Box of 120 sets	**R**
135	Plastic filing Pockets A4 clear multi punched (10 sheets per set)	1F116	Box of 300 sets	**R**
136	File Fasteners (80mm steel 50 sets per box)	2F117	Per box	**R**
137	File Fasteners Self Piercing/ paper binders 51 mm 100 pc/box	2F118	Per box	**R**
138	File fasteners Self Piercing/ paper binders 76 mm 50 sets/box	2F119	Per box	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
139	Pins Office 100g *(26mm, box, 100g)*	2F120	Box of 100g	**R**
140	Drawing Pins 100g (head size 9mm pack of 100)	2F121	Box of 100g	**R**
141	Finger cones (size 00)	2F122	Pack of 10	**R**
142	Finger cones (size 0)	2F122	Pack of 10	**R**
143	Finger cones (size 1)	2F122	Pack of 10	**R**
144	Finger cones (size 2)	2F122	Pack of 10	**R**
145	Finger cones (size3)	2F122	Pack of 10	**R**
146	Glue Stick 43g Solvent free, 90% natural, Acid free	GO101	Box of 24	**R**
147	Acetone 750 ml Lab grade liquid bottle shelf life 5years (asset tagging)	GO103	Each	**R**
148	Prestik 100g, 100g reusable, Solvent free, non-toxic	GO104	Box of 24	**R**
149	Handheld Calculator, 12 digits dual power	HC101	Each	**R**
150	Indian Tags, 26mm (box of 100)/ A string with two metal ends	2F119B	Box of 100	**R**
151	Indian Tags, 76mm (box of 100)/A string with two metal ends	2F119A	Box of 100	**R**
152	Ink Endorsing Red 30ml for inking stamp pads	I101	Box of 24	**R**
153	Ink Endorsing Black 30ml for inking stamp pads	I102	Box of 24	**R**
154	Ink Endorsing Blue 30ml for inking stamp pads	I105	Box of 24	**R**
155	File divider Plain PVC10 Divisions A4	1I106	Box of 120 sets	**R**
156	File divider Polydex A4 PVC A-Z	1I107	Box of 120 sets	**R**
157	File divider Polydex A4 PVC 1-31	1I108	Box of 120 sets	**R**
158	Labels White Adhesive 100x150mm	1I110	Pack of 100	**R**
159	Labels White For Lever Arch File 200x60mm	1I111	Pack of 100	**R**
160	Labels Laser Copier Self Adhesive *(Large label (WxH) 125mm x 80mm pack 1000/roll)*	1I112	Pack of 60	**R**
161	Information Labels / Urgent 1000 pack per roll W-50 mm x L 30 mm	1I113	Box of 250	**R**
162	Letter tray risers set of two (118mm/5mm diameter, plastic moulded, lightweight & assorted colours)	LT101	Each	**R**
163	Laminating pouches 150micron 100 sheets, 216 x 303mm	LP102	Per pack	**R**
164	Sticky notes 76 - 76mm, 100 sheet / pad	PO102	Per pad	**R**
165	Sticky notes 75 - 130mm, 100 sheet /pad	PO103	Per pad	**R**
166	Sign Here sticker, 45 x25mm self-adhesive 50 sheets per pad	PO104	Per pad	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
167	Pop Up /Mini Flags Self Adhesive Flags for indexing 50 Sheets in a Pad 45mm X 25 mm Assorted Colours	PO105	Per pad	**R**
168	Exam pad A4 100 sheets, two holes punched	PO106	Box of 60	**R**
169	Shorthand notebook pad A5 144 sheets	PO109	Box of 12	**R**
170	Double Adapter Plug (double adaptor 2x3pin, 250v-2x16A, white)	P112	Each	**R**
171	Pencil Eraser, 61x23x10mm, non-toxic, Sleeved 20/Box	1P101	Box of20	**R**
172	Lead Pencil HB Wooden, sharpened, HB, 12 per box	1P102	Box of 12	**R**
173	Pencil Clutch eSharp HB diameter 0,5mm refill, 12 per box Mechanical pencil	1P103	Box of 12	**R**
174	Pen Ball Point Meduim 1.0MM 60 per box side push button 60 per box (Red, Blue, Black)	1P104	Box of 60	**R**
175	Ballpen, 0,7mm - fine point black 12/box	1P105	Box of 12	**R**
176	Highlighters with assorted colours pack of four	1P107	Box of 12 packs	**R**
177	Permanent Marker, box of 12, 1.5mm (red, blue, black, green,)	1P108	Box of 12	**R**
178	White board Marker OHP, box of 12 (red, green, black, blue) bullet tip	1P109	Box of 12	**R**
179	Clutch Pencil Refill, 0,5mm, box of 12 packs	1P122	Box of 12	**R**
180	Pentel correction pen, extra fine point fluid, 8ml, box of 12	1P123	Box of 12	**R**
181	Grey Board Container 32cm A4 File collator	OA101	Box of 10	**R**
182	Top Retrieval Files - A4 Divider Cards (50 Per Pack)	OA102	Box of 120 packs	**R**
183	Top Retrieval Files -Extra heavy duty with flap (40mm) tri-clip, 120 per box	OA103	Box of 120	**R**
184	A4 Solid Plastic Filing Container 32X10X22cm Pack of 20 - Grey	OA104	Pack of 20	**R**
185	Top Retrieval Files - Extra Heavy Duty with Clip, no Flap (326gsm) Pack of 25	OA105	Pack of 25	**R**
186	Top Retrieval Files - Lightweight with gusset and flap (120gsm) pack of 25	OA106	Pack of 25	**R**
187	Top Retrieval File - Middleweight with clip (190gsm)	OA107	Box of 80	**R**
188	Optitabs, A4 Printable Filing Tabs, 6 Sheets P/Pack - Assorted Colours	OA109	Box of 10 packs	**R**
189	Punches 1 Hole	2P133	Each	**R**
190	Punches 2 Hole Standard office, punch up to 30 sheets	2P134	Each	**R**
191	Punches 2 Hole heavy duty, punch up to 150 sheets	2P135	Each	**R**
192	Paper Carbon A4, Hand film /100 per pack	3P139	Box of 30 packs	**R**
193	Brown paper /kraft roll (75m roll x45,5cm)	3P140	12 rolls per box	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
194	Quotation Folder A4 (No Pocket)	QF101	Box of 24	**R**
195	Quotation Folder A4 (With 10 Pocket)	QF102	Box of 24	**R**
196	Secretarial Folders, 160micro 10 p/pack, assorted colours	QF103	Pack of 10	**R**
197	Rubber Bands, Size 32 (100 per pack)	R101	10 Packs	**R**
198	Rubber Bands size 64 (100 per pack)	R102	10 Packs	**R**
199	Rubber Bands size 128 (100 per pack) width of band 9mm	R103	10 Packs	**R**
200	Ruler plastic 30cm	1R101	Pack of 10	**R**
201	Pair of Scissors (size 21cm)	SS101	Box of 12	**R**
202	Sharpener Mech. Desk Type /one-hole sharpener	SS102	Box of 12	**R**
203	Slide binders, 7mm, A4, 10 p/pack	SB101	Pack of 10	**R**
204	Slide binders,10mm, A4, 10 p/pack	SB102	Pack of 10	**R**
205	Slide binders 15mm A4,10 p/pack	SB103	Pack of 10	**R**
206	Stapler, Heavy Duty, Giant /staples 60 to 210 sheets	SB104	Box of 12	**R**
207	Staple Remover / suitable to remove (24/6 & 26/6) per box 0f 6	SB105	Box of 6	**R**
208	Staple Remover, Heavy Duty / suitable to remove heavy duty staples -	SB106	Each	**R**
209	Stapler Desk Type (25 to 30 sheets)	SB107	12 Boxes	**R**
210	Staples Rapid 9/12 /5000 staples	S105	12 Boxes	**R**
211	Staples Rapid 9/14 /5000 staples	S106	12 Boxes	**R**
212	Staples Rapid 26/6 /5000 staples	S107	12 Boxes	**R**
213	Staples Rapid 66/08 /5000 staples	S108	12 Boxes	**R**
214	Staples Rapid 66/11 /5000 staples	S109	12 Boxes	**R**
215	Staples Rapid 66/14 / 5000 staples	S110	12 Boxes	**R**
216	Staples Rapid 50/15S / 5000 staples	S111	12 Boxes	**R**
217	Staples Rapid 24/8 / 1000 staples	S112	12 Boxes	**R**
218	Staples Rapid 23/10 /1000 staples	S113	12 Boxes	**R**
219	Staples Rapid 23/13 /1000 staples	S114	12 Boxes	**R**
220	Department, Receiving Stamp - with Department Logo (black ink)	1S101	Each	**R**
221	Checked by Stamp - self ink (black ink)	1S102	Each	**R**
222	Department Date Stamp -with Department Logo, self-ink (black ink)	1S103	Each	**R**
223	Captured by Stamp, self-ink (black ink)	1S104	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
224	Sellotape, 12mmx25m, Clear	TO102	Box of 24	**R**
225	Sellotape, 24mmx40m, Clear	TO103	Box of 24	**R**
226	Sellotape, 48mmx50m, Clear	TO104	Box of 24	**R**
227	Sellotape, 48mmx50m, Buff	TO105	Box of 24	**R**
228	Masking tape 48mmx50m	TO106	Box of 24	**R**
229	White Board Cleaning Liquid, 250ml	W101	Box of 24	**R**
230	White Board Eraser, Magnetic, Large, Peel Off	W102	Box of 24	**R**
			SUB-TOTAL	**R**
			15% VAT	**R**
			TOTAL	**R**
			AVERAGE PRICE FOR STATIONERY (TOTAL / 230 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

The quantities to be supplied will be based on a needs assessment at the time of requirement by the Department. The quantities provided in the document are estimates only and not the actual quantity required.

Prices will be adjusted on the anniversary date of the contract based on the actual Consumer Price Index (CPI) for the twelve months preceding the anniversary date as published by the Department: Statistics South Africa.

Equivalent item can be priced where brand has been specified.

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DATE

KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SPECIFICATION PRICING SCHEDULE – CLEANING MATERIAL	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0027E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**ILEMBE DISTRICT**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
1	Bleach 5Lt	1B200	5Lt	Each	Liquid disinfectant cleaner, Active Ingredient Sodium hypochlorite Percentage of active ingredients (concentrated) 10.8 % Concentrated pH (25 °C) 11.5 - 13.0	**R**
2	Blitz Microfiber Cloth	C100	Pack of 5	Pack (5)	200-300 GSM, durable multi coloured, surface cleaning cloth	**R**
					Sub-Total	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
3	Plastic Refuse Bag	4B302	750mm X 950mm	Pack (200)	750mm X 950mm, heavy duty with 35 microns (minimum)	**R**
4	Platform Broom Long, hard bristles with wooden handle	2B100	W460/610 x L1600mm	Each	Long, hard bristles with wooden handle.	**R**
5	Platform Broom Steel Bristles, wire brushes, for abrasive purposes	2B101	W460/610 x L1600mm	Each	Wire brushes, for abrasive purposes, such as cleaning rust and removing pain	**R**
6	Bucket 5Lt, durable plastic with lid	3B001	5Lt	Each	Bucket with lid. Height 172 mm 7 mm Diameter – Top, 238 mm, 238 mm. Diameter – Bottom, 203 mm	**R**
7	Bucket 10Lt, durable plastic with handle	3B002	10Lt	Each	Product dimensions 28cm (L) x69cm (w) x 28cm (H)	**R**
8	Chemical for unblocking toilets	T105	5Lt	Each	Drain acid cleaner	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
9	Deo Block Air freshener deodorizing blocks for kitchen and bathroom - 5kg bucket	T100	5kg	Each -5kg	Highly fragranced blocks, units of 50 cubes	**R**
10	Feather Dust Long	F100	1840mm	Pack of 10	Size: 1840mm long. ostrich feathers	**R**
11	Feather Dust Short	F101	70mm	Pack of 10	Size: 70mm long. Ostrich feathers	**R**
12	Floor Polish, Liquid multi surface polish 5Lt	P100	5 Lt	Each	Lavender Wax Floor Polish 5l multipurpose used for vinyl, thermoplastic, linoleum and rubber floors, sealed pourous, marble, stone etc	**R**
13	Furniture polish, Liquid silicone	P102	750ml	Pack of 4	Furniture polish. Liquid silicone furniture polish, cleaner, no wax build-up. Cleans, dusts, shines and protects.	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
14	Yellow Rubber Latex Chemical Protection Gloves, Large, Household	G103	Large	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
15	Yellow Rubber Latex Chemical Protection Gloves, Medium, Household	G102	Medium	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
16	Yellow Rubber Latex chemical protection Gloves, Small, Household	G101	Small	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
17	Goggles (Clear)	G100	Safety	Pack of 50	Clear protective safety goggles with head band	**R**
18	Toilet Cleaner Liquid 750ml	T101	750ml	Pack of 8	Toilet Liquid cleaner - Disinfectant cleaner (e.g. Harpic or equivalent)	**R**
19	Mop Industrial. Fitted with handle 400g	M100	1440mm x 230mm x 199mm	Each	Wooden Stick industrial mop fitted with handle	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
20	Computer Wipes, 23gsm, 150mmx140mm	C101	150mm x 140mm (Tub100)	Pack of 10	82mm (L)x 82mm (W) x 170mm (H)	**R**
21	Green Soap, mild bar soap with floral/citrus smell,1kg bars	S100	1kg	Box of 24	Soap Base, Aqua (Water), Glycerine, Sodium Carbonate, Talc, Sodium Chloride, Fragrance, Silicates, Etidronic Acid, Tetrasodium EDTA, Limonene, Colourant.	**R**
22	Toilet Brush Set	T102	Std	Each	Toilet brush set stiff bristle, 356mm handle length, 76mm(d)	**R**
23	Toilet paper, 2 Ply 350 Sheets Per Roll, Embossed and Perforated	T104	350 Sheets Per Roll	Pack of 48	White, 2 ply, pack of 48	**R**
24	Liquid Hand soap 5Lt	LQ105	5 Litre	Box of 4	Liquid Hand Soap 5 LT; Gross weight 5.364 Kg; General Use Washing Liquid; Appearance - Modern; Size: L-180mm, W-120mm, H-290mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
25	Dish washer 5Lt	DS106	5 Litre	Box of 5	Liquid scent: lemon. Jerrycan. Volume 5000 ml features Demineralized treated water bacteriologically clean	**R**
26	Hand Paper Towel, 1 ply, 35gsm 200mmx150m	HP110	200mm x 150m	Pack of 6 rolls	Hand Paper Towel, 1 ply, 35gsm 200mm x 150m	**R**
27	Tear-off hand paper towel dispensers	TP107	342mm x 231mm x 47mm	Box of 10	Tear-off hand paper towel dispensers Height = 342mm, Depth = 231mm, Width = 347mm and hand paper towel roller Length =150m Portion control= 23cm	**R**
28	Foam soap dispensers and refill, plastic, manual grey & white	DP108	1000ML	Each	Size: Height = 225mm, Depth = 110mm, Width = 135mm	**R**
29	Hand soap dispensers	DP109	1000ML	Each	Size: Height = 225mm, Depth = 110mm, Width = 135mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
30	Leaf rake (plastic)	GT101		Each	Plastic garden leaf lawn rake with wooden handle - teeth 20, Weight 1.6 kg. 1,510mm (L) x 425mm (W) x 380mm (H) assorted colours	**R**
31	Garden hand fork	GT102		Each	Size: 50mm/30mm/190mm; Colour: Orange & Black Material: Metal/Plastic	**R**
32	Spavel (spade)	GT103		Each	Hand Shovel; Colou: Black; Handle Material, Wood; Size, 225 x 120 x 430 mm	**R**
33	Hand pruner - slate	GT104		Each	Stainless steel blade with cutting capacity of 20 mm, with a beech wood handle.	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
34	Wheelbarrow - Metal	GT107		Each	Dimensions: 620mm (w) x 600 (h) x 1400mm (l) Weight: 4kg Pan Capacity: 65litre Pan Gauge: 1.2mm Frame: 32mm x 2mm steel round tube Wheel	**R**
35	Gardening Rake	GT108		Each	Height: 18mm; Width: 150mm; Gross Weight: 1.8KG; Depth: 600mm	**R**
36	Watering Can	GT109		Each	Material: Polyethylene Type: Watering can Capacity: 10 litres Model: Spray head Weight: 0,4000 Kg	**R**
37	Pruning Saw	GT110		Each	Authentic Premium Japanese Steel Blade length: 180 mm Teeth: 7.5 teeth per 30 mm Dimensions unfolded: 410 x 95 x 25 mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
38	Shovel	GT111		Each	Steel shaft, metal - Blade width: 230mm - Handle length: 600mm	**R**
39	Gardening Gloves	GT113		per pair		**R**
40	Gardening Hand Trawel	GT114		Each	Shovel is 30cm / 11.8 inches in length and 7.5cm / 2.95 inches in width	**R**
41	Hedge Shears	GT115		Each		**R**
42	Axe	GT116		Each	Drop Forged Head, Fiberglass Handle. Weight: 600 g	**R**
43	Hand Shovel	GT117		Each	The Hand Trowel has a width of 8 cm. It is produced from high-quality steel.	**R**
					SUB-TOTAL	**R**
					15% VAT	**R**
					TOTAL	**R**
					AVERAGE PRICE FOR STATIONERY (TOTAL / 43 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

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KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SUMMARY PRICING SCHEDULE – ILEMBE DISTRICT	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0027E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**ILEMBE DISTRICT**

ILEMBE DISTRICT	
COMMODITY	**AVERAGE TOTAL PRICE**
1. Photocopy / Printing Paper	**R**
2. Stationery	**R**
3. Cleaning Material	**R**
GRAND TOTAL FOR ILEMBE DISTRICT	**R**

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ZNB 0028E/2023/2024

UGU DISTRICT

KWAZULU-NATAL PROVINCE
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REPUBLIC OF SOUTH AFRICA

SPECIFICATION PRICING SCHEDULE – PHOTOCOPY PAPER	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0028E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**UGU DISTRICT**

PRINTING/PHOTOCOPY PAPER						
NO	**PHOTOCOPY PAPER**	**Size**	**COLOUR**	**DETAIL**	**UNIT OF MEASURE**	**PRICE PER BOX (Incl. Delivery)**
1	Printing/Photocopy Paper	A4	BOND WHITE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
2	Printing/Photocopy Paper	A4	YELLOW	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
3	Printing/Photocopy Paper	A4	ORANGE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**

NO	PHOTOCOPY PAPER	SIZE	COLOUR	DETAIL	UNITOF MEASURE	PRICE PER BOX (Incl. Delivery)
4	Printing/Photocopy Paper	A4	RED	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
5	Printing/Photocopy Paper	A4	PINK	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
6	Printing/Photocopy Paper	A4	SKY BLUE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
7	Printing/Photocopy Paper	A4	GREEN	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
8	Printing/Photocopy Paper	A3	WHITE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 420x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
					SUB-TOTAL	**R**
					15% VAT	**R**
					TOTAL PRICE	**R**
					AVERAGE PRICE FOR PRINTING / PHOTOCOPY PAPER (TOTAL PRICE / 8 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

The quantities to be supplied will be based on a needs assessment at the time of requirement by the Department. The quantities provided in the document are estimates only and not the actual quantity required.

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KWAZULU-NATAL PROVINCE
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SPECIFICATION PRICING SCHEDULE – STATIONERY	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0028E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**UGU DISTRICT**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
1	Battery AA (1,5V 400-1700mAh)	AA101	Pack/Box of 12 units	**R**
2	Battery AAA (1,5V 1000 MN1400)	AAA101	Pack/Box of 12 units	**R**
3	Battery C (CLR14MN1400)	AA	Pack/Box of 12 units	**R**
4	Binders Combo A4 6mm	B101	Box of 100 units	**R**
5	Binders Combo A4 8mm (100 per pack)	B102	Box of 100 units	**R**
6	Binders Combo A4 9.5mm (100 per pack)	B103	Box of 100 units	**R**
7	Binders Combo A4 10mm (100 per pack)	B104	Box of 100 units	**R**
8	Binders Combo A4 15/16mm (100per pack)	B105	Box of 100 units	**R**
9	Binders Combo A4 25mm (100 per pack)	B106	Box of 100 units	**R**
10	Binders Combo A4 32/35mm (100 per pack)	B107	Box of 100 units	**R**
11	Binders Combo A4 38/40mm (100 per pack)	B108	Box of 100 units	**R**
12	Binders Combo A4 50/51mm (100 per pack)	B109	Box of 100 units	**R**
13	Binders Combo A4 12mm (100 per pack)	B110	Box of 100 units	**R**
14	Binders Combo A4 18mm (100 per pack)	B111	Box of 100 units	**R**
15	Binders Combo A4 19mm (100 per pack)	B112	Box of 100 units	**R**
16	Binders Combo A4 45mm (100 per pack)	B113	Box of 100 units	**R**
17	Batch Binders (Malgary R700 gsm punched ribbon fastened board binder)	B114	Pack of 100 units	**R**
18	A4 Counter book 1 Quire /96 pages Feint/margin	1B115	Box of 80 units	**R**
19	A4 Counter book 2 Quire /192 pages Feint/margin	1B116	Box of 60 units	**R**
20	A4 Counter book 3 Quire /288 pages Feint/margin	1B117	Box of 60 units	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
21	A4 Counter book 4 Quire /384 pages Feint/margin	1B118	Box of 60 units	**R**
22	Book Manuscript A5 1 Quire /96 pages Feint/margin	1B119	Box of 100 units	**R**
23	Book Manuscript A6 1 Quire / 96 pages Feint/margin	1B120	Box of100 units	**R**
24	Book Manuscript Index A4 297x210mm 2 Quire / 144 pages Feint/margin	1B121	Box of 60 units	**R**
25	Book Duplicate A6 JD 16 (Carbon Paper)	1B122	Box of 100 units	**R**
26	Book Attendance Register /A3 hardcover, 425x295mm-50 pages	1B123	Box of 100 units	**R**
27	Book Manuscript A5 2 Quire / 192 pages Feint/margin	1B124	Box of 100 units	**R**
28	Book analysis JD 7032	1B125	Box of 20	**R**
29	Carton Paper A4 green / 150gsm 100 sheets per ream	CP101	Ream of 100	**R**
30	Carton Paper A4 blue / 150gsm 100 sheets per ream	CP102	Ream of 100	**R**
31	Carton Paper A4 Pink /150gsm 100 sheets per ream	CP103	Ream of 100	**R**
32	Carton Paper A4 red /150gsm 100 sheets per ream	CP104	Ream of 100	**R**
33	Carton Paper A4 white /150gsm 100 sheets per ream	CP105	Ream of 100	**R**
34	Carton Paper A4 yellow /150gsm 100 sheets per ream	CP106	Ream of 100	**R**
35	Comb box A4 120 /10 per 10	CB107	Box of 100	**R**
36	Cartridge, HP-51645AE Single-Pack	TC101	Each	**R**
37	Cartridge, HP-C6578D	TC102	Each	**R**
38	Cartridge, HP-131 Inkjet, for 6213 n H470w	TC103	Each	**R**
39	Cartridge, HP-134 Inkjet for 6213 n H470w	TC104	Each	**R**
40	Cartridge, HP-Q5942A	TC105	Each	**R**
41	Cartridge, HP-Q6000A, Black	TC106	Each	**R**
42	Cartridge, HP-Q6002A, Yellow	TC107	Each	**R**
43	Cartridge, HP-Q6001A, Cyan	TC108	Each	**R**
44	Cartridge, HP-Q6003A, Magenta	TC109	Each	**R**
45	Cartridge, HP-Q3960A, Black	TC110	Each	**R**
46	Cartridge, HP-Q3961A, Cyan	TC111	Each	**R**
47	Cartridge, HP-Q3962A, Yellow	TC112	Each	**R**
48	Cartridge, HP-Q3963A, Magenta	TC113	Each	**R**
49	Cartridge, HP-Q3964A, Image Drum	TC114	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
50	Cartridge, HP-CB540A, Black	TC115	Each	**R**
51	Cartridge, HP-CB541A, Cyan	TC116	Each	**R**
52	Cartridge, HP-CB542A, Yellow	TC117	Each	**R**
53	Cartridge, HP- CB543A, Magenta	TC118	Each	**R**
54	Cartridge, HP-Q7553X, Black	TC119	Each	**R**
55	Cartridge, HP-CC364X, Black	TC120	Each	**R**
56	Cartridge, HP-CC530A, Black	TC121	Each	**R**
57	Cartridge, HP-CC531A, Cyan	TC122	Each	**R**
58	Cartridge, HP-CC532A, Yellow	TC123	Each	**R**
59	Cartridge, HP-CC533A, Magenta	TC124	Each	**R**
60	Cartridge, HP-CE260X, Black	TC125	Each	**R**
61	Cartridge, HP-CE261A, Cyan	TC126	Each	**R**
62	Cartridge, HP-CE262A, Yellow	TC127	Each	**R**
63	Cartridge, HP-CE263A, Magenta	TC128	Each	**R**
64	Cartridge, HP-HC9370A, Black	TC129	Each	**R**
65	Cartridge, HP-HC9371A, Cyan	TC130	Each	**R**
66	Cartridge, HP-HC9372A, Magenta	TC131	Each	**R**
67	Cartridge, HP-HC9373A, Yellow	TC132	Each	**R**
68	Cartridge, HP-HC9374A, Grey	TC133	Each	**R**
69	Cartridge, HP-C9403A, Matte Black	TC134	Each	**R**
70	Cartridge, HP-CE320A, Black	TC135	Each	**R**
71	Cartridge, HP-CE321A, Cyan	TC136	Each	**R**
72	Cartridge, HP-CE322A, Yellow	TC137	Each	**R**
73	Cartridge, HP-CE323A, Magenta	TC138	Each	**R**
74	Cartridge, HP-CE285A, Black	TC139	Each	**R**
75	Cartridge, HP-CE390A, Black	TC140	Each	**R**
76	Cartridge, HP-CE260A, Black	TC141	Each	**R**
77	Cartridge, HP-CF031A, Cyan	TC142	Each	**R**
78	Cartridge, HP-CF032A, Yellow	TC143	Each	**R**
79	Cartridge, HP-CF033A, Magenta	TC144	Each	**R**
80	Cartridge, HP-CF280X, Black	TC145	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
81	Cartridge, HP-CF320X, Black	TC146	Each	**R**
82	Cartridge, HP-CF321A, Cyan	TC147	Each	**R**
83	Cartridge, HP-CF322A, Yellow	TC148	Each	**R**
84	Cartridge, HP-CF323A, Magenta	TC149	Each	**R**
85	Clip Gem 50mm / 100 per box	1C105	Box of 100 units	**R**
86	Paper Clips, Small, 30mm /100 per box	1C106	Box of 100	**R**
87	Magic Clipper, Size 4, 100 per box	1C107	Box of 100	**R**
88	Magic Clipper, Size 6, 100 per box	1C108	Box of 100	**R**
89	Clip Binder 32mm	1C1011	Box of 12 Pcs	**R**
90	Clip Binder 41mm	1C1012	Box of 12 Pcs	**R**
91	Clip Binder 51mm	1C1013	Box of 12 Pcs	**R**
92	Clipboards (masonite)	1C1014	Box of 10 Pcs	**R**
93	Ring Reinforcements	1C1015	Box of 250	**R**
94	Memory Sticks (USB 2.0 Drive, 64GB)	D101	Each	**R**
95	CD-Rewritable (700MB, 80 min, 52x speed, Printable)	D102	Pack of 100	**R**
96	Cube Refill paper /500 sheets per of 100x100mm	2C111	Per pack	**R**
97	Cube Holder /plastic holder to fit 100x100mm	2C112	Each	**R**
98	Desk Organizer Round / solid plastic moulded 6 cylinders	2C113	Each	**R**
99	Extension cord 3M black in colour 16 A	1E105	Each	**R**
100	Extension cord 5M black colour 16 A	1E106	Each	**R**
101	Extension cord 10M black colour 16 A	1E107	Each	**R**
102	Extension cord 15M black colour 16 A	1E108	Each	**R**
103	Envelopes E1 A3	E101	Box of 250	**R**
104	Envelopes E3 A4	E102	Box of 250	**R**
105	Envelopes E4 A5	E103	Box of 500	**R**
106	Envelopes E12A with window	E104	Box of 500	**R**
107	Envelopes E12A Plain	E105	Box of 500	**R**
108	Envelope, 320x450mm, Brown, No Window	E106	Box of 500	**R**
109	Envelopes For Registered Mail, 115X230mm, White/Brown, No Window	E107	Box of 500	**R**
110	Envelopes, 110 X 220mm, Brown, No Window	E108	Box of 500	**R**
111	Envelopes, 115x230mm, Brown Window	E109	Box of 500	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
112	Envelopes, 115X230mm, White, Window	E110	Box of 500	**R**
113	Envelopes, 162 X229mm, C5, Brown, No Window	E111	Box of 500	**R**
114	Envelopes, 176 X 250mm, B5, White, No Window	E112	Box of 500	**R**
115	Envelopes, 229X324mm, White, No-Window	E113	Box of 500	**R**
116	Envelopes, 250X353mm, Brown, No Window	E114	Box of 500	**R**
117	Envelopes, 280X400mm, Brown, No Window	E115	Box of 500	**R**
118	Envelopes, T-White Opa Glassine Window, 115x230mm	E116	Box of 500	**R**
119	Frosted Sheets (assorted colours) (Pack of 100) A4 pages, 180-micron pvc	F101	Pack of 100	**R**
120	Frosted Sheets (Frosted Sheet (clear) (Pack of 100) A4 pages, 180-micron pvc	F101	Pack of 100	**R**
121	Film Write on OHP A4 (100 sheets per pack)	F102	Per pack	**R**
122	Flip Charts *(Size 860x610mm, slotted holes, perforated sheets, indivdually wrapped pads, 20 sheets)*	F103	Pack of 5	**R**
123	Flip files 20 sheets /size 860x610mm	F104	Pack of 10	**R**
124	File Ring Binder A4 PVC	1F101	Box of 10	**R**
125	Lever Arch file A3 black cardboard	1F103	Box of 10	**R**
126	Two Ring Binder File, Board, 25mm, Black	1F104	Box of 10	**R**
127	Lever Arch Files A4 PVC (Assorted colours)	1F105	Box of 10	**R**
128	File Backing Board A4	1F106	Pack of 100	**R**
129	File Twinlock /A4 size 310x480mm (A4, size 310x480mm, solid crystal tabs and inserts for labelling)	1F107	Box of 20	**R**
130	Submission File Blue /A4 size -326gsm-200 per bundle	1F109	Pack of 200	**R**
131	Submission File E20A Files Yellow /A4-326GSM-200 per bundle	1F111	Pack of 200	**R**
132	File Dividers, Carton, A 4 10 division, multi-Color	1F113	Box of 120 sets	**R**
133	File Dividers, Carton, numbered 1-10 division assorted colours and A4	1F114	Box of 120 sets	**R**
134	File Dividers, Carton, numbered 1-20, division assorted colours A4	1F115	Box of 120 sets	**R**
135	Plastic filing Pockets A4 clear multi punched (10 sheets per set)	1F116	Box of 300 sets	**R**
136	File Fasteners (80mm steel 50 sets per box)	2F117	Per box	**R**
137	File Fasteners Self Piercing/ paper binders 51 mm 100 pc/box	2F118	Per box	**R**
138	File fasteners Self Piercing/ paper binders 76 mm 50 sets/box	2F119	Per box	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
139	Pins Office 100g *(26mm, box, 100g)*	2F120	Box of 100g	**R**
140	Drawing Pins 100g (head size 9mm pack of 100)	2F121	Box of 100g	**R**
141	Finger cones (size 00)	2F122	Pack of 10	**R**
142	Finger cones (size 0)	2F122	Pack of 10	**R**
143	Finger cones (size 1)	2F122	Pack of 10	**R**
144	Finger cones (size 2)	2F122	Pack of 10	**R**
145	Finger cones (size3)	2F122	Pack of 10	**R**
146	Glue Stick 43g Solvent free, 90% natural, Acid free	GO101	Box of 24	**R**
147	Acetone 750 ml Lab grade liquid bottle shelf life 5years (asset tagging)	GO103	Each	**R**
148	Prestik 100g, 100g reusable, Solvent free, non-toxic	GO104	Box of 24	**R**
149	Handheld Calculator, 12 digits dual power	HC101	Each	**R**
150	Indian Tags, 26mm (box of 100)/ A string with two metal ends	2F119B	Box of 100	**R**
151	Indian Tags, 76mm (box of 100)/A string with two metal ends	2F119A	Box of 100	**R**
152	Ink Endorsing Red 30ml for inking stamp pads	I101	Box of 24	**R**
153	Ink Endorsing Black 30ml for inking stamp pads	I102	Box of 24	**R**
154	Ink Endorsing Blue 30ml for inking stamp pads	I105	Box of 24	**R**
155	File divider Plain PVC10 Divisions A4	1I106	Box of 120 sets	**R**
156	File divider Polydex A4 PVC A-Z	1I107	Box of 120 sets	**R**
157	File divider Polydex A4 PVC 1-31	1I108	Box of 120 sets	**R**
158	Labels White Adhesive 100x150mm	1I110	Pack of 100	**R**
159	Labels White For Lever Arch File 200x60mm	1I111	Pack of 100	**R**
160	Labels Laser Copier Self Adhesive *(Large label (WxH) 125mm x 80mm pack 1000/roll)*	1I112	Pack of 60	**R**
161	Information Labels / Urgent 1000 pack per roll W-50 mm x L 30 mm	1I113	Box of 250	**R**
162	Letter tray risers set of two (118mm/5mm diameter, plastic moulded, lightweight & assorted colours)	LT101	Each	**R**
163	Laminating pouches 150micron 100 sheets, 216 x 303mm	LP102	Per pack	**R**
164	Sticky notes 76 - 76mm, 100 sheet / pad	PO102	Per pad	**R**
165	Sticky notes 75 - 130mm, 100 sheet /pad	PO103	Per pad	**R**
166	Sign Here sticker, 45 x25mm self-adhesive 50 sheets per pad	PO104	Per pad	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
167	Pop Up /Mini Flags Self Adhesive Flags for indexing 50 Sheets in a Pad 45mm X 25 mm Assorted Colours	PO105	Per pad	**R**
168	Exam pad A4 100 sheets, two holes punched	PO106	Box of 60	**R**
169	Shorthand notebook pad A5 144 sheets	PO109	Box of 12	**R**
170	Double Adapter Plug (double adaptor 2x3pin, 250v-2x16A, white)	P112	Each	**R**
171	Pencil Eraser, 61x23x10mm, non-toxic, Sleeved 20/Box	1P101	Box of20	**R**
172	Lead Pencil HB Wooden, sharpened, HB, 12 per box	1P102	Box of 12	**R**
173	Pencil Clutch eSharp HB diameter 0,5mm refill, 12 per box Mechanical pencil	1P103	Box of 12	**R**
174	Pen Ball Point Meduim 1.0MM 60 per box side push button 60 per box (Red, Blue, Black)	1P104	Box of 60	**R**
175	Ballpen, 0,7mm - fine point black 12/box	1P105	Box of 12	**R**
176	Highlighters with assorted colours pack of four	1P107	Box of 12 packs	**R**
177	Permanent Marker, box of 12, 1.5mm (red, blue, black, green,)	1P108	Box of 12	**R**
178	White board Marker OHP, box of 12 (red, green, black, blue) bullet tip	1P109	Box of 12	**R**
179	Clutch Pencil Refill, 0,5mm, box of 12 packs	1P122	Box of 12	**R**
180	Pentel correction pen, extra fine point fluid, 8ml, box of 12	1P123	Box of 12	**R**
181	Grey Board Container 32cm A4 File collator	OA101	Box of 10	**R**
182	Top Retrieval Files - A4 Divider Cards (50 Per Pack)	OA102	Box of 120 packs	**R**
183	Top Retrieval Files -Extra heavy duty with flap (40mm) tri-clip, 120 per box	OA103	Box of 120	**R**
184	A4 Solid Plastic Filing Container 32X10X22cm Pack of 20 - Grey	OA104	Pack of 20	**R**
185	Top Retrieval Files - Extra Heavy Duty with Clip, no Flap (326gsm) Pack of 25	OA105	Pack of 25	**R**
186	Top Retrieval Files - Lightweight with gusset and flap (120gsm) pack of 25	OA106	Pack of 25	**R**
187	Top Retrieval File - Middleweight with clip (190gsm)	OA107	Box of 80	**R**
188	Optitabs, A4 Printable Filing Tabs, 6 Sheets P/Pack - Assorted Colours	OA109	Box of 10 packs	**R**
189	Punches 1 Hole	2P133	Each	**R**
190	Punches 2 Hole Standard office, punch up to 30 sheets	2P134	Each	**R**
191	Punches 2 Hole heavy duty, punch up to 150 sheets	2P135	Each	**R**
192	Paper Carbon A4, Hand film /100 per pack	3P139	Box of 30 packs	**R**
193	Brown paper /kraft roll (75m roll x45,5cm)	3P140	12 rolls per box	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
194	Quotation Folder A4 (No Pocket)	QF101	Box of 24	**R**
195	Quotation Folder A4 (With 10 Pocket)	QF102	Box of 24	**R**
196	Secretarial Folders, 160micro 10 p/pack, assorted colours	QF103	Pack of 10	**R**
197	Rubber Bands, Size 32 (100 per pack)	R101	10 Packs	**R**
198	Rubber Bands size 64 (100 per pack)	R102	10 Packs	**R**
199	Rubber Bands size 128 (100 per pack) width of band 9mm	R103	10 Packs	**R**
200	Ruler plastic 30cm	1R101	Pack of 10	**R**
201	Pair of Scissors (size 21cm)	SS101	Box of 12	**R**
202	Sharpener Mech. Desk Type /one-hole sharpener	SS102	Box of 12	**R**
203	Slide binders, 7mm, A4, 10 p/pack	SB101	Pack of 10	**R**
204	Slide binders,10mm, A4, 10 p/pack	SB102	Pack of 10	**R**
205	Slide binders 15mm A4,10 p/pack	SB103	Pack of 10	**R**
206	Stapler, Heavy Duty, Giant /staples 60 to 210 sheets	SB104	Box of 12	**R**
207	Staple Remover / suitable to remove (24/6 & 26/6) per box 0f 6	SB105	Box of 6	**R**
208	Staple Remover, Heavy Duty / suitable to remove heavy duty staples -	SB106	Each	**R**
209	Stapler Desk Type (25 to 30 sheets)	SB107	12 Boxes	**R**
210	Staples Rapid 9/12 /5000 staples	S105	12 Boxes	**R**
211	Staples Rapid 9/14 /5000 staples	S106	12 Boxes	**R**
212	Staples Rapid 26/6 /5000 staples	S107	12 Boxes	**R**
213	Staples Rapid 66/08 /5000 staples	S108	12 Boxes	**R**
214	Staples Rapid 66/11 /5000 staples	S109	12 Boxes	**R**
215	Staples Rapid 66/14 / 5000 staples	S110	12 Boxes	**R**
216	Staples Rapid 50/15S / 5000 staples	S111	12 Boxes	**R**
217	Staples Rapid 24/8 / 1000 staples	S112	12 Boxes	**R**
218	Staples Rapid 23/10 /1000 staples	S113	12 Boxes	**R**
219	Staples Rapid 23/13 /1000 staples	S114	12 Boxes	**R**
220	Department, Receiving Stamp - with Department Logo (black ink)	1S101	Each	**R**
221	Checked by Stamp - self ink (black ink)	1S102	Each	**R**
222	Department Date Stamp -with Department Logo, self-ink (black ink)	1S103	Each	**R**
223	Captured by Stamp, self-ink (black ink)	1S104	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
224	Sellotape, 12mmx25m, Clear	TO102	Box of 24	**R**
225	Sellotape, 24mmx40m, Clear	TO103	Box of 24	**R**
226	Sellotape, 48mmx50m, Clear	TO104	Box of 24	**R**
227	Sellotape, 48mmx50m, Buff	TO105	Box of 24	**R**
228	Masking tape 48mmx50m	TO106	Box of 24	**R**
229	White Board Cleaning Liquid, 250ml	W101	Box of 24	**R**
230	White Board Eraser, Magnetic, Large, Peel Off	W102	Box of 24	**R**
			SUB-TOTAL	**R**
			15% VAT	**R**
			TOTAL	**R**
			AVERAGE PRICE FOR STATIONERY (TOTAL / 230 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

The quantities to be supplied will be based on a needs assessment at the time of requirement by the Department. The quantities provided in the document are estimates only and not the actual quantity required.

Prices will be adjusted on the anniversary date of the contract based on the actual Consumer Price Index (CPI) for the twelve months preceding the anniversary date as published by the Department: Statistics South Africa.

Equivalent item can be priced where brand has been specified.

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KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SPECIFICATION PRICING SCHEDULE – CLEANING MATERIAL	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0028E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**UGU DISTRICT**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
1	Bleach 5Lt	1B200	5Lt	Each	Liquid disinfectant cleaner, Active Ingredient Sodium hypochlorite Percentage of active ingredients (concentrated) 10.8 % Concentrated pH (25 °C) 11.5 - 13.0	**R**
2	Blitz Microfiber Cloth	C100	Pack of 5	Pack (5)	200-300 GSM, durable multi coloured, surface cleaning cloth	**R**
					Sub-Total	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
3	Plastic Refuse Bag	4B302	750mm X 950mm	Pack (200)	750mm X 950mm, heavy duty with 35 microns (minimum)	**R**
4	Platform Broom Long, hard bristles with wooden handle	2B100	W460/610 x L1600mm	Each	Long, hard bristles with wooden handle.	**R**
5	Platform Broom Steel Bristles, wire brushes, for abrasive purposes	2B101	W460/610 x L1600mm	Each	Wire brushes, for abrasive purposes, such as cleaning rust and removing pain	**R**
6	Bucket 5Lt, durable plastic with lid	3B001	5Lt	Each	Bucket with lid. Height 172 mm 7 mm Diameter – Top, 238 mm, 238 mm. Diameter – Bottom, 203 mm	**R**
7	Bucket 10Lt, durable plastic with handle	3B002	10Lt	Each	Product dimensions 28cm (L) x69cm (w) x 28cm (H)	**R**
8	Chemical for unblocking toilets	T105	5Lt	Each	Drain acid cleaner	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
9	Deo Block Air freshener deodorizing blocks for kitchen and bathroom - 5kg bucket	T100	5kg	Each -5kg	Highly fragranced blocks, units of 50 cubes	**R**
10	Feather Dust Long	F100	1840mm	Pack of 10	Size: 1840mm long. ostrich feathers	**R**
11	Feather Dust Short	F101	70mm	Pack of 10	Size: 70mm long. Ostrich feathers	**R**
12	Floor Polish, Liquid multi surface polish 5Lt	P100	5 Lt	Each	Lavender Wax Floor Polish 5l multipurpose used for vinyl, thermoplastic, linoleum and rubber floors, sealed pourous, marble, stone etc	**R**
13	Furniture polish, Liquid silicone	P102	750ml	Pack of 4	Furniture polish. Liquid silicone furniture polish, cleaner, no wax build-up. Cleans, dusts, shines and protects.	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
14	Yellow Rubber Latex Chemical Protection Gloves, Large, Household	G103	Large	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
15	Yellow Rubber Latex Chemical Protection Gloves, Medium, Household	G102	Medium	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
16	Yellow Rubber Latex chemical protection Gloves, Small, Household	G101	Small	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
17	Goggles (Clear)	G100	Safety	Pack of 50	Clear protective safety goggles with head band	**R**
18	Toilet Cleaner Liquid 750ml	T101	750ml	Pack of 8	Toilet Liquid cleaner - Disinfectant cleaner (e.g. Harpic or equivalent)	**R**
19	Mop Industrial. Fitted with handle 400g	M100	1440mm x 230mm x 199mm	Each	Wooden Stick industrial mop fitted with handle	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
20	Computer Wipes, 23gsm, 150mmx140mm	C101	150mm x 140mm (Tub100)	Pack of 10	82mm (L)x 82mm (W) x 170mm (H)	**R**
21	Green Soap, mild bar soap with floral/citrus smell,1kg bars	S100	1kg	Box of 24	Soap Base, Aqua (Water), Glycerine, Sodium Carbonate, Talc, Sodium Chloride, Fragrance, Silicates, Etidronic Acid, Tetrasodium EDTA, Limonene, Colourant.	**R**
22	Toilet Brush Set	T102	Std	Each	Toilet brush set stiff bristle, 356mm handle length, 76mm(d)	**R**
23	Toilet paper, 2 Ply 350 Sheets Per Roll, Embossed and Perforated	T104	350 Sheets Per Roll	Pack of 48	White, 2 ply, pack of 48	**R**
24	Liquid Hand soap 5Lt	LQ105	5 Litre	Box of 4	Liquid Hand Soap 5 LT; Gross weight 5.364 Kg; General Use Washing Liquid; Appearance - Modern; Size: L-180mm, W-120mm, H-290mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
25	Dish washer 5Lt	DS106	5 Litre	Box of 5	Liquid scent: lemon. Jerrycan. Volume 5000 ml features Demineralized treated water bacteriologically clean	**R**
26	Hand Paper Towel, 1 ply, 35gsm 200mmx150m	HP110	200mm x 150m	Pack of 6 rolls	Hand Paper Towel, 1 ply, 35gsm 200mm x 150m	**R**
27	Tear-off hand paper towel dispensers	TP107	342mm x 231mm x 47mm	Box of 10	Tear-off hand paper towel dispensers Height = 342mm, Depth = 231mm, Width = 347mm and hand paper towel roller Length =150m Portion control= 23cm	**R**
28	Foam soap dispensers and refill, plastic, manual grey & white	DP108	1000ML	Each	Size: Height = 225mm, Depth = 110mm, Width = 135mm	**R**
29	Hand soap dispensers	DP109	1000ML	Each	Size: Height = 225mm, Depth = 110mm, Width = 135mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
30	Leaf rake (plastic)	GT101		Each	Plastic garden leaf lawn rake with wooden handle - teeth 20, Weight 1.6 kg. 1,510mm (L) x 425mm (W) x 380mm (H) assorted colours	**R**
31	Garden hand fork	GT102		Each	Size: 50mm/30mm/190mm; Colour: Orange & Black Material: Metal/Plastic	**R**
32	Spavel (spade)	GT103		Each	Hand Shovel; Colou: Black; Handle Material, Wood; Size, 225 x 120 x 430 mm	**R**
33	Hand pruner - slate	GT104		Each	Stainless steel blade with cutting capacity of 20 mm, with a beech wood handle.	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
34	Wheelbarrow - Metal	GT107		Each	Dimensions: 620mm (w) x 600 (h) x 1400mm (l) Weight: 4kg Pan Capacity: 65litre Pan Gauge: 1.2mm Frame: 32mm x 2mm steel round tube Wheel	**R**
35	Gardening Rake	GT108		Each	Height: 18mm; Width: 150mm; Gross Weight: 1.8KG; Depth: 600mm	**R**
36	Watering Can	GT109		Each	Material: Polyethylene Type: Watering can Capacity: 10 litres Model: Spray head Weight: 0,4000 Kg	**R**
37	Pruning Saw	GT110		Each	Authentic Premium Japanese Steel Blade length: 180 mm Teeth: 7.5 teeth per 30 mm Dimensions unfolded: 410 x 95 x 25 mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
38	Shovel	GT111		Each	Steel shaft, metal - Blade width: 230mm - Handle length: 600mm	**R**
39	Gardening Gloves	GT113		per pair		**R**
40	Gardening Hand Trawel	GT114		Each	Shovel is 30cm / 11.8 inches in length and 7.5cm / 2.95 inches in width	**R**
41	Hedge Shears	GT115		Each		**R**
42	Axe	GT116		Each	Drop Forged Head, Fiberglass Handle. Weight: 600 g	**R**
43	Hand Shovel	GT117		Each	The Hand Trowel has a width of 8 cm. It is produced from high-quality steel.	**R**
					SUB-TOTAL	**R**
					15% VAT	**R**
					TOTAL	**R**
					AVERAGE PRICE FOR STATIONERY (TOTAL / 43 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

The quantities to be supplied will be based on a needs assessment at the time of requirement by the Department. The quantities provided in the document are estimates only and not the actual quantity required.

Prices will be adjusted on the anniversary date of the contract based on the actual Consumer Price Index (CPI) for the twelve months preceding the anniversary date as published by the Department: Statistics South Africa.

Equivalent item can be priced where brand has been specified.

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KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SUMMARY PRICING SCHEDULE – UGU DISTRICT	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0028E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**UGU DISTRICT**

UGU DISTRICT	
COMMODITY	**AVERAGE TOTAL PRICE**
1. Photocopy / Printing Paper	**R**
2. Stationery	**R**
3. Cleaning Material	**R**
GRAND TOTAL FOR UGU DISTRICT	**R**

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SIGNATURE

OFFICIAL COMPANY STAMP

_____
DATE

ZNB 0029E/2023/2024

KING CETSHWAYO DISTRICT

SPECIFICATION PRICING SCHEDULE – PHOTOCOPY PAPER	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0029E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**KING CETSHWAYO DISTRICT**

PRINTING/PHOTOCOPY PAPER						
NO	**PHOTOCOPY PAPER**	**Size**	**COLOUR**	**DETAIL**	**UNIT OF MEASURE**	**PRICE PER BOX (Incl. Delivery)**
1	Printing/Photocopy Paper	A4	BOND WHITE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
2	Printing/Photocopy Paper	A4	YELLOW	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
3	Printing/Photocopy Paper	A4	ORANGE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**

NO	PHOTOCOPY PAPER	SIZE	COLOUR	DETAIL	UNITOF MEASURE	PRICE PER BOX (Incl. Delivery)
4	Printing/Photocopy Paper	A4	RED	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
5	Printing/Photocopy Paper	A4	PINK	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
6	Printing/Photocopy Paper	A4	SKY BLUE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
7	Printing/Photocopy Paper	A4	GREEN	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
8	Printing/Photocopy Paper	A3	WHITE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 420x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
					SUB-TOTAL	**R**
					15% VAT	**R**
					TOTAL PRICE	**R**
					AVERAGE PRICE FOR PRINTING / PHOTOCOPY PAPER (TOTAL PRICE / 8 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

The quantities to be supplied will be based on a needs assessment at the time of requirement by the Department. The quantities provided in the document are estimates only and not the actual quantity required.

Prices will be adjusted on the anniversary date of the contract based on the actual Consumer Price Index (CPI) for the twelve months preceding the anniversary date as published by the Department: Statistics South Africa.

Equivalent item can be priced where brand has been specified.

_____ **OFFICIAL COMPANY STAMP**

SIGNATURE

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DATE

KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SPECIFICATION PRICING SCHEDULE – STATIONERY	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0029E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**KING CETSHWAYO DISTRICT**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
1	Battery AA (1,5V 400-1700mAh)	AA101	Pack/Box of 12 units	**R**
2	Battery AAA (1,5V 1000 MN1400)	AAA101	Pack/Box of 12 units	**R**
3	Battery C (CLR14MN1400)	AA	Pack/Box of 12 units	**R**
4	Binders Combo A4 6mm	B101	Box of 100 units	**R**
5	Binders Combo A4 8mm (100 per pack)	B102	Box of 100 units	**R**
6	Binders Combo A4 9.5mm (100 per pack)	B103	Box of 100 units	**R**
7	Binders Combo A4 10mm (100 per pack)	B104	Box of 100 units	**R**
8	Binders Combo A4 15/16mm (100per pack)	B105	Box of 100 units	**R**
9	Binders Combo A4 25mm (100 per pack)	B106	Box of 100 units	**R**
10	Binders Combo A4 32/35mm (100 per pack)	B107	Box of 100 units	**R**
11	Binders Combo A4 38/40mm (100 per pack)	B108	Box of 100 units	**R**
12	Binders Combo A4 50/51mm (100 per pack)	B109	Box of 100 units	**R**
13	Binders Combo A4 12mm (100 per pack)	B110	Box of 100 units	**R**
14	Binders Combo A4 18mm (100 per pack)	B111	Box of 100 units	**R**
15	Binders Combo A4 19mm (100 per pack)	B112	Box of 100 units	**R**
16	Binders Combo A4 45mm (100 per pack)	B113	Box of 100 units	**R**
17	Batch Binders (Malgary R700 gsm punched ribbon fastened board binder)	B114	Pack of 100 units	**R**
18	A4 Counter book 1 Quire /96 pages Feint/margin	1B115	Box of 80 units	**R**
19	A4 Counter book 2 Quire /192 pages Feint/margin	1B116	Box of 60 units	**R**
20	A4 Counter book 3 Quire /288 pages Feint/margin	1B117	Box of 60 units	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
21	A4 Counter book 4 Quire /384 pages Feint/margin	1B118	Box of 60 units	**R**
22	Book Manuscript A5 1 Quire /96 pages Feint/margin	1B119	Box of 100 units	**R**
23	Book Manuscript A6 1 Quire / 96 pages Feint/margin	1B120	Box of100 units	**R**
24	Book Manuscript Index A4 297x210mm 2 Quire / 144 pages Feint/margin	1B121	Box of 60 units	**R**
25	Book Duplicate A6 JD 16 (Carbon Paper)	1B122	Box of 100 units	**R**
26	Book Attendance Register /A3 hardcover, 425x295mm-50 pages	1B123	Box of 100 units	**R**
27	Book Manuscript A5 2 Quire / 192 pages Feint/margin	1B124	Box of 100 units	**R**
28	Book analysis JD 7032	1B125	Box of 20	**R**
29	Carton Paper A4 green / 150gsm 100 sheets per ream	CP101	Ream of 100	**R**
30	Carton Paper A4 blue / 150gsm 100 sheets per ream	CP102	Ream of 100	**R**
31	Carton Paper A4 Pink /150gsm 100 sheets per ream	CP103	Ream of 100	**R**
32	Carton Paper A4 red /150gsm 100 sheets per ream	CP104	Ream of 100	**R**
33	Carton Paper A4 white /150gsm 100 sheets per ream	CP105	Ream of 100	**R**
34	Carton Paper A4 yellow /150gsm 100 sheets per ream	CP106	Ream of 100	**R**
35	Comb box A4 120 /10 per 10	CB107	Box of 100	**R**
36	Cartridge, HP-51645AE Single-Pack	TC101	Each	**R**
37	Cartridge, HP-C6578D	TC102	Each	**R**
38	Cartridge, HP-131 Inkjet, for 6213 n H470w	TC103	Each	**R**
39	Cartridge, HP-134 Inkjet for 6213 n H470w	TC104	Each	**R**
40	Cartridge, HP-Q5942A	TC105	Each	**R**
41	Cartridge, HP-Q6000A, Black	TC106	Each	**R**
42	Cartridge, HP-Q6002A, Yellow	TC107	Each	**R**
43	Cartridge, HP-Q6001A, Cyan	TC108	Each	**R**
44	Cartridge, HP-Q6003A, Magenta	TC109	Each	**R**
45	Cartridge, HP-Q3960A, Black	TC110	Each	**R**
46	Cartridge, HP-Q3961A, Cyan	TC111	Each	**R**
47	Cartridge, HP-Q3962A, Yellow	TC112	Each	**R**
48	Cartridge, HP-Q3963A, Magenta	TC113	Each	**R**
49	Cartridge, HP-Q3964A, Image Drum	TC114	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
50	Cartridge, HP-CB540A, Black	TC115	Each	**R**
51	Cartridge, HP-CB541A, Cyan	TC116	Each	**R**
52	Cartridge, HP-CB542A, Yellow	TC117	Each	**R**
53	Cartridge, HP- CB543A, Magenta	TC118	Each	**R**
54	Cartridge, HP-Q7553X, Black	TC119	Each	**R**
55	Cartridge, HP-CC364X, Black	TC120	Each	**R**
56	Cartridge, HP-CC530A, Black	TC121	Each	**R**
57	Cartridge, HP-CC531A, Cyan	TC122	Each	**R**
58	Cartridge, HP-CC532A, Yellow	TC123	Each	**R**
59	Cartridge, HP-CC533A, Magenta	TC124	Each	**R**
60	Cartridge, HP-CE260X, Black	TC125	Each	**R**
61	Cartridge, HP-CE261A, Cyan	TC126	Each	**R**
62	Cartridge, HP-CE262A, Yellow	TC127	Each	**R**
63	Cartridge, HP-CE263A, Magenta	TC128	Each	**R**
64	Cartridge, HP-HC9370A, Black	TC129	Each	**R**
65	Cartridge, HP-HC9371A, Cyan	TC130	Each	**R**
66	Cartridge, HP-HC9372A, Magenta	TC131	Each	**R**
67	Cartridge, HP-HC9373A, Yellow	TC132	Each	**R**
68	Cartridge, HP-HC9374A, Grey	TC133	Each	**R**
69	Cartridge, HP-C9403A, Matte Black	TC134	Each	**R**
70	Cartridge, HP-CE320A, Black	TC135	Each	**R**
71	Cartridge, HP-CE321A, Cyan	TC136	Each	**R**
72	Cartridge, HP-CE322A, Yellow	TC137	Each	**R**
73	Cartridge, HP-CE323A, Magenta	TC138	Each	**R**
74	Cartridge, HP-CE285A, Black	TC139	Each	**R**
75	Cartridge, HP-CE390A, Black	TC140	Each	**R**
76	Cartridge, HP-CE260A, Black	TC141	Each	**R**
77	Cartridge, HP-CF031A, Cyan	TC142	Each	**R**
78	Cartridge, HP-CF032A, Yellow	TC143	Each	**R**
79	Cartridge, HP-CF033A, Magenta	TC144	Each	**R**
80	Cartridge, HP-CF280X, Black	TC145	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
81	Cartridge, HP-CF320X, Black	TC146	Each	**R**
82	Cartridge, HP-CF321A, Cyan	TC147	Each	**R**
83	Cartridge, HP-CF322A, Yellow	TC148	Each	**R**
84	Cartridge, HP-CF323A, Magenta	TC149	Each	**R**
85	Clip Gem 50mm / 100 per box	1C105	Box of 100 units	**R**
86	Paper Clips, Small, 30mm /100 per box	1C106	Box of 100	**R**
87	Magic Clipper, Size 4, 100 per box	1C107	Box of 100	**R**
88	Magic Clipper, Size 6, 100 per box	1C108	Box of 100	**R**
89	Clip Binder 32mm	1C1011	Box of 12 Pcs	**R**
90	Clip Binder 41mm	1C1012	Box of 12 Pcs	**R**
91	Clip Binder 51mm	1C1013	Box of 12 Pcs	**R**
92	Clipboards (masonite)	1C1014	Box of 10 Pcs	**R**
93	Ring Reinforcements	1C1015	Box of 250	**R**
94	Memory Sticks (USB 2.0 Drive, 64GB)	D101	Each	**R**
95	CD-Rewritable (700MB, 80 min, 52x speed, Printable)	D102	Pack of 100	**R**
96	Cube Refill paper /500 sheets per of 100x100mm	2C111	Per pack	**R**
97	Cube Holder /plastic holder to fit 100x100mm	2C112	Each	**R**
98	Desk Organizer Round / solid plastic moulded 6 cylinders	2C113	Each	**R**
99	Extension cord 3M black in colour 16 A	1E105	Each	**R**
100	Extension cord 5M black colour 16 A	1E106	Each	**R**
101	Extension cord 10M black colour 16 A	1E107	Each	**R**
102	Extension cord 15M black colour 16 A	1E108	Each	**R**
103	Envelopes E1 A3	E101	Box of 250	**R**
104	Envelopes E3 A4	E102	Box of 250	**R**
105	Envelopes E4 A5	E103	Box of 500	**R**
106	Envelopes E12A with window	E104	Box of 500	**R**
107	Envelopes E12A Plain	E105	Box of 500	**R**
108	Envelope, 320x450mm, Brown, No Window	E106	Box of 500	**R**
109	Envelopes For Registered Mail, 115X230mm, White/Brown, No Window	E107	Box of 500	**R**
110	Envelopes, 110 X 220mm, Brown, No Window	E108	Box of 500	**R**
111	Envelopes, 115x230mm, Brown Window	E109	Box of 500	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
112	Envelopes, 115X230mm, White, Window	E110	Box of 500	**R**
113	Envelopes, 162 X229mm, C5, Brown, No Window	E111	Box of 500	**R**
114	Envelopes, 176 X 250mm, B5, White, No Window	E112	Box of 500	**R**
115	Envelopes, 229X324mm, White, No-Window	E113	Box of 500	**R**
116	Envelopes, 250X353mm, Brown, No Window	E114	Box of 500	**R**
117	Envelopes, 280X400mm, Brown, No Window	E115	Box of 500	**R**
118	Envelopes, T-White Opa Glassine Window, 115x230mm	E116	Box of 500	**R**
119	Frosted Sheets (assorted colours) (Pack of 100) A4 pages, 180-micron pvc	F101	Pack of 100	**R**
120	Frosted Sheets (Frosted Sheet (clear) (Pack of 100) A4 pages, 180-micron pvc	F101	Pack of 100	**R**
121	Film Write on OHP A4 (100 sheets per pack)	F102	Per pack	**R**
122	Flip Charts *(Size 860x610mm, slotted holes, perforated sheets, indivdually wrapped pads, 20 sheets)*	F103	Pack of 5	**R**
123	Flip files 20 sheets /size 860x610mm	F104	Pack of 10	**R**
124	File Ring Binder A4 PVC	1F101	Box of 10	**R**
125	Lever Arch file A3 black cardboard	1F103	Box of 10	**R**
126	Two Ring Binder File, Board, 25mm, Black	1F104	Box of 10	**R**
127	Lever Arch Files A4 PVC (Assorted colours)	1F105	Box of 10	**R**
128	File Backing Board A4	1F106	Pack of 100	**R**
129	File Twinlock /A4 size 310x480mm (A4, size 310x480mm, solid crystal tabs and inserts for labelling)	1F107	Box of 20	**R**
130	Submission File Blue /A4 size -326gsm-200 per bundle	1F109	Pack of 200	**R**
131	Submission File E20A Files Yellow /A4-326GSM-200 per bundle	1F111	Pack of 200	**R**
132	File Dividers, Carton, A 4 10 division, multi-Color	1F113	Box of 120 sets	**R**
133	File Dividers, Carton, numbered 1-10 division assorted colours and A4	1F114	Box of 120 sets	**R**
134	File Dividers, Carton, numbered 1-20, division assorted colours A4	1F115	Box of 120 sets	**R**
135	Plastic filing Pockets A4 clear multi punched (10 sheets per set)	1F116	Box of 300 sets	**R**
136	File Fasteners (80mm steel 50 sets per box)	2F117	Per box	**R**
137	File Fasteners Self Piercing/ paper binders 51 mm 100 pc/box	2F118	Per box	**R**
138	File fasteners Self Piercing/ paper binders 76 mm 50 sets/box	2F119	Per box	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
139	Pins Office 100g *(26mm, box, 100g)*	2F120	Box of 100g	**R**
140	Drawing Pins 100g (head size 9mm pack of 100)	2F121	Box of 100g	**R**
141	Finger cones (size 00)	2F122	Pack of 10	**R**
142	Finger cones (size 0)	2F122	Pack of 10	**R**
143	Finger cones (size 1)	2F122	Pack of 10	**R**
144	Finger cones (size 2)	2F122	Pack of 10	**R**
145	Finger cones (size3)	2F122	Pack of 10	**R**
146	Glue Stick 43g Solvent free, 90% natural, Acid free	GO101	Box of 24	**R**
147	Acetone 750 ml Lab grade liquid bottle shelf life 5years (asset tagging)	GO103	Each	**R**
148	Prestik 100g, 100g reusable, Solvent free, non-toxic	GO104	Box of 24	**R**
149	Handheld Calculator, 12 digits dual power	HC101	Each	**R**
150	Indian Tags, 26mm (box of 100)/ A string with two metal ends	2F119B	Box of 100	**R**
151	Indian Tags, 76mm (box of 100)/A string with two metal ends	2F119A	Box of 100	**R**
152	Ink Endorsing Red 30ml for inking stamp pads	I101	Box of 24	**R**
153	Ink Endorsing Black 30ml for inking stamp pads	I102	Box of 24	**R**
154	Ink Endorsing Blue 30ml for inking stamp pads	I105	Box of 24	**R**
155	File divider Plain PVC10 Divisions A4	1I106	Box of 120 sets	**R**
156	File divider Polydex A4 PVC A-Z	1I107	Box of 120 sets	**R**
157	File divider Polydex A4 PVC 1-31	1I108	Box of 120 sets	**R**
158	Labels White Adhesive 100x150mm	1I110	Pack of 100	**R**
159	Labels White For Lever Arch File 200x60mm	1I111	Pack of 100	**R**
160	Labels Laser Copier Self Adhesive *(Large label (WxH) 125mm x 80mm pack 1000/roll)*	1I112	Pack of 60	**R**
161	Information Labels / Urgent 1000 pack per roll W-50 mm x L 30 mm	1I113	Box of 250	**R**
162	Letter tray risers set of two (118mm/5mm diameter, plastic moulded, lightweight & assorted colours)	LT101	Each	**R**
163	Laminating pouches 150micron 100 sheets, 216 x 303mm	LP102	Per pack	**R**
164	Sticky notes 76 - 76mm, 100 sheet / pad	PO102	Per pad	**R**
165	Sticky notes 75 - 130mm, 100 sheet /pad	PO103	Per pad	**R**
166	Sign Here sticker, 45 x25mm self-adhesive 50 sheets per pad	PO104	Per pad	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
167	Pop Up /Mini Flags Self Adhesive Flags for indexing 50 Sheets in a Pad 45mm X 25 mm Assorted Colours	PO105	Per pad	**R**
168	Exam pad A4 100 sheets, two holes punched	PO106	Box of 60	**R**
169	Shorthand notebook pad A5 144 sheets	PO109	Box of 12	**R**
170	Double Adapter Plug (double adaptor 2x3pin, 250v-2x16A, white)	P112	Each	**R**
171	Pencil Eraser, 61x23x10mm, non-toxic, Sleeved 20/Box	1P101	Box of20	**R**
172	Lead Pencil HB Wooden, sharpened, HB, 12 per box	1P102	Box of 12	**R**
173	Pencil Clutch eSharp HB diameter 0,5mm refill, 12 per box Mechanical pencil	1P103	Box of 12	**R**
174	Pen Ball Point Meduim 1.0MM 60 per box side push button 60 per box (Red, Blue, Black)	1P104	Box of 60	**R**
175	Ballpen, 0,7mm - fine point black 12/box	1P105	Box of 12	**R**
176	Highlighters with assorted colours pack of four	1P107	Box of 12 packs	**R**
177	Permanent Marker, box of 12, 1.5mm (red, blue, black, green,)	1P108	Box of 12	**R**
178	White board Marker OHP, box of 12 (red, green, black, blue) bullet tip	1P109	Box of 12	**R**
179	Clutch Pencil Refill, 0,5mm, box of 12 packs	1P122	Box of 12	**R**
180	Pentel correction pen, extra fine point fluid, 8ml, box of 12	1P123	Box of 12	**R**
181	Grey Board Container 32cm A4 File collator	OA101	Box of 10	**R**
182	Top Retrieval Files - A4 Divider Cards (50 Per Pack)	OA102	Box of 120 packs	**R**
183	Top Retrieval Files -Extra heavy duty with flap (40mm) tri-clip, 120 per box	OA103	Box of 120	**R**
184	A4 Solid Plastic Filing Container 32X10X22cm Pack of 20 - Grey	OA104	Pack of 20	**R**
185	Top Retrieval Files - Extra Heavy Duty with Clip, no Flap (326gsm) Pack of 25	OA105	Pack of 25	**R**
186	Top Retrieval Files - Lightweight with gusset and flap (120gsm) pack of 25	OA106	Pack of 25	**R**
187	Top Retrieval File - Middleweight with clip (190gsm)	OA107	Box of 80	**R**
188	Optitabs, A4 Printable Filing Tabs, 6 Sheets P/Pack - Assorted Colours	OA109	Box of 10 packs	**R**
189	Punches 1 Hole	2P133	Each	**R**
190	Punches 2 Hole Standard office, punch up to 30 sheets	2P134	Each	**R**
191	Punches 2 Hole heavy duty, punch up to 150 sheets	2P135	Each	**R**
192	Paper Carbon A4, Hand film /100 per pack	3P139	Box of 30 packs	**R**
193	Brown paper /kraft roll (75m roll x45,5cm)	3P140	12 rolls per box	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
194	Quotation Folder A4 (No Pocket)	QF101	Box of 24	**R**
195	Quotation Folder A4 (With 10 Pocket)	QF102	Box of 24	**R**
196	Secretarial Folders, 160micro 10 p/pack, assorted colours	QF103	Pack of 10	**R**
197	Rubber Bands, Size 32 (100 per pack)	R101	10 Packs	**R**
198	Rubber Bands size 64 (100 per pack)	R102	10 Packs	**R**
199	Rubber Bands size 128 (100 per pack) width of band 9mm	R103	10 Packs	**R**
200	Ruler plastic 30cm	1R101	Pack of 10	**R**
201	Pair of Scissors (size 21cm)	SS101	Box of 12	**R**
202	Sharpener Mech. Desk Type /one-hole sharpener	SS102	Box of 12	**R**
203	Slide binders, 7mm, A4, 10 p/pack	SB101	Pack of 10	**R**
204	Slide binders,10mm, A4, 10 p/pack	SB102	Pack of 10	**R**
205	Slide binders 15mm A4,10 p/pack	SB103	Pack of 10	**R**
206	Stapler, Heavy Duty, Giant /staples 60 to 210 sheets	SB104	Box of 12	**R**
207	Staple Remover / suitable to remove (24/6 & 26/6) per box 0f 6	SB105	Box of 6	**R**
208	Staple Remover, Heavy Duty / suitable to remove heavy duty staples -	SB106	Each	**R**
209	Stapler Desk Type (25 to 30 sheets)	SB107	12 Boxes	**R**
210	Staples Rapid 9/12 /5000 staples	S105	12 Boxes	**R**
211	Staples Rapid 9/14 /5000 staples	S106	12 Boxes	**R**
212	Staples Rapid 26/6 /5000 staples	S107	12 Boxes	**R**
213	Staples Rapid 66/08 /5000 staples	S108	12 Boxes	**R**
214	Staples Rapid 66/11 /5000 staples	S109	12 Boxes	**R**
215	Staples Rapid 66/14 / 5000 staples	S110	12 Boxes	**R**
216	Staples Rapid 50/15S / 5000 staples	S111	12 Boxes	**R**
217	Staples Rapid 24/8 / 1000 staples	S112	12 Boxes	**R**
218	Staples Rapid 23/10 /1000 staples	S113	12 Boxes	**R**
219	Staples Rapid 23/13 /1000 staples	S114	12 Boxes	**R**
220	Department, Receiving Stamp - with Department Logo (black ink)	1S101	Each	**R**
221	Checked by Stamp - self ink (black ink)	1S102	Each	**R**
222	Department Date Stamp -with Department Logo, self-ink (black ink)	1S103	Each	**R**
223	Captured by Stamp, self-ink (black ink)	1S104	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
224	Sellotape, 12mmx25m, Clear	TO102	Box of 24	**R**
225	Sellotape, 24mmx40m, Clear	TO103	Box of 24	**R**
226	Sellotape, 48mmx50m, Clear	TO104	Box of 24	**R**
227	Sellotape, 48mmx50m, Buff	TO105	Box of 24	**R**
228	Masking tape 48mmx50m	TO106	Box of 24	**R**
229	White Board Cleaning Liquid, 250ml	W101	Box of 24	**R**
230	White Board Eraser, Magnetic, Large, Peel Off	W102	Box of 24	**R**
			SUB-TOTAL	**R**
			15% VAT	**R**
			TOTAL	**R**
			AVERAGE PRICE FOR STATIONERY (TOTAL / 230 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

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KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SPECIFICATION PRICING SCHEDULE – CLEANING MATERIAL	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0029E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**KING CETSHWAYO DISTRICT**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
1	Bleach 5Lt	1B200	5Lt	Each	Liquid disinfectant cleaner, Active Ingredient Sodium hypochlorite Percentage of active ingredients (concentrated) 10.8 % Concentrated pH (25 °C) 11.5 - 13.0	**R**
2	Blitz Microfiber Cloth	C100	Pack of 5	Pack (5)	200-300 GSM, durable multi coloured, surface cleaning cloth	**R**
					Sub-Total	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
3	Plastic Refuse Bag	4B302	750mm X 950mm	Pack (200)	750mm X 950mm, heavy duty with 35 microns (minimum)	**R**
4	Platform Broom Long, hard bristles with wooden handle	2B100	W460/610 x L1600mm	Each	Long, hard bristles with wooden handle.	**R**
5	Platform Broom Steel Bristles, wire brushes, for abrasive purposes	2B101	W460/610 x L1600mm	Each	Wire brushes, for abrasive purposes, such as cleaning rust and removing pain	**R**
6	Bucket 5Lt, durable plastic with lid	3B001	5Lt	Each	Bucket with lid. Height 172 mm 7 mm Diameter – Top, 238 mm, 238 mm. Diameter – Bottom, 203 mm	**R**
7	Bucket 10Lt, durable plastic with handle	3B002	10Lt	Each	Product dimensions 28cm (L) x69cm (w) x 28cm (H)	**R**
8	Chemical for unblocking toilets	T105	5Lt	Each	Drain acid cleaner	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
9	Deo Block Air freshener deodorizing blocks for kitchen and bathroom - 5kg bucket	T100	5kg	Each -5kg	Highly fragranced blocks, units of 50 cubes	**R**
10	Feather Dust Long	F100	1840mm	Pack of 10	Size: 1840mm long. ostrich feathers	**R**
11	Feather Dust Short	F101	70mm	Pack of 10	Size: 70mm long. Ostrich feathers	**R**
12	Floor Polish, Liquid multi surface polish 5Lt	P100	5 Lt	Each	Lavender Wax Floor Polish 5l multipurpose used for vinyl, thermoplastic, linoleum and rubber floors, sealed pourous, marble, stone etc	**R**
13	Furniture polish, Liquid silicone	P102	750ml	Pack of 4	Furniture polish. Liquid silicone furniture polish, cleaner, no wax build-up. Cleans, dusts, shines and protects.	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
14	Yellow Rubber Latex Chemical Protection Gloves, Large, Household	G103	Large	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
15	Yellow Rubber Latex Chemical Protection Gloves, Medium, Household	G102	Medium	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
16	Yellow Rubber Latex chemical protection Gloves, Small, Household	G101	Small	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
17	Goggles (Clear)	G100	Safety	Pack of 50	Clear protective safety goggles with head band	**R**
18	Toilet Cleaner Liquid 750ml	T101	750ml	Pack of 8	Toilet Liquid cleaner - Disinfectant cleaner (e.g. Harpic or equivalent)	**R**
19	Mop Industrial. Fitted with handle 400g	M100	1440mm x 230mm x 199mm	Each	Wooden Stick industrial mop fitted with handle	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
20	Computer Wipes, 23gsm, 150mmx140mm (Tub100)	C101	150mm x 140mm (Tub100)	Pack of 10	82mm (L)x 82mm (W) x 170mm (H)	**R**
21	Green Soap, mild bar soap with floral/citrus smell,1kg bars	S100	1kg	Box of 24	Soap Base, Aqua (Water), Glycerine, Sodium Carbonate, Talc, Sodium Chloride, Fragrance, Silicates, Etidronic Acid, Tetrasodium EDTA, Limonene, Colourant.	**R**
22	Toilet Brush Set	T102	Std	Each	Toilet brush set stiff bristle, 356mm handle length, 76mm(d)	**R**
23	Toilet paper, 2 Ply 350 Sheets Per Roll, Embossed and Perforated	T104	350 Sheets Per Roll	Pack of 48	White, 2 ply, pack of 48	**R**
24	Liquid Hand soap 5Lt	LQ105	5 Litre	Box of 4	Liquid Hand Soap 5 LT; Gross weight 5.364 Kg; General Use Washing Liquid; Appearance - Modern; Size: L-180mm, W-120mm, H-290mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
25	Dish washer 5Lt	DS106	5 Litre	Box of 5	Liquid scent: lemon. Jerrycan. Volume 5000 ml features Demineralized treated water bacteriologically clean	**R**
26	Hand Paper Towel, 1 ply, 35gsm 200mmx150m	HP110	200mm x 150m	Pack of 6 rolls	Hand Paper Towel, 1 ply, 35gsm 200mm x 150m	**R**
27	Tear-off hand paper towel dispensers	TP107	342mm x 231mm x 47mm	Box of 10	Tear-off hand paper towel dispensers Height = 342mm, Depth = 231mm, Width = 347mm and hand paper towel roller Length =150m Portion control= 23cm	**R**
28	Foam soap dispensers and refill, plastic, manual grey & white	DP108	1000ML	Each	Size: Height = 225mm, Depth = 110mm, Width = 135mm	**R**
29	Hand soap dispensers	DP109	1000ML	Each	Size: Height = 225mm, Depth = 110mm, Width = 135mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
30	Leaf rake (plastic)	GT101		Each	Plastic garden leaf lawn rake with wooden handle - teeth 20, Weight 1.6 kg. 1,510mm (L) x 425mm (W) x 380mm (H) assorted colours	**R**
31	Garden hand fork	GT102		Each	Size: 50mm/30mm/190mm; Colour: Orange & Black Material: Metal/Plastic	**R**
32	Spavel (spade)	GT103		Each	Hand Shovel; Colou: Black; Handle Material, Wood; Size, 225 x 120 x 430 mm	**R**
33	Hand pruner - slate	GT104		Each	Stainless steel blade with cutting capacity of 20 mm, with a beech wood handle.	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
34	Wheelbarrow - Metal	GT107		Each	Dimensions: 620mm (w) x 600 (h) x 1400mm (l) Weight: 4kg Pan Capacity: 65litre Pan Gauge: 1.2mm Frame: 32mm x 2mm steel round tube Wheel	**R**
35	Gardening Rake	GT108		Each	Height: 18mm; Width: 150mm; Gross Weight: 1.8KG; Depth: 600mm	**R**
36	Watering Can	GT109		Each	Material: Polyethylene Type: Watering can Capacity: 10 litres Model: Spray head Weight: 0,4000 Kg	**R**
37	Pruning Saw	GT110		Each	Authentic Premium Japanese Steel Blade length: 180 mm Teeth: 7.5 teeth per 30 mm Dimensions unfolded: 410 x 95 x 25 mm	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					SUB-TOTAL	**R**
					BROUGHT FORWARD	**R**
38	Shovel	GT111		Each	Steel shaft, metal - Blade width: 230mm - Handle length: 600mm	**R**
39	Gardening Gloves	GT113		per pair		**R**
40	Gardening Hand Trawel	GT114		Each	Shovel is 30cm / 11.8 inches in length and 7.5cm / 2.95 inches in width	**R**
41	Hedge Shears	GT115		Each		**R**
42	Axe	GT116		Each	Drop Forged Head, Fiberglass Handle. Weight: 600 g	**R**
43	Hand Shovel	GT117		Each	The Hand Trowel has a width of 8 cm. It is produced from high-quality steel.	**R**
					SUB-TOTAL	**R**
					15% VAT	**R**
					TOTAL	**R**
					AVERAGE PRICE FOR STATIONERY (TOTAL / 43 ITEMS)	**R**

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KWAZULU-NATAL PROVINCE
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REPUBLIC OF SOUTH AFRICA

SUMMARY PRICING SCHEDULE – KING CETSHWAYO DISTRICT	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0029E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**KING CETSHWAYO DISTRICT**

KING CETSHWAYO DISTRICT	
COMMODITY	**AVERAGE TOTAL PRICE**
1. Photocopy / Printing Paper	**R**
2. Stationery	**R**
3. Cleaning Material	**R**
GRAND TOTAL FOR KING CETSHWAYO DISTRICT	**R**

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ZNB 0030E/2023/2024

UMLAZI DISTRICT

KWAZULU-NATAL PROVINCE
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REPUBLIC OF SOUTH AFRICA

SPECIFICATION PRICING SCHEDULE – PHOTOCOPY PAPER	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0030E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**UMLAZI DISTRICT**

PRINTING/PHOTOCOPY PAPER						
NO	**PHOTOCOPY PAPER**	**Size**	**COLOUR**	**DETAIL**	**UNIT OF MEASURE**	**PRICE PER BOX (Incl. Delivery)**
1	Printing/Photocopy Paper	A4	BOND WHITE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
2	Printing/Photocopy Paper	A4	YELLOW	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
3	Printing/Photocopy Paper	A4	ORANGE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**

NO	PHOTOCOPY PAPER	SIZE	COLOUR	DETAIL	UNITOF MEASURE	PRICE PER BOX (Incl. Delivery)
4	Printing/Photocopy Paper	A4	RED	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
5	Printing/Photocopy Paper	A4	PINK	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
6	Printing/Photocopy Paper	A4	SKY BLUE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
7	Printing/Photocopy Paper	A4	GREEN	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
8	Printing/Photocopy Paper	A3	WHITE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 420x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
					SUB-TOTAL	**R**
					15% VAT	**R**
					TOTAL PRICE	**R**
					AVERAGE PRICE FOR PRINTING / PHOTOCOPY PAPER (TOTAL PRICE / 8 ITEMS)	**R**

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SPECIFICATION PRICING SCHEDULE – STATIONERY	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0030E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**UMLAZI DISTRICT**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
1	Battery AA (1,5V 400-1700mAh)	AA101	Pack/Box of 12 units	R
2	Battery AAA (1,5V 1000 MN1400)	AAA101	Pack/Box of 12 units	R
3	Battery C (CLR14MN1400)	AA	Pack/Box of 12 units	R
4	Binders Combo A4 6mm	B101	Box of 100 units	R
5	Binders Combo A4 8mm (100 per pack)	B102	Box of 100 units	R
6	Binders Combo A4 9.5mm (100 per pack)	B103	Box of 100 units	R
7	Binders Combo A4 10mm (100 per pack)	B104	Box of 100 units	R
8	Binders Combo A4 15/16mm (100per pack)	B105	Box of 100 units	R
9	Binders Combo A4 25mm (100 per pack)	B106	Box of 100 units	R
10	Binders Combo A4 32/35mm (100 per pack)	B107	Box of 100 units	R
11	Binders Combo A4 38/40mm (100 per pack)	B108	Box of 100 units	R
12	Binders Combo A4 50/51mm (100 per pack)	B109	Box of 100 units	R
13	Binders Combo A4 12mm (100 per pack)	B110	Box of 100 units	R
14	Binders Combo A4 18mm (100 per pack)	B111	Box of 100 units	R
15	Binders Combo A4 19mm (100 per pack)	B112	Box of 100 units	R
16	Binders Combo A4 45mm (100 per pack)	B113	Box of 100 units	R
17	Batch Binders (Malgary R700 gsm punched ribbon fastened board binder)	B114	Pack of 100 units	R
18	A4 Counter book 1 Quire /96 pages Feint/margin	1B115	Box of 80 units	R
19	A4 Counter book 2 Quire /192 pages Feint/margin	1B116	Box of 60 units	R
20	A4 Counter book 3 Quire /288 pages Feint/margin	1B117	Box of 60 units	R
			SUB-TOTAL	R

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
21	A4 Counter book 4 Quire /384 pages Feint/margin	1B118	Box of 60 units	**R**
22	Book Manuscript A5 1 Quire /96 pages Feint/margin	1B119	Box of 100 units	**R**
23	Book Manuscript A6 1 Quire / 96 pages Feint/margin	1B120	Box of100 units	**R**
24	Book Manuscript Index A4 297x210mm 2 Quire / 144 pages Feint/margin	1B121	Box of 60 units	**R**
25	Book Duplicate A6 JD 16 (Carbon Paper)	1B122	Box of 100 units	**R**
26	Book Attendance Register /A3 hardcover, 425x295mm-50 pages	1B123	Box of 100 units	**R**
27	Book Manuscript A5 2 Quire / 192 pages Feint/margin	1B124	Box of 100 units	**R**
28	Book analysis JD 7032	1B125	Box of 20	**R**
29	Carton Paper A4 green / 150gsm 100 sheets per ream	CP101	Ream of 100	**R**
30	Carton Paper A4 blue / 150gsm 100 sheets per ream	CP102	Ream of 100	**R**
31	Carton Paper A4 Pink /150gsm 100 sheets per ream	CP103	Ream of 100	**R**
32	Carton Paper A4 red /150gsm 100 sheets per ream	CP104	Ream of 100	**R**
33	Carton Paper A4 white /150gsm 100 sheets per ream	CP105	Ream of 100	**R**
34	Carton Paper A4 yellow /150gsm 100 sheets per ream	CP106	Ream of 100	**R**
35	Comb box A4 120 /10 per 10	CB107	Box of 100	**R**
36	Cartridge, HP-51645AE Single-Pack	TC101	Each	**R**
37	Cartridge, HP-C6578D	TC102	Each	**R**
38	Cartridge, HP-131 Inkjet, for 6213 n H470w	TC103	Each	**R**
39	Cartridge, HP-134 Inkjet for 6213 n H470w	TC104	Each	**R**
40	Cartridge, HP-Q5942A	TC105	Each	**R**
41	Cartridge, HP-Q6000A, Black	TC106	Each	**R**
42	Cartridge, HP-Q6002A, Yellow	TC107	Each	**R**
43	Cartridge, HP-Q6001A, Cyan	TC108	Each	**R**
44	Cartridge, HP-Q6003A, Magenta	TC109	Each	**R**
45	Cartridge, HP-Q3960A, Black	TC110	Each	**R**
46	Cartridge, HP-Q3961A, Cyan	TC111	Each	**R**
47	Cartridge, HP-Q3962A, Yellow	TC112	Each	**R**
48	Cartridge, HP-Q3963A, Magenta	TC113	Each	**R**
49	Cartridge, HP-Q3964A, Image Drum	TC114	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
50	Cartridge, HP-CB540A, Black	TC115	Each	**R**
51	Cartridge, HP-CB541A, Cyan	TC116	Each	**R**
52	Cartridge, HP-CB542A, Yellow	TC117	Each	**R**
53	Cartridge, HP- CB543A, Magenta	TC118	Each	**R**
54	Cartridge, HP-Q7553X, Black	TC119	Each	**R**
55	Cartridge, HP-CC364X, Black	TC120	Each	**R**
56	Cartridge, HP-CC530A, Black	TC121	Each	**R**
57	Cartridge, HP-CC531A, Cyan	TC122	Each	**R**
58	Cartridge, HP-CC532A, Yellow	TC123	Each	**R**
59	Cartridge, HP-CC533A, Magenta	TC124	Each	**R**
60	Cartridge, HP-CE260X, Black	TC125	Each	**R**
61	Cartridge, HP-CE261A, Cyan	TC126	Each	**R**
62	Cartridge, HP-CE262A, Yellow	TC127	Each	**R**
63	Cartridge, HP-CE263A, Magenta	TC128	Each	**R**
64	Cartridge, HP-HC9370A, Black	TC129	Each	**R**
65	Cartridge, HP-HC9371A, Cyan	TC130	Each	**R**
66	Cartridge, HP-HC9372A, Magenta	TC131	Each	**R**
67	Cartridge, HP-HC9373A, Yellow	TC132	Each	**R**
68	Cartridge, HP-HC9374A, Grey	TC133	Each	**R**
69	Cartridge, HP-C9403A, Matte Black	TC134	Each	**R**
70	Cartridge, HP-CE320A, Black	TC135	Each	**R**
71	Cartridge, HP-CE321A, Cyan	TC136	Each	**R**
72	Cartridge, HP-CE322A, Yellow	TC137	Each	**R**
73	Cartridge, HP-CE323A, Magenta	TC138	Each	**R**
74	Cartridge, HP-CE285A, Black	TC139	Each	**R**
75	Cartridge, HP-CE390A, Black	TC140	Each	**R**
76	Cartridge, HP-CE260A, Black	TC141	Each	**R**
77	Cartridge, HP-CF031A, Cyan	TC142	Each	**R**
78	Cartridge, HP-CF032A, Yellow	TC143	Each	**R**
79	Cartridge, HP-CF033A, Magenta	TC144	Each	**R**
80	Cartridge, HP-CF280X, Black	TC145	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
81	Cartridge, HP-CF320X, Black	TC146	Each	**R**
82	Cartridge, HP-CF321A, Cyan	TC147	Each	**R**
83	Cartridge, HP-CF322A, Yellow	TC148	Each	**R**
84	Cartridge, HP-CF323A, Magenta	TC149	Each	**R**
85	Clip Gem 50mm / 100 per box	1C105	Box of 100 units	**R**
86	Paper Clips, Small, 30mm /100 per box	1C106	Box of 100	**R**
87	Magic Clipper, Size 4, 100 per box	1C107	Box of 100	**R**
88	Magic Clipper, Size 6, 100 per box	1C108	Box of 100	**R**
89	Clip Binder 32mm	1C1011	Box of 12 Pcs	**R**
90	Clip Binder 41mm	1C1012	Box of 12 Pcs	**R**
91	Clip Binder 51mm	1C1013	Box of 12 Pcs	**R**
92	Clipboards (masonite)	1C1014	Box of 10 Pcs	**R**
93	Ring Reinforcements	1C1015	Box of 250	**R**
94	Memory Sticks (USB 2.0 Drive, 64GB)	D101	Each	**R**
95	CD-Rewritable (700MB, 80 min, 52x speed, Printable)	D102	Pack of 100	**R**
96	Cube Refill paper /500 sheets per of 100x100mm	2C111	Per pack	**R**
97	Cube Holder /plastic holder to fit 100x100mm	2C112	Each	**R**
98	Desk Organizer Round / solid plastic moulded 6 cylinders	2C113	Each	**R**
99	Extension cord 3M black in colour 16 A	1E105	Each	**R**
100	Extension cord 5M black colour 16 A	1E106	Each	**R**
101	Extension cord 10M black colour 16 A	1E107	Each	**R**
102	Extension cord 15M black colour 16 A	1E108	Each	**R**
103	Envelopes E1 A3	E101	Box of 250	**R**
104	Envelopes E3 A4	E102	Box of 250	**R**
105	Envelopes E4 A5	E103	Box of 500	**R**
106	Envelopes E12A with window	E104	Box of 500	**R**
107	Envelopes E12A Plain	E105	Box of 500	**R**
108	Envelope, 320x450mm, Brown, No Window	E106	Box of 500	**R**
109	Envelopes For Registered Mail, 115X230mm, White/Brown, No Window	E107	Box of 500	**R**
110	Envelopes, 110 X 220mm, Brown, No Window	E108	Box of 500	**R**
111	Envelopes, 115x230mm, Brown Window	E109	Box of 500	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
112	Envelopes, 115X230mm, White, Window	E110	Box of 500	**R**
113	Envelopes, 162 X229mm, C5, Brown, No Window	E111	Box of 500	**R**
114	Envelopes, 176 X 250mm, B5, White, No Window	E112	Box of 500	**R**
115	Envelopes, 229X324mm, White, No-Window	E113	Box of 500	**R**
116	Envelopes, 250X353mm, Brown, No Window	E114	Box of 500	**R**
117	Envelopes, 280X400mm, Brown, No Window	E115	Box of 500	**R**
118	Envelopes, T-White Opa Glassine Window, 115x230mm	E116	Box of 500	**R**
119	Frosted Sheets (assorted colours) (Pack of 100) A4 pages, 180-micron pvc	F101	Pack of 100	**R**
120	Frosted Sheets (Frosted Sheet (clear) (Pack of 100) A4 pages, 180-micron pvc	F101	Pack of 100	**R**
121	Film Write on OHP A4 (100 sheets per pack)	F102	Per pack	**R**
122	Flip Charts *(Size 860x610mm, slotted holes, perforated sheets, indivdually wrapped pads, 20 sheets)*	F103	Pack of 5	**R**
123	Flip files 20 sheets /size 860x610mm	F104	Pack of 10	**R**
124	File Ring Binder A4 PVC	1F101	Box of 10	**R**
125	Lever Arch file A3 black cardboard	1F103	Box of 10	**R**
126	Two Ring Binder File, Board, 25mm, Black	1F104	Box of 10	**R**
127	Lever Arch Files A4 PVC (Assorted colours)	1F105	Box of 10	**R**
128	File Backing Board A4	1F106	Pack of 100	**R**
129	File Twinlock /A4 size 310x480mm (A4, size 310x480mm, solid crystal tabs and inserts for labelling)	1F107	Box of 20	**R**
130	Submission File Blue /A4 size -326gsm-200 per bundle	1F109	Pack of 200	**R**
131	Submission File E20A Files Yellow /A4-326GSM-200 per bundle	1F111	Pack of 200	**R**
132	File Dividers, Carton, A 4 10 division, multi-Color	1F113	Box of 120 sets	**R**
133	File Dividers, Carton, numbered 1-10 division assorted colours and A4	1F114	Box of 120 sets	**R**
134	File Dividers, Carton, numbered 1-20, division assorted colours A4	1F115	Box of 120 sets	**R**
135	Plastic filing Pockets A4 clear multi punched (10 sheets per set)	1F116	Box of 300 sets	**R**
136	File Fasteners (80mm steel 50 sets per box)	2F117	Per box	**R**
137	File Fasteners Self Piercing/ paper binders 51 mm 100 pc/box	2F118	Per box	**R**
138	File fasteners Self Piercing/ paper binders 76 mm 50 sets/box	2F119	Per box	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
139	Pins Office 100g *(26mm, box, 100g)*	2F120	Box of 100g	**R**
140	Drawing Pins 100g (head size 9mm pack of 100)	2F121	Box of 100g	**R**
141	Finger cones (size 00)	2F122	Pack of 10	**R**
142	Finger cones (size 0)	2F122	Pack of 10	**R**
143	Finger cones (size 1)	2F122	Pack of 10	**R**
144	Finger cones (size 2)	2F122	Pack of 10	**R**
145	Finger cones (size3)	2F122	Pack of 10	**R**
146	Glue Stick 43g Solvent free, 90% natural, Acid free	GO101	Box of 24	**R**
147	Acetone 750 ml Lab grade liquid bottle shelf life 5years (asset tagging)	GO103	Each	**R**
148	Prestik 100g, 100g reusable, Solvent free, non-toxic	GO104	Box of 24	**R**
149	Handheld Calculator, 12 digits dual power	HC101	Each	**R**
150	Indian Tags, 26mm (box of 100)/ A string with two metal ends	2F119B	Box of 100	**R**
151	Indian Tags, 76mm (box of 100)/A string with two metal ends	2F119A	Box of 100	**R**
152	Ink Endorsing Red 30ml for inking stamp pads	I101	Box of 24	**R**
153	Ink Endorsing Black 30ml for inking stamp pads	I102	Box of 24	**R**
154	Ink Endorsing Blue 30ml for inking stamp pads	I105	Box of 24	**R**
155	File divider Plain PVC10 Divisions A4	1I106	Box of 120 sets	**R**
156	File divider Polydex A4 PVC A-Z	1I107	Box of 120 sets	**R**
157	File divider Polydex A4 PVC 1-31	1I108	Box of 120 sets	**R**
158	Labels White Adhesive 100x150mm	1I110	Pack of 100	**R**
159	Labels White For Lever Arch File 200x60mm	1I111	Pack of 100	**R**
160	Labels Laser Copier Self Adhesive *(Large label (WxH) 125mm x 80mm pack 1000/roll)*	1I112	Pack of 60	**R**
161	Information Labels / Urgent 1000 pack per roll W-50 mm x L 30 mm	1I113	Box of 250	**R**
162	Letter tray risers set of two (118mm/5mm diameter, plastic moulded, lightweight & assorted colours)	LT101	Each	**R**
163	Laminating pouches 150micron 100 sheets, 216 x 303mm	LP102	Per pack	**R**
164	Sticky notes 76 - 76mm, 100 sheet / pad	PO102	Per pad	**R**
165	Sticky notes 75 - 130mm, 100 sheet /pad	PO103	Per pad	**R**
166	Sign Here sticker, 45 x25mm self-adhesive 50 sheets per pad	PO104	Per pad	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
167	Pop Up /Mini Flags Self Adhesive Flags for indexing 50 Sheets in a Pad 45mm X 25 mm Assorted Colours	PO105	Per pad	**R**
168	Exam pad A4 100 sheets, two holes punched	PO106	Box of 60	**R**
169	Shorthand notebook pad A5 144 sheets	PO109	Box of 12	**R**
170	Double Adapter Plug (double adaptor 2x3pin, 250v-2x16A, white)	P112	Each	**R**
171	Pencil Eraser, 61x23x10mm, non-toxic, Sleeved 20/Box	1P101	Box of20	**R**
172	Lead Pencil HB Wooden, sharpened, HB, 12 per box	1P102	Box of 12	**R**
173	Pencil Clutch eSharp HB diameter 0,5mm refill, 12 per box Mechanical pencil	1P103	Box of 12	**R**
174	Pen Ball Point Meduim 1.0MM 60 per box side push button 60 per box (Red, Blue, Black)	1P104	Box of 60	**R**
175	Ballpen, 0,7mm - fine point black 12/box	1P105	Box of 12	**R**
176	Highlighters with assorted colours pack of four	1P107	Box of 12 packs	**R**
177	Permanent Marker, box of 12, 1.5mm (red, blue, black, green,)	1P108	Box of 12	**R**
178	White board Marker OHP, box of 12 (red, green, black, blue) bullet tip	1P109	Box of 12	**R**
179	Clutch Pencil Refill, 0,5mm, box of 12 packs	1P122	Box of 12	**R**
180	Pentel correction pen, extra fine point fluid, 8ml, box of 12	1P123	Box of 12	**R**
181	Grey Board Container 32cm A4 File collator	OA101	Box of 10	**R**
182	Top Retrieval Files - A4 Divider Cards (50 Per Pack)	OA102	Box of 120 packs	**R**
183	Top Retrieval Files -Extra heavy duty with flap (40mm) tri-clip, 120 per box	OA103	Box of 120	**R**
184	A4 Solid Plastic Filing Container 32X10X22cm Pack of 20 - Grey	OA104	Pack of 20	**R**
185	Top Retrieval Files - Extra Heavy Duty with Clip, no Flap (326gsm) Pack of 25	OA105	Pack of 25	**R**
186	Top Retrieval Files - Lightweight with gusset and flap (120gsm) pack of 25	OA106	Pack of 25	**R**
187	Top Retrieval File - Middleweight with clip (190gsm)	OA107	Box of 80	**R**
188	Optitabs, A4 Printable Filing Tabs, 6 Sheets P/Pack - Assorted Colours	OA109	Box of 10 packs	**R**
189	Punches 1 Hole	2P133	Each	**R**
190	Punches 2 Hole Standard office, punch up to 30 sheets	2P134	Each	**R**
191	Punches 2 Hole heavy duty, punch up to 150 sheets	2P135	Each	**R**
192	Paper Carbon A4, Hand film /100 per pack	3P139	Box of 30 packs	**R**
193	Brown paper /kraft roll (75m roll x45,5cm)	3P140	12 rolls per box	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
194	Quotation Folder A4 (No Pocket)	QF101	Box of 24	**R**
195	Quotation Folder A4 (With 10 Pocket)	QF102	Box of 24	**R**
196	Secretarial Folders, 160micro 10 p/pack, assorted colours	QF103	Pack of 10	**R**
197	Rubber Bands, Size 32 (100 per pack)	R101	10 Packs	**R**
198	Rubber Bands size 64 (100 per pack)	R102	10 Packs	**R**
199	Rubber Bands size 128 (100 per pack) width of band 9mm	R103	10 Packs	**R**
200	Ruler plastic 30cm	1R101	Pack of 10	**R**
201	Pair of Scissors (size 21cm)	SS101	Box of 12	**R**
202	Sharpener Mech. Desk Type /one-hole sharpener	SS102	Box of 12	**R**
203	Slide binders, 7mm, A4, 10 p/pack	SB101	Pack of 10	**R**
204	Slide binders,10mm, A4, 10 p/pack	SB102	Pack of 10	**R**
205	Slide binders 15mm A4,10 p/pack	SB103	Pack of 10	**R**
206	Stapler, Heavy Duty, Giant /staples 60 to 210 sheets	SB104	Box of 12	**R**
207	Staple Remover / suitable to remove (24/6 & 26/6) per box 0f 6	SB105	Box of 6	**R**
208	Staple Remover, Heavy Duty / suitable to remove heavy duty staples -	SB106	Each	**R**
209	Stapler Desk Type (25 to 30 sheets)	SB107	12 Boxes	**R**
210	Staples Rapid 9/12 /5000 staples	S105	12 Boxes	**R**
211	Staples Rapid 9/14 /5000 staples	S106	12 Boxes	**R**
212	Staples Rapid 26/6 /5000 staples	S107	12 Boxes	**R**
213	Staples Rapid 66/08 /5000 staples	S108	12 Boxes	**R**
214	Staples Rapid 66/11 /5000 staples	S109	12 Boxes	**R**
215	Staples Rapid 66/14 / 5000 staples	S110	12 Boxes	**R**
216	Staples Rapid 50/15S / 5000 staples	S111	12 Boxes	**R**
217	Staples Rapid 24/8 / 1000 staples	S112	12 Boxes	**R**
218	Staples Rapid 23/10 /1000 staples	S113	12 Boxes	**R**
219	Staples Rapid 23/13 /1000 staples	S114	12 Boxes	**R**
220	Department, Receiving Stamp - with Department Logo (black ink)	1S101	Each	**R**
221	Checked by Stamp - self ink (black ink)	1S102	Each	**R**
222	Department Date Stamp -with Department Logo, self-ink (black ink)	1S103	Each	**R**
223	Captured by Stamp, self-ink (black ink)	1S104	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
224	Sellotape, 12mmx25m, Clear	TO102	Box of 24	**R**
225	Sellotape, 24mmx40m, Clear	TO103	Box of 24	**R**
226	Sellotape, 48mmx50m, Clear	TO104	Box of 24	**R**
227	Sellotape, 48mmx50m, Buff	TO105	Box of 24	**R**
228	Masking tape 48mmx50m	TO106	Box of 24	**R**
229	White Board Cleaning Liquid, 250ml	W101	Box of 24	**R**
230	White Board Eraser, Magnetic, Large, Peel Off	W102	Box of 24	**R**
			SUB-TOTAL	**R**
			15% VAT	**R**
			TOTAL	**R**
			AVERAGE PRICE FOR STATIONERY (TOTAL / 230 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

The quantities to be supplied will be based on a needs assessment at the time of requirement by the Department. The quantities provided in the document are estimates only and not the actual quantity required.

Prices will be adjusted on the anniversary date of the contract based on the actual Consumer Price Index (CPI) for the twelve months preceding the anniversary date as published by the Department: Statistics South Africa.

Equivalent item can be priced where brand has been specified.

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KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SPECIFICATION PRICING SCHEDULE – CLEANING MATERIAL	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0030E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**UMLAZI DISTRICT**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
1	Bleach 5Lt	1B200	5Lt	Each	Liquid disinfectant cleaner, Active Ingredient Sodium hypochlorite Percentage of active ingredients (concentrated) 10.8 % Concentrated pH (25 °C) 11.5 - 13.0	**R**
2	Blitz Microfiber Cloth	C100	Pack of 5	Pack (5)	200-300 GSM, durable multi coloured, surface cleaning cloth	**R**
					Sub-Total	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
3	Plastic Refuse Bag	4B302	750mm X 950mm	Pack (200)	750mm X 950mm, heavy duty with 35 microns (minimum)	**R**
4	Platform Broom Long, hard bristles with wooden handle	2B100	W460/610 x L1600mm	Each	Long, hard bristles with wooden handle.	**R**
5	Platform Broom Steel Bristles, wire brushes, for abrasive purposes	2B101	W460/610 x L1600mm	Each	Wire brushes, for abrasive purposes, such as cleaning rust and removing pain	**R**
6	Bucket 5Lt, durable plastic with lid	3B001	5Lt	Each	Bucket with lid. Height 172 mm 7 mm Diameter – Top, 238 mm, 238 mm. Diameter – Bottom, 203 mm	**R**
7	Bucket 10Lt, durable plastic with handle	3B002	10Lt	Each	Product dimensions 28cm (L) x69cm (w) x 28cm (H)	**R**
8	Chemical for unblocking toilets	T105	5Lt	Each	Drain acid cleaner	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
9	Deo Block Air freshener deodorizing blocks for kitchen and bathroom - 5kg bucket	T100	5kg	Each -5kg	Highly fragranced blocks, units of 50 cubes	**R**
10	Feather Dust Long	F100	1840mm	Pack of 10	Size: 1840mm long. ostrich feathers	**R**
11	Feather Dust Short	F101	70mm	Pack of 10	Size: 70mm long. Ostrich feathers	**R**
12	Floor Polish, Liquid multi surface polish 5Lt	P100	5 Lt	Each	Lavender Wax Floor Polish 5l multipurpose used for vinyl, thermoplastic, linoleum and rubber floors, sealed pourous, marble, stone etc	**R**
13	Furniture polish, Liquid silicone	P102	750ml	Pack of 4	Furniture polish. Liquid silicone furniture polish, cleaner, no wax build-up. Cleans, dusts, shines and protects.	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
14	Yellow Rubber Latex Chemical Protection Gloves, Large, Household	G103	Large	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
15	Yellow Rubber Latex Chemical Protection Gloves, Medium, Household	G102	Medium	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
16	Yellow Rubber Latex chemical protection Gloves, Small, Household	G101	Small	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
17	Goggles (Clear)	G100	Safety	Pack of 50	Clear protective safety goggles with head band	**R**
18	Toilet Cleaner Liquid 750ml	T101	750ml	Pack of 8	Toilet Liquid cleaner - Disinfectant cleaner (e.g. Harpic or equivalent)	**R**
19	Mop Industrial. Fitted with handle 400g	M100	1440mm x 230mm x 199mm	Each	Wooden Stick industrial mop fitted with handle	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
20	Computer Wipes, 23gsm, 150mmx140mm	C101	150mm x 140mm (Tub100)	Pack of 10	82mm (L)x 82mm (W) x 170mm (H)	**R**
21	Green Soap, mild bar soap with floral/citrus smell,1kg bars	S100	1kg	Box of 24	Soap Base, Aqua (Water), Glycerine, Sodium Carbonate, Talc, Sodium Chloride, Fragrance, Silicates, Etidronic Acid, Tetrasodium EDTA, Limonene, Colourant.	**R**
22	Toilet Brush Set	T102	Std	Each	Toilet brush set stiff bristle, 356mm handle length, 76mm(d)	**R**
23	Toilet paper, 2 Ply 350 Sheets Per Roll, Embossed and Perforated	T104	350 Sheets Per Roll	Pack of 48	White, 2 ply, pack of 48	**R**
24	Liquid Hand soap 5Lt	LQ105	5 Litre	Box of 4	Liquid Hand Soap 5 LT; Gross weight 5.364 Kg; General Use Washing Liquid; Appearance - Modern; Size: L-180mm, W-120mm, H-290mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
25	Dish washer 5Lt	DS106	5 Litre	Box of 5	Liquid scent: lemon. Jerrycan. Volume 5000 ml features Demineralized treated water bacteriologically clean	**R**
26	Hand Paper Towel, 1 ply, 35gsm 200mmx150m	HP110	200mm x 150m	Pack of 6 rolls	Hand Paper Towel, 1 ply, 35gsm 200mm x 150m	**R**
27	Tear-off hand paper towel dispensers	TP107	342mm x 231mm x 47mm	Box of 10	Tear-off hand paper towel dispensers Height = 342mm, Depth = 231mm, Width = 347mm and hand paper towel roller Length =150m Portion control= 23cm	**R**
28	Foam soap dispensers and refill, plastic, manual grey & white	DP108	1000ML	Each	Size: Height = 225mm, Depth = 110mm, Width = 135mm	**R**
29	Hand soap dispensers	DP109	1000ML	Each	Size: Height = 225mm, Depth = 110mm, Width = 135mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
30	Leaf rake (plastic)	GT101		Each	Plastic garden leaf lawn rake with wooden handle - teeth 20, Weight 1.6 kg. 1,510mm (L) x 425mm (W) x 380mm (H) assorted colours	**R**
31	Garden hand fork	GT102		Each	Size: 50mm/30mm/190mm; Colour: Orange & Black Material: Metal/Plastic	**R**
32	Spavel (spade)	GT103		Each	Hand Shovel; Colou: Black; Handle Material, Wood; Size, 225 x 120 x 430 mm	**R**
33	Hand pruner - slate	GT104		Each	Stainless steel blade with cutting capacity of 20 mm, with a beech wood handle.	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
34	Wheelbarrow - Metal	GT107		Each	Dimensions: 620mm (w) x 600 (h) x 1400mm (l) Weight: 4kg Pan Capacity: 65litre Pan Gauge: 1.2mm Frame: 32mm x 2mm steel round tube Wheel	**R**
35	Gardening Rake	GT108		Each	Height: 18mm; Width: 150mm; Gross Weight: 1.8KG; Depth: 600mm	**R**
36	Watering Can	GT109		Each	Material: Polyethylene Type: Watering can Capacity: 10 litres Model: Spray head Weight: 0,4000 Kg	**R**
37	Pruning Saw	GT110		Each	Authentic Premium Japanese Steel Blade length: 180 mm Teeth: 7.5 teeth per 30 mm Dimensions unfolded: 410 x 95 x 25 mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
38	Shovel	GT111		Each	Steel shaft, metal - Blade width: 230mm - Handle length: 600mm	**R**
39	Gardening Gloves	GT113		per pair		**R**
40	Gardening Hand Trawel	GT114		Each	Shovel is 30cm / 11.8 inches in length and 7.5cm / 2.95 inches in width	**R**
41	Hedge Shears	GT115		Each		**R**
42	Axe	GT116		Each	Drop Forged Head, Fiberglass Handle. Weight: 600 g	**R**
43	Hand Shovel	GT117		Each	The Hand Trowel has a width of 8 cm. It is produced from high-quality steel.	**R**
					SUB-TOTAL	**R**
					15% VAT	**R**
					TOTAL	**R**
					AVERAGE PRICE FOR STATIONERY (TOTAL / 43 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

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Equivalent item can be priced where brand has been specified.

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KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SUMMARY PRICING SCHEDULE – UMLAZI DISTRICT	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0030E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**UMLAZI DISTRICT**

UMLAZI DISTRICT	
COMMODITY	**AVERAGE TOTAL PRICE**
1. Photocopy / Printing Paper	**R**
2. Stationery	**R**
3. Cleaning Material	**R**
GRAND TOTAL FOR UMLAZI DISTRICT	**R**

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ZNB 0031E/2023/2024

UTHUKELA DISTRICT

KWAZULU-NATAL PROVINCE
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SPECIFICATION PRICING SCHEDULE – PHOTOCOPY PAPER	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0031E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**UTHUKELA DISTRICT**

PRINTING/PHOTOCOPY PAPER						
NO	**PHOTOCOPY PAPER**	**Size**	**COLOUR**	**DETAIL**	**UNIT OF MEASURE**	**PRICE PER BOX (Incl. Delivery)**
1	Printing/Photocopy Paper	A4	BOND WHITE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
2	Printing/Photocopy Paper	A4	YELLOW	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
3	Printing/Photocopy Paper	A4	ORANGE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**

NO	PHOTOCOPY PAPER	SIZE	COLOUR	DETAIL	UNITOF MEASURE	PRICE PER BOX (Incl. Delivery)
4	Printing/Photocopy Paper	A4	RED	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
5	Printing/Photocopy Paper	A4	PINK	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
6	Printing/Photocopy Paper	A4	SKY BLUE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
7	Printing/Photocopy Paper	A4	GREEN	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
8	Printing/Photocopy Paper	A3	WHITE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 420x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
					SUB-TOTAL	**R**
					15% VAT	**R**
					TOTAL PRICE	**R**
					AVERAGE PRICE FOR PRINTING / PHOTOCOPY PAPER (TOTAL PRICE / 8 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

The quantities to be supplied will be based on a needs assessment at the time of requirement by the Department. The quantities provided in the document are estimates only and not the actual quantity required.

Prices will be adjusted on the anniversary date of the contract based on the actual Consumer Price Index (CPI) for the twelve months preceding the anniversary date as published by the Department: Statistics South Africa.

Equivalent item can be priced where brand has been specified.

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KWAZULU-NATAL PROVINCE
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SPECIFICATION PRICING SCHEDULE – STATIONERY	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0031E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**UTHUKELA DISTRICT**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
1	Battery AA (1,5V 400-1700mAh)	AA101	Pack/Box of 12 units	R
2	Battery AAA (1,5V 1000 MN1400)	AAA101	Pack/Box of 12 units	R
3	Battery C (CLR14MN1400)	AA	Pack/Box of 12 units	R
4	Binders Combo A4 6mm	B101	Box of 100 units	R
5	Binders Combo A4 8mm (100 per pack)	B102	Box of 100 units	R
6	Binders Combo A4 9.5mm (100 per pack)	B103	Box of 100 units	R
7	Binders Combo A4 10mm (100 per pack)	B104	Box of 100 units	R
8	Binders Combo A4 15/16mm (100per pack)	B105	Box of 100 units	R
9	Binders Combo A4 25mm (100 per pack)	B106	Box of 100 units	R
10	Binders Combo A4 32/35mm (100 per pack)	B107	Box of 100 units	R
11	Binders Combo A4 38/40mm (100 per pack)	B108	Box of 100 units	R
12	Binders Combo A4 50/51mm (100 per pack)	B109	Box of 100 units	R
13	Binders Combo A4 12mm (100 per pack)	B110	Box of 100 units	R
14	Binders Combo A4 18mm (100 per pack)	B111	Box of 100 units	R
15	Binders Combo A4 19mm (100 per pack)	B112	Box of 100 units	R
16	Binders Combo A4 45mm (100 per pack)	B113	Box of 100 units	R
17	Batch Binders (Malgary R700 gsm punched ribbon fastened board binder)	B114	Pack of 100 units	R
18	A4 Counter book 1 Quire /96 pages Feint/margin	1B115	Box of 80 units	R
19	A4 Counter book 2 Quire /192 pages Feint/margin	1B116	Box of 60 units	R
20	A4 Counter book 3 Quire /288 pages Feint/margin	1B117	Box of 60 units	R
			SUB-TOTAL	R

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
21	A4 Counter book 4 Quire /384 pages Feint/margin	1B118	Box of 60 units	**R**
22	Book Manuscript A5 1 Quire /96 pages Feint/margin	1B119	Box of 100 units	**R**
23	Book Manuscript A6 1 Quire / 96 pages Feint/margin	1B120	Box of100 units	**R**
24	Book Manuscript Index A4 297x210mm 2 Quire / 144 pages Feint/margin	1B121	Box of 60 units	**R**
25	Book Duplicate A6 JD 16 (Carbon Paper)	1B122	Box of 100 units	**R**
26	Book Attendance Register /A3 hardcover, 425x295mm-50 pages	1B123	Box of 100 units	**R**
27	Book Manuscript A5 2 Quire / 192 pages Feint/margin	1B124	Box of 100 units	**R**
28	Book analysis JD 7032	1B125	Box of 20	**R**
29	Carton Paper A4 green / 150gsm 100 sheets per ream	CP101	Ream of 100	**R**
30	Carton Paper A4 blue / 150gsm 100 sheets per ream	CP102	Ream of 100	**R**
31	Carton Paper A4 Pink /150gsm 100 sheets per ream	CP103	Ream of 100	**R**
32	Carton Paper A4 red /150gsm 100 sheets per ream	CP104	Ream of 100	**R**
33	Carton Paper A4 white /150gsm 100 sheets per ream	CP105	Ream of 100	**R**
34	Carton Paper A4 yellow /150gsm 100 sheets per ream	CP106	Ream of 100	**R**
35	Comb box A4 120 /10 per 10	CB107	Box of 100	**R**
36	Cartridge, HP-51645AE Single-Pack	TC101	Each	**R**
37	Cartridge, HP-C6578D	TC102	Each	**R**
38	Cartridge, HP-131 Inkjet, for 6213 n H470w	TC103	Each	**R**
39	Cartridge, HP-134 Inkjet for 6213 n H470w	TC104	Each	**R**
40	Cartridge, HP-Q5942A	TC105	Each	**R**
41	Cartridge, HP-Q6000A, Black	TC106	Each	**R**
42	Cartridge, HP-Q6002A, Yellow	TC107	Each	**R**
43	Cartridge, HP-Q6001A, Cyan	TC108	Each	**R**
44	Cartridge, HP-Q6003A, Magenta	TC109	Each	**R**
45	Cartridge, HP-Q3960A, Black	TC110	Each	**R**
46	Cartridge, HP-Q3961A, Cyan	TC111	Each	**R**
47	Cartridge, HP-Q3962A, Yellow	TC112	Each	**R**
48	Cartridge, HP-Q3963A, Magenta	TC113	Each	**R**
49	Cartridge, HP-Q3964A, Image Drum	TC114	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
50	Cartridge, HP-CB540A, Black	TC115	Each	**R**
51	Cartridge, HP-CB541A, Cyan	TC116	Each	**R**
52	Cartridge, HP-CB542A, Yellow	TC117	Each	**R**
53	Cartridge, HP- CB543A, Magenta	TC118	Each	**R**
54	Cartridge, HP-Q7553X, Black	TC119	Each	**R**
55	Cartridge, HP-CC364X, Black	TC120	Each	**R**
56	Cartridge, HP-CC530A, Black	TC121	Each	**R**
57	Cartridge, HP-CC531A, Cyan	TC122	Each	**R**
58	Cartridge, HP-CC532A, Yellow	TC123	Each	**R**
59	Cartridge, HP-CC533A, Magenta	TC124	Each	**R**
60	Cartridge, HP-CE260X, Black	TC125	Each	**R**
61	Cartridge, HP-CE261A, Cyan	TC126	Each	**R**
62	Cartridge, HP-CE262A, Yellow	TC127	Each	**R**
63	Cartridge, HP-CE263A, Magenta	TC128	Each	**R**
64	Cartridge, HP-HC9370A, Black	TC129	Each	**R**
65	Cartridge, HP-HC9371A, Cyan	TC130	Each	**R**
66	Cartridge, HP-HC9372A, Magenta	TC131	Each	**R**
67	Cartridge, HP-HC9373A, Yellow	TC132	Each	**R**
68	Cartridge, HP-HC9374A, Grey	TC133	Each	**R**
69	Cartridge, HP-C9403A, Matte Black	TC134	Each	**R**
70	Cartridge, HP-CE320A, Black	TC135	Each	**R**
71	Cartridge, HP-CE321A, Cyan	TC136	Each	**R**
72	Cartridge, HP-CE322A, Yellow	TC137	Each	**R**
73	Cartridge, HP-CE323A, Magenta	TC138	Each	**R**
74	Cartridge, HP-CE285A, Black	TC139	Each	**R**
75	Cartridge, HP-CE390A, Black	TC140	Each	**R**
76	Cartridge, HP-CE260A, Black	TC141	Each	**R**
77	Cartridge, HP-CF031A, Cyan	TC142	Each	**R**
78	Cartridge, HP-CF032A, Yellow	TC143	Each	**R**
79	Cartridge, HP-CF033A, Magenta	TC144	Each	**R**
80	Cartridge, HP-CF280X, Black	TC145	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
81	Cartridge, HP-CF320X, Black	TC146	Each	**R**
82	Cartridge, HP-CF321A, Cyan	TC147	Each	**R**
83	Cartridge, HP-CF322A, Yellow	TC148	Each	**R**
84	Cartridge, HP-CF323A, Magenta	TC149	Each	**R**
85	Clip Gem 50mm / 100 per box	1C105	Box of 100 units	**R**
86	Paper Clips, Small, 30mm /100 per box	1C106	Box of 100	**R**
87	Magic Clipper, Size 4, 100 per box	1C107	Box of 100	**R**
88	Magic Clipper, Size 6, 100 per box	1C108	Box of 100	**R**
89	Clip Binder 32mm	1C1011	Box of 12 Pcs	**R**
90	Clip Binder 41mm	1C1012	Box of 12 Pcs	**R**
91	Clip Binder 51mm	1C1013	Box of 12 Pcs	**R**
92	Clipboards (masonite)	1C1014	Box of 10 Pcs	**R**
93	Ring Reinforcements	1C1015	Box of 250	**R**
94	Memory Sticks (USB 2.0 Drive, 64GB)	D101	Each	**R**
95	CD-Rewritable (700MB, 80 min, 52x speed, Printable)	D102	Pack of 100	**R**
96	Cube Refill paper /500 sheets per of 100x100mm	2C111	Per pack	**R**
97	Cube Holder /plastic holder to fit 100x100mm	2C112	Each	**R**
98	Desk Organizer Round / solid plastic moulded 6 cylinders	2C113	Each	**R**
99	Extension cord 3M black in colour 16 A	1E105	Each	**R**
100	Extension cord 5M black colour 16 A	1E106	Each	**R**
101	Extension cord 10M black colour 16 A	1E107	Each	**R**
102	Extension cord 15M black colour 16 A	1E108	Each	**R**
103	Envelopes E1 A3	E101	Box of 250	**R**
104	Envelopes E3 A4	E102	Box of 250	**R**
105	Envelopes E4 A5	E103	Box of 500	**R**
106	Envelopes E12A with window	E104	Box of 500	**R**
107	Envelopes E12A Plain	E105	Box of 500	**R**
108	Envelope, 320x450mm, Brown, No Window	E106	Box of 500	**R**
109	Envelopes For Registered Mail, 115X230mm, White/Brown, No Window	E107	Box of 500	**R**
110	Envelopes, 110 X 220mm, Brown, No Window	E108	Box of 500	**R**
111	Envelopes, 115x230mm, Brown Window	E109	Box of 500	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
112	Envelopes, 115X230mm, White, Window	E110	Box of 500	**R**
113	Envelopes, 162 X229mm, C5, Brown, No Window	E111	Box of 500	**R**
114	Envelopes, 176 X 250mm, B5, White, No Window	E112	Box of 500	**R**
115	Envelopes, 229X324mm, White, No-Window	E113	Box of 500	**R**
116	Envelopes, 250X353mm, Brown, No Window	E114	Box of 500	**R**
117	Envelopes, 280X400mm, Brown, No Window	E115	Box of 500	**R**
118	Envelopes, T-White Opa Glassine Window, 115x230mm	E116	Box of 500	**R**
119	Frosted Sheets (assorted colours) (Pack of 100) A4 pages, 180-micron pvc	F101	Pack of 100	**R**
120	Frosted Sheets (Frosted Sheet (clear) (Pack of 100) A4 pages, 180-micron pvc	F101	Pack of 100	**R**
121	Film Write on OHP A4 (100 sheets per pack)	F102	Per pack	**R**
122	Flip Charts *(Size 860x610mm, slotted holes, perforated sheets, indivdually wrapped pads, 20 sheets)*	F103	Pack of 5	**R**
123	Flip files 20 sheets /size 860x610mm	F104	Pack of 10	**R**
124	File Ring Binder A4 PVC	1F101	Box of 10	**R**
125	Lever Arch file A3 black cardboard	1F103	Box of 10	**R**
126	Two Ring Binder File, Board, 25mm, Black	1F104	Box of 10	**R**
127	Lever Arch Files A4 PVC (Assorted colours)	1F105	Box of 10	**R**
128	File Backing Board A4	1F106	Pack of 100	**R**
129	File Twinlock /A4 size 310x480mm (A4, size 310x480mm, solid crystal tabs and inserts for labelling)	1F107	Box of 20	**R**
130	Submission File Blue /A4 size -326gsm-200 per bundle	1F109	Pack of 200	**R**
131	Submission File E20A Files Yellow /A4-326GSM-200 per bundle	1F111	Pack of 200	**R**
132	File Dividers, Carton, A 4 10 division, multi-Color	1F113	Box of 120 sets	**R**
133	File Dividers, Carton, numbered 1-10 division assorted colours and A4	1F114	Box of 120 sets	**R**
134	File Dividers, Carton, numbered 1-20, division assorted colours A4	1F115	Box of 120 sets	**R**
135	Plastic filing Pockets A4 clear multi punched (10 sheets per set)	1F116	Box of 300 sets	**R**
136	File Fasteners (80mm steel 50 sets per box)	2F117	Per box	**R**
137	File Fasteners Self Piercing/ paper binders 51 mm 100 pc/box	2F118	Per box	**R**
138	File fasteners Self Piercing/ paper binders 76 mm 50 sets/box	2F119	Per box	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
139	Pins Office 100g *(26mm, box, 100g)*	2F120	Box of 100g	**R**
140	Drawing Pins 100g (head size 9mm pack of 100)	2F121	Box of 100g	**R**
141	Finger cones (size 00)	2F122	Pack of 10	**R**
142	Finger cones (size 0)	2F122	Pack of 10	**R**
143	Finger cones (size 1)	2F122	Pack of 10	**R**
144	Finger cones (size 2)	2F122	Pack of 10	**R**
145	Finger cones (size3)	2F122	Pack of 10	**R**
146	Glue Stick 43g Solvent free, 90% natural, Acid free	GO101	Box of 24	**R**
147	Acetone 750 ml Lab grade liquid bottle shelf life 5years (asset tagging)	GO103	Each	**R**
148	Prestik 100g, 100g reusable, Solvent free, non-toxic	GO104	Box of 24	**R**
149	Handheld Calculator, 12 digits dual power	HC101	Each	**R**
150	Indian Tags, 26mm (box of 100)/ A string with two metal ends	2F119B	Box of 100	**R**
151	Indian Tags, 76mm (box of 100)/A string with two metal ends	2F119A	Box of 100	**R**
152	Ink Endorsing Red 30ml for inking stamp pads	I101	Box of 24	**R**
153	Ink Endorsing Black 30ml for inking stamp pads	I102	Box of 24	**R**
154	Ink Endorsing Blue 30ml for inking stamp pads	I105	Box of 24	**R**
155	File divider Plain PVC10 Divisions A4	1I106	Box of 120 sets	**R**
156	File divider Polydex A4 PVC A-Z	1I107	Box of 120 sets	**R**
157	File divider Polydex A4 PVC 1-31	1I108	Box of 120 sets	**R**
158	Labels White Adhesive 100x150mm	1I110	Pack of 100	**R**
159	Labels White For Lever Arch File 200x60mm	1I111	Pack of 100	**R**
160	Labels Laser Copier Self Adhesive *(Large label (WxH) 125mm x 80mm pack 1000/roll)*	1I112	Pack of 60	**R**
161	Information Labels / Urgent 1000 pack per roll W-50 mm x L 30 mm	1I113	Box of 250	**R**
162	Letter tray risers set of two (118mm/5mm diameter, plastic moulded, lightweight & assorted colours)	LT101	Each	**R**
163	Laminating pouches 150micron 100 sheets, 216 x 303mm	LP102	Per pack	**R**
164	Sticky notes 76 - 76mm, 100 sheet / pad	PO102	Per pad	**R**
165	Sticky notes 75 - 130mm, 100 sheet /pad	PO103	Per pad	**R**
166	Sign Here sticker, 45 x25mm self-adhesive 50 sheets per pad	PO104	Per pad	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
167	Pop Up /Mini Flags Self Adhesive Flags for indexing 50 Sheets in a Pad 45mm X 25 mm Assorted Colours	PO105	Per pad	**R**
168	Exam pad A4 100 sheets, two holes punched	PO106	Box of 60	**R**
169	Shorthand notebook pad A5 144 sheets	PO109	Box of 12	**R**
170	Double Adapter Plug (double adaptor 2x3pin, 250v-2x16A, white)	P112	Each	**R**
171	Pencil Eraser, 61x23x10mm, non-toxic, Sleeved 20/Box	1P101	Box of20	**R**
172	Lead Pencil HB Wooden, sharpened, HB, 12 per box	1P102	Box of 12	**R**
173	Pencil Clutch eSharp HB diameter 0,5mm refill, 12 per box Mechanical pencil	1P103	Box of 12	**R**
174	Pen Ball Point Meduim 1.0MM 60 per box side push button 60 per box (Red, Blue, Black)	1P104	Box of 60	**R**
175	Ballpen, 0,7mm - fine point black 12/box	1P105	Box of 12	**R**
176	Highlighters with assorted colours pack of four	1P107	Box of 12 packs	**R**
177	Permanent Marker, box of 12, 1.5mm (red, blue, black, green,)	1P108	Box of 12	**R**
178	White board Marker OHP, box of 12 (red, green, black, blue) bullet tip	1P109	Box of 12	**R**
179	Clutch Pencil Refill, 0,5mm, box of 12 packs	1P122	Box of 12	**R**
180	Pentel correction pen, extra fine point fluid, 8ml, box of 12	1P123	Box of 12	**R**
181	Grey Board Container 32cm A4 File collator	OA101	Box of 10	**R**
182	Top Retrieval Files - A4 Divider Cards (50 Per Pack)	OA102	Box of 120 packs	**R**
183	Top Retrieval Files -Extra heavy duty with flap (40mm) tri-clip, 120 per box	OA103	Box of 120	**R**
184	A4 Solid Plastic Filing Container 32X10X22cm Pack of 20 - Grey	OA104	Pack of 20	**R**
185	Top Retrieval Files - Extra Heavy Duty with Clip, no Flap (326gsm) Pack of 25	OA105	Pack of 25	**R**
186	Top Retrieval Files - Lightweight with gusset and flap (120gsm) pack of 25	OA106	Pack of 25	**R**
187	Top Retrieval File - Middleweight with clip (190gsm)	OA107	Box of 80	**R**
188	Optitabs, A4 Printable Filing Tabs, 6 Sheets P/Pack - Assorted Colours	OA109	Box of 10 packs	**R**
189	Punches 1 Hole	2P133	Each	**R**
190	Punches 2 Hole Standard office, punch up to 30 sheets	2P134	Each	**R**
191	Punches 2 Hole heavy duty, punch up to 150 sheets	2P135	Each	**R**
192	Paper Carbon A4, Hand film /100 per pack	3P139	Box of 30 packs	**R**
193	Brown paper /kraft roll (75m roll x45,5cm)	3P140	12 rolls per box	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
194	Quotation Folder A4 (No Pocket)	QF101	Box of 24	**R**
195	Quotation Folder A4 (With 10 Pocket)	QF102	Box of 24	**R**
196	Secretarial Folders, 160micro 10 p/pack, assorted colours	QF103	Pack of 10	**R**
197	Rubber Bands, Size 32 (100 per pack)	R101	10 Packs	**R**
198	Rubber Bands size 64 (100 per pack)	R102	10 Packs	**R**
199	Rubber Bands size 128 (100 per pack) width of band 9mm	R103	10 Packs	**R**
200	Ruler plastic 30cm	1R101	Pack of 10	**R**
201	Pair of Scissors (size 21cm)	SS101	Box of 12	**R**
202	Sharpener Mech. Desk Type /one-hole sharpener	SS102	Box of 12	**R**
203	Slide binders, 7mm, A4, 10 p/pack	SB101	Pack of 10	**R**
204	Slide binders,10mm, A4, 10 p/pack	SB102	Pack of 10	**R**
205	Slide binders 15mm A4,10 p/pack	SB103	Pack of 10	**R**
206	Stapler, Heavy Duty, Giant /staples 60 to 210 sheets	SB104	Box of 12	**R**
207	Staple Remover / suitable to remove (24/6 & 26/6) per box 0f 6	SB105	Box of 6	**R**
208	Staple Remover, Heavy Duty / suitable to remove heavy duty staples -	SB106	Each	**R**
209	Stapler Desk Type (25 to 30 sheets)	SB107	12 Boxes	**R**
210	Staples Rapid 9/12 /5000 staples	S105	12 Boxes	**R**
211	Staples Rapid 9/14 /5000 staples	S106	12 Boxes	**R**
212	Staples Rapid 26/6 /5000 staples	S107	12 Boxes	**R**
213	Staples Rapid 66/08 /5000 staples	S108	12 Boxes	**R**
214	Staples Rapid 66/11 /5000 staples	S109	12 Boxes	**R**
215	Staples Rapid 66/14 / 5000 staples	S110	12 Boxes	**R**
216	Staples Rapid 50/15S / 5000 staples	S111	12 Boxes	**R**
217	Staples Rapid 24/8 / 1000 staples	S112	12 Boxes	**R**
218	Staples Rapid 23/10 /1000 staples	S113	12 Boxes	**R**
219	Staples Rapid 23/13 /1000 staples	S114	12 Boxes	**R**
220	Department, Receiving Stamp - with Department Logo (black ink)	1S101	Each	**R**
221	Checked by Stamp - self ink (black ink)	1S102	Each	**R**
222	Department Date Stamp -with Department Logo, self-ink (black ink)	1S103	Each	**R**
223	Captured by Stamp, self-ink (black ink)	1S104	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
224	Sellotape, 12mmx25m, Clear	TO102	Box of 24	**R**
225	Sellotape, 24mmx40m, Clear	TO103	Box of 24	**R**
226	Sellotape, 48mmx50m, Clear	TO104	Box of 24	**R**
227	Sellotape, 48mmx50m, Buff	TO105	Box of 24	**R**
228	Masking tape 48mmx50m	TO106	Box of 24	**R**
229	White Board Cleaning Liquid, 250ml	W101	Box of 24	**R**
230	White Board Eraser, Magnetic, Large, Peel Off	W102	Box of 24	**R**
			SUB-TOTAL	**R**
			15% VAT	**R**
			TOTAL	**R**
			AVERAGE PRICE FOR STATIONERY (TOTAL / 230 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

The quantities to be supplied will be based on a needs assessment at the time of requirement by the Department. The quantities provided in the document are estimates only and not the actual quantity required.

Prices will be adjusted on the anniversary date of the contract based on the actual Consumer Price Index (CPI) for the twelve months preceding the anniversary date as published by the Department: Statistics South Africa.

Equivalent item can be priced where brand has been specified.

_____ **OFFICIAL COMPANY STAMP**

SIGNATURE

_____

DATE

KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SPECIFICATION PRICING SCHEDULE – CLEANING MATERIAL	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0031E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**UTHUKELA DISTRICT**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
1	Bleach 5Lt	1B200	5Lt	Each	Liquid disinfectant cleaner, Active Ingredient Sodium hypochlorite Percentage of active ingredients (concentrated) 10.8 % Concentrated pH (25 °C) 11.5 - 13.0	**R**
2	Blitz Microfiber Cloth	C100	Pack of 5	Pack (5)	200-300 GSM, durable multi coloured, surface cleaning cloth	**R**
					Sub-Total	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
3	Plastic Refuse Bag	4B302	750mm X 950mm	Pack (200)	750mm X 950mm, heavy duty with 35 microns (minimum)	**R**
4	Platform Broom Long, hard bristles with wooden handle	2B100	W460/610 x L1600mm	Each	Long, hard bristles with wooden handle.	**R**
5	Platform Broom Steel Bristles, wire brushes, for abrasive purposes	2B101	W460/610 x L1600mm	Each	Wire brushes, for abrasive purposes, such as cleaning rust and removing pain	**R**
6	Bucket 5Lt, durable plastic with lid	3B001	5Lt	Each	Bucket with lid. Height 172 mm 7 mm Diameter – Top, 238 mm, 238 mm. Diameter – Bottom, 203 mm	**R**
7	Bucket 10Lt, durable plastic with handle	3B002	10Lt	Each	Product dimensions 28cm (L) x69cm (w) x 28cm (H)	**R**
8	Chemical for unblocking toilets	T105	5Lt	Each	Drain acid cleaner	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
9	Deo Block Air freshener deodorizing blocks for kitchen and bathroom - 5kg bucket	T100	5kg	Each -5kg	Highly fragranced blocks, units of 50 cubes	**R**
10	Feather Dust Long	F100	1840mm	Pack of 10	Size: 1840mm long. ostrich feathers	**R**
11	Feather Dust Short	F101	70mm	Pack of 10	Size: 70mm long. Ostrich feathers	**R**
12	Floor Polish, Liquid multi surface polish 5Lt	P100	5 Lt	Each	Lavender Wax Floor Polish 5l multipurpose used for vinyl, thermoplastic, linoleum and rubber floors, sealed pourous, marble, stone etc	**R**
13	Furniture polish, Liquid silicone	P102	750ml	Pack of 4	Furniture polish. Liquid silicone furniture polish, cleaner, no wax build-up. Cleans, dusts, shines and protects.	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
14	Yellow Rubber Latex Chemical Protection Gloves, Large, Household	G103	Large	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
15	Yellow Rubber Latex Chemical Protection Gloves, Medium, Household	G102	Medium	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
16	Yellow Rubber Latex chemical protection Gloves, Small, Household	G101	Small	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
17	Goggles (Clear)	G100	Safety	Pack of 50	Clear protective safety goggles with head band	**R**
18	Toilet Cleaner Liquid 750ml	T101	750ml	Pack of 8	Toilet Liquid cleaner - Disinfectant cleaner (e.g. Harpic or equivalent)	**R**
19	Mop Industrial. Fitted with handle 400g	M100	1440mm x 230mm x 199mm	Each	Wooden Stick industrial mop fitted with handle	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
20	Computer Wipes, 23gsm, 150mmx140mm	C101	150mm x 140mm (Tub100)	Pack of 10	82mm (L)x 82mm (W) x 170mm (H)	**R**
21	Green Soap, mild bar soap with floral/citrus smell,1kg bars	S100	1kg	Box of 24	Soap Base, Aqua (Water), Glycerine, Sodium Carbonate, Talc, Sodium Chloride, Fragrance, Silicates, Etidronic Acid, Tetrasodium EDTA, Limonene, Colourant.	**R**
22	Toilet Brush Set	T102	Std	Each	Toilet brush set stiff bristle, 356mm handle length, 76mm(d)	**R**
23	Toilet paper, 2 Ply 350 Sheets Per Roll, Embossed and Perforated	T104	350 Sheets Per Roll	Pack of 48	White, 2 ply, pack of 48	**R**
24	Liquid Hand soap 5Lt	LQ105	5 Litre	Box of 4	Liquid Hand Soap 5 LT; Gross weight 5.364 Kg; General Use Washing Liquid; Appearance - Modern; Size: L-180mm, W-120mm, H-290mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
25	Dish washer 5Lt	DS106	5 Litre	Box of 5	Liquid scent: lemon. Jerrycan. Volume 5000 ml features Demineralized treated water bacteriologically clean	**R**
26	Hand Paper Towel, 1 ply, 35gsm 200mmx150m	HP110	200mm x 150m	Pack of 6 rolls	Hand Paper Towel, 1 ply, 35gsm 200mm x 150m	**R**
27	Tear-off hand paper towel dispensers	TP107	342mm x 231mm x 47mm	Box of 10	Tear-off hand paper towel dispensers Height = 342mm, Depth = 231mm, Width = 347mm and hand paper towel roller Length =150m Portion control= 23cm	**R**
28	Foam soap dispensers and refill, plastic, manual grey & white	DP108	1000ML	Each	Size: Height = 225mm, Depth = 110mm, Width = 135mm	**R**
29	Hand soap dispensers	DP109	1000ML	Each	Size: Height = 225mm, Depth = 110mm, Width = 135mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
30	Leaf rake (plastic)	GT101		Each	Plastic garden leaf lawn rake with wooden handle - teeth 20, Weight 1.6 kg. 1,510mm (L) x 425mm (W) x 380mm (H) assorted colours	**R**
31	Garden hand fork	GT102		Each	Size: 50mm/30mm/190mm; Colour: Orange & Black Material: Metal/Plastic	**R**
32	Spavel (spade)	GT103		Each	Hand Shovel; Colou: Black; Handle Material, Wood; Size, 225 x 120 x 430 mm	**R**
33	Hand pruner - slate	GT104		Each	Stainless steel blade with cutting capacity of 20 mm, with a beech wood handle.	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
34	Wheelbarrow - Metal	GT107		Each	Dimensions: 620mm (w) x 600 (h) x 1400mm (l) Weight: 4kg Pan Capacity: 65litre Pan Gauge: 1.2mm Frame: 32mm x 2mm steel round tube Wheel	**R**
35	Gardening Rake	GT108		Each	Height: 18mm; Width: 150mm; Gross Weight: 1.8KG; Depth: 600mm	**R**
36	Watering Can	GT109		Each	Material: Polyethylene Type: Watering can Capacity: 10 litres Model: Spray head Weight: 0,4000 Kg	**R**
37	Pruning Saw	GT110		Each	Authentic Premium Japanese Steel Blade length: 180 mm Teeth: 7.5 teeth per 30 mm Dimensions unfolded: 410 x 95 x 25 mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
38	Shovel	GT111		Each	Steel shaft, metal - Blade width: 230mm - Handle length: 600mm	**R**
39	Gardening Gloves	GT113		per pair		**R**
40	Gardening Hand Trawel	GT114		Each	Shovel is 30cm / 11.8 inches in length and 7.5cm / 2.95 inches in width	**R**
41	Hedge Shears	GT115		Each		**R**
42	Axe	GT116		Each	Drop Forged Head, Fiberglass Handle. Weight: 600 g	**R**
43	Hand Shovel	GT117		Each	The Hand Trowel has a width of 8 cm. It is produced from high-quality steel.	**R**
					SUB-TOTAL	**R**
					15% VAT	**R**
					TOTAL	**R**
					AVERAGE PRICE FOR STATIONERY (TOTAL / 43 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

The quantities to be supplied will be based on a needs assessment at the time of requirement by the Department. The quantities provided in the document are estimates only and not the actual quantity required.

Prices will be adjusted on the anniversary date of the contract based on the actual Consumer Price Index (CPI) for the twelve months preceding the anniversary date as published by the Department: Statistics South Africa.

Equivalent item can be priced where brand has been specified.

_____ **OFFICIAL COMPANY STAMP**

SIGNATURE

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DATE

KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SUMMARY PRICING SCHEDULE – UTHUKELA DISTRICT	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0031E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**UTHUKELA DISTRICT**

UTHUKELA DISTRICT	
COMMODITY	**AVERAGE TOTAL PRICE**
1. Photocopy / Printing Paper	**R**
2. Stationery	**R**
3. Cleaning Material	**R**
GRAND TOTAL FOR UTHUKELA DISTRICT	**R**

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SIGNATURE

OFFICIAL COMPANY STAMP

_____
DATE

ZNB 0032E/2023/2024

UMZINYATHI DISTRICT

KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SPECIFICATION PRICING SCHEDULE – PHOTOCOPY PAPER	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0032E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**UMZINYATHI DISTRICT**

PRINTING/PHOTOCOPY PAPER						
NO	**PHOTOCOPY PAPER**	**Size**	**COLOUR**	**DETAIL**	**UNIT OF MEASURE**	**PRICE PER BOX (Incl. Delivery)**
1	Printing/Photocopy Paper	A4	BOND WHITE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
2	Printing/Photocopy Paper	A4	YELLOW	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
3	Printing/Photocopy Paper	A4	ORANGE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**

NO	PHOTOCOPY PAPER	SIZE	COLOUR	DETAIL	UNITOF MEASURE	PRICE PER BOX (Incl. Delivery)
4	Printing/Photocopy Paper	A4	RED	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
5	Printing/Photocopy Paper	A4	PINK	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
6	Printing/Photocopy Paper	A4	SKY BLUE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
7	Printing/Photocopy Paper	A4	GREEN	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
8	Printing/Photocopy Paper	A3	WHITE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 420x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
					SUB-TOTAL	**R**
					15% VAT	**R**
					TOTAL PRICE	**R**
					AVERAGE PRICE FOR PRINTING / PHOTOCOPY PAPER (TOTAL PRICE / 8 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

The quantities to be supplied will be based on a needs assessment at the time of requirement by the Department. The quantities provided in the document are estimates only and not the actual quantity required.

Prices will be adjusted on the anniversary date of the contract based on the actual Consumer Price Index (CPI) for the twelve months preceding the anniversary date as published by the Department: Statistics South Africa.

Equivalent item can be priced where brand has been specified.

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DATE

KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SPECIFICATION PRICING SCHEDULE – STATIONERY	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0032E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**UMZINYATHI DISTRICT**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
1	Battery AA (1,5V 400-1700mAh)	AA101	Pack/Box of 12 units	R
2	Battery AAA (1,5V 1000 MN1400)	AAA101	Pack/Box of 12 units	R
3	Battery C (CLR14MN1400)	AA	Pack/Box of 12 units	R
4	Binders Combo A4 6mm	B101	Box of 100 units	R
5	Binders Combo A4 8mm (100 per pack)	B102	Box of 100 units	R
6	Binders Combo A4 9.5mm (100 per pack)	B103	Box of 100 units	R
7	Binders Combo A4 10mm (100 per pack)	B104	Box of 100 units	R
8	Binders Combo A4 15/16mm (100per pack)	B105	Box of 100 units	R
9	Binders Combo A4 25mm (100 per pack)	B106	Box of 100 units	R
10	Binders Combo A4 32/35mm (100 per pack)	B107	Box of 100 units	R
11	Binders Combo A4 38/40mm (100 per pack)	B108	Box of 100 units	R
12	Binders Combo A4 50/51mm (100 per pack)	B109	Box of 100 units	R
13	Binders Combo A4 12mm (100 per pack)	B110	Box of 100 units	R
14	Binders Combo A4 18mm (100 per pack)	B111	Box of 100 units	R
15	Binders Combo A4 19mm (100 per pack)	B112	Box of 100 units	R
16	Binders Combo A4 45mm (100 per pack)	B113	Box of 100 units	R
17	Batch Binders (Malgary R700 gsm punched ribbon fastened board binder)	B114	Pack of 100 units	R
18	A4 Counter book 1 Quire /96 pages Feint/margin	1B115	Box of 80 units	R
19	A4 Counter book 2 Quire /192 pages Feint/margin	1B116	Box of 60 units	R
20	A4 Counter book 3 Quire /288 pages Feint/margin	1B117	Box of 60 units	R
			SUB-TOTAL	R

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
21	A4 Counter book 4 Quire /384 pages Feint/margin	1B118	Box of 60 units	**R**
22	Book Manuscript A5 1 Quire /96 pages Feint/margin	1B119	Box of 100 units	**R**
23	Book Manuscript A6 1 Quire / 96 pages Feint/margin	1B120	Box of100 units	**R**
24	Book Manuscript Index A4 297x210mm 2 Quire / 144 pages Feint/margin	1B121	Box of 60 units	**R**
25	Book Duplicate A6 JD 16 (Carbon Paper)	1B122	Box of 100 units	**R**
26	Book Attendance Register /A3 hardcover, 425x295mm-50 pages	1B123	Box of 100 units	**R**
27	Book Manuscript A5 2 Quire / 192 pages Feint/margin	1B124	Box of 100 units	**R**
28	Book analysis JD 7032	1B125	Box of 20	**R**
29	Carton Paper A4 green / 150gsm 100 sheets per ream	CP101	Ream of 100	**R**
30	Carton Paper A4 blue / 150gsm 100 sheets per ream	CP102	Ream of 100	**R**
31	Carton Paper A4 Pink /150gsm 100 sheets per ream	CP103	Ream of 100	**R**
32	Carton Paper A4 red /150gsm 100 sheets per ream	CP104	Ream of 100	**R**
33	Carton Paper A4 white /150gsm 100 sheets per ream	CP105	Ream of 100	**R**
34	Carton Paper A4 yellow /150gsm 100 sheets per ream	CP106	Ream of 100	**R**
35	Comb box A4 120 /10 per 10	CB107	Box of 100	**R**
36	Cartridge, HP-51645AE Single-Pack	TC101	Each	**R**
37	Cartridge, HP-C6578D	TC102	Each	**R**
38	Cartridge, HP-131 Inkjet, for 6213 n H470w	TC103	Each	**R**
39	Cartridge, HP-134 Inkjet for 6213 n H470w	TC104	Each	**R**
40	Cartridge, HP-Q5942A	TC105	Each	**R**
41	Cartridge, HP-Q6000A, Black	TC106	Each	**R**
42	Cartridge, HP-Q6002A, Yellow	TC107	Each	**R**
43	Cartridge, HP-Q6001A, Cyan	TC108	Each	**R**
44	Cartridge, HP-Q6003A, Magenta	TC109	Each	**R**
45	Cartridge, HP-Q3960A, Black	TC110	Each	**R**
46	Cartridge, HP-Q3961A, Cyan	TC111	Each	**R**
47	Cartridge, HP-Q3962A, Yellow	TC112	Each	**R**
48	Cartridge, HP-Q3963A, Magenta	TC113	Each	**R**
49	Cartridge, HP-Q3964A, Image Drum	TC114	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
50	Cartridge, HP-CB540A, Black	TC115	Each	**R**
51	Cartridge, HP-CB541A, Cyan	TC116	Each	**R**
52	Cartridge, HP-CB542A, Yellow	TC117	Each	**R**
53	Cartridge, HP- CB543A, Magenta	TC118	Each	**R**
54	Cartridge, HP-Q7553X, Black	TC119	Each	**R**
55	Cartridge, HP-CC364X, Black	TC120	Each	**R**
56	Cartridge, HP-CC530A, Black	TC121	Each	**R**
57	Cartridge, HP-CC531A, Cyan	TC122	Each	**R**
58	Cartridge, HP-CC532A, Yellow	TC123	Each	**R**
59	Cartridge, HP-CC533A, Magenta	TC124	Each	**R**
60	Cartridge, HP-CE260X, Black	TC125	Each	**R**
61	Cartridge, HP-CE261A, Cyan	TC126	Each	**R**
62	Cartridge, HP-CE262A, Yellow	TC127	Each	**R**
63	Cartridge, HP-CE263A, Magenta	TC128	Each	**R**
64	Cartridge, HP-HC9370A, Black	TC129	Each	**R**
65	Cartridge, HP-HC9371A, Cyan	TC130	Each	**R**
66	Cartridge, HP-HC9372A, Magenta	TC131	Each	**R**
67	Cartridge, HP-HC9373A, Yellow	TC132	Each	**R**
68	Cartridge, HP-HC9374A, Grey	TC133	Each	**R**
69	Cartridge, HP-C9403A, Matte Black	TC134	Each	**R**
70	Cartridge, HP-CE320A, Black	TC135	Each	**R**
71	Cartridge, HP-CE321A, Cyan	TC136	Each	**R**
72	Cartridge, HP-CE322A, Yellow	TC137	Each	**R**
73	Cartridge, HP-CE323A, Magenta	TC138	Each	**R**
74	Cartridge, HP-CE285A, Black	TC139	Each	**R**
75	Cartridge, HP-CE390A, Black	TC140	Each	**R**
76	Cartridge, HP-CE260A, Black	TC141	Each	**R**
77	Cartridge, HP-CF031A, Cyan	TC142	Each	**R**
78	Cartridge, HP-CF032A, Yellow	TC143	Each	**R**
79	Cartridge, HP-CF033A, Magenta	TC144	Each	**R**
80	Cartridge, HP-CF280X, Black	TC145	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
81	Cartridge, HP-CF320X, Black	TC146	Each	**R**
82	Cartridge, HP-CF321A, Cyan	TC147	Each	**R**
83	Cartridge, HP-CF322A, Yellow	TC148	Each	**R**
84	Cartridge, HP-CF323A, Magenta	TC149	Each	**R**
85	Clip Gem 50mm / 100 per box	1C105	Box of 100 units	**R**
86	Paper Clips, Small, 30mm /100 per box	1C106	Box of 100	**R**
87	Magic Clipper, Size 4, 100 per box	1C107	Box of 100	**R**
88	Magic Clipper, Size 6, 100 per box	1C108	Box of 100	**R**
89	Clip Binder 32mm	1C1011	Box of 12 Pcs	**R**
90	Clip Binder 41mm	1C1012	Box of 12 Pcs	**R**
91	Clip Binder 51mm	1C1013	Box of 12 Pcs	**R**
92	Clipboards (masonite)	1C1014	Box of 10 Pcs	**R**
93	Ring Reinforcements	1C1015	Box of 250	**R**
94	Memory Sticks (USB 2.0 Drive, 64GB)	D101	Each	**R**
95	CD-Rewritable (700MB, 80 min, 52x speed, Printable)	D102	Pack of 100	**R**
96	Cube Refill paper /500 sheets per of 100x100mm	2C111	Per pack	**R**
97	Cube Holder /plastic holder to fit 100x100mm	2C112	Each	**R**
98	Desk Organizer Round / solid plastic moulded 6 cylinders	2C113	Each	**R**
99	Extension cord 3M black in colour 16 A	1E105	Each	**R**
100	Extension cord 5M black colour 16 A	1E106	Each	**R**
101	Extension cord 10M black colour 16 A	1E107	Each	**R**
102	Extension cord 15M black colour 16 A	1E108	Each	**R**
103	Envelopes E1 A3	E101	Box of 250	**R**
104	Envelopes E3 A4	E102	Box of 250	**R**
105	Envelopes E4 A5	E103	Box of 500	**R**
106	Envelopes E12A with window	E104	Box of 500	**R**
107	Envelopes E12A Plain	E105	Box of 500	**R**
108	Envelope, 320x450mm, Brown, No Window	E106	Box of 500	**R**
109	Envelopes For Registered Mail, 115X230mm, White/Brown, No Window	E107	Box of 500	**R**
110	Envelopes, 110 X 220mm, Brown, No Window	E108	Box of 500	**R**
111	Envelopes, 115x230mm, Brown Window	E109	Box of 500	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
112	Envelopes, 115X230mm, White, Window	E110	Box of 500	**R**
113	Envelopes, 162 X229mm, C5, Brown, No Window	E111	Box of 500	**R**
114	Envelopes, 176 X 250mm, B5, White, No Window	E112	Box of 500	**R**
115	Envelopes, 229X324mm, White, No-Window	E113	Box of 500	**R**
116	Envelopes, 250X353mm, Brown, No Window	E114	Box of 500	**R**
117	Envelopes, 280X400mm, Brown, No Window	E115	Box of 500	**R**
118	Envelopes, T-White Opa Glassine Window, 115x230mm	E116	Box of 500	**R**
119	Frosted Sheets (assorted colours) (Pack of 100) A4 pages, 180-micron pvc	F101	Pack of 100	**R**
120	Frosted Sheets (Frosted Sheet (clear) (Pack of 100) A4 pages, 180-micron pvc	F101	Pack of 100	**R**
121	Film Write on OHP A4 (100 sheets per pack)	F102	Per pack	**R**
122	Flip Charts *(Size 860x610mm, slotted holes, perforated sheets, indivdually wrapped pads, 20 sheets)*	F103	Pack of 5	**R**
123	Flip files 20 sheets /size 860x610mm	F104	Pack of 10	**R**
124	File Ring Binder A4 PVC	1F101	Box of 10	**R**
125	Lever Arch file A3 black cardboard	1F103	Box of 10	**R**
126	Two Ring Binder File, Board, 25mm, Black	1F104	Box of 10	**R**
127	Lever Arch Files A4 PVC (Assorted colours)	1F105	Box of 10	**R**
128	File Backing Board A4	1F106	Pack of 100	**R**
129	File Twinlock /A4 size 310x480mm (A4, size 310x480mm, solid crystal tabs and inserts for labelling)	1F107	Box of 20	**R**
130	Submission File Blue /A4 size -326gsm-200 per bundle	1F109	Pack of 200	**R**
131	Submission File E20A Files Yellow /A4-326GSM-200 per bundle	1F111	Pack of 200	**R**
132	File Dividers, Carton, A 4 10 division, multi-Color	1F113	Box of 120 sets	**R**
133	File Dividers, Carton, numbered 1-10 division assorted colours and A4	1F114	Box of 120 sets	**R**
134	File Dividers, Carton, numbered 1-20, division assorted colours A4	1F115	Box of 120 sets	**R**
135	Plastic filing Pockets A4 clear multi punched (10 sheets per set)	1F116	Box of 300 sets	**R**
136	File Fasteners (80mm steel 50 sets per box)	2F117	Per box	**R**
137	File Fasteners Self Piercing/ paper binders 51 mm 100 pc/box	2F118	Per box	**R**
138	File fasteners Self Piercing/ paper binders 76 mm 50 sets/box	2F119	Per box	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
139	Pins Office 100g *(26mm, box, 100g)*	2F120	Box of 100g	**R**
140	Drawing Pins 100g (head size 9mm pack of 100)	2F121	Box of 100g	**R**
141	Finger cones (size 00)	2F122	Pack of 10	**R**
142	Finger cones (size 0)	2F122	Pack of 10	**R**
143	Finger cones (size 1)	2F122	Pack of 10	**R**
144	Finger cones (size 2)	2F122	Pack of 10	**R**
145	Finger cones (size3)	2F122	Pack of 10	**R**
146	Glue Stick 43g Solvent free, 90% natural, Acid free	GO101	Box of 24	**R**
147	Acetone 750 ml Lab grade liquid bottle shelf life 5years (asset tagging)	GO103	Each	**R**
148	Prestik 100g, 100g reusable, Solvent free, non-toxic	GO104	Box of 24	**R**
149	Handheld Calculator, 12 digits dual power	HC101	Each	**R**
150	Indian Tags, 26mm (box of 100)/ A string with two metal ends	2F119B	Box of 100	**R**
151	Indian Tags, 76mm (box of 100)/A string with two metal ends	2F119A	Box of 100	**R**
152	Ink Endorsing Red 30ml for inking stamp pads	I101	Box of 24	**R**
153	Ink Endorsing Black 30ml for inking stamp pads	I102	Box of 24	**R**
154	Ink Endorsing Blue 30ml for inking stamp pads	I105	Box of 24	**R**
155	File divider Plain PVC10 Divisions A4	1I106	Box of 120 sets	**R**
156	File divider Polydex A4 PVC A-Z	1I107	Box of 120 sets	**R**
157	File divider Polydex A4 PVC 1-31	1I108	Box of 120 sets	**R**
158	Labels White Adhesive 100x150mm	1I110	Pack of 100	**R**
159	Labels White For Lever Arch File 200x60mm	1I111	Pack of 100	**R**
160	Labels Laser Copier Self Adhesive *(Large label (WxH) 125mm x 80mm pack 1000/roll)*	1I112	Pack of 60	**R**
161	Information Labels / Urgent 1000 pack per roll W-50 mm x L 30 mm	1I113	Box of 250	**R**
162	Letter tray risers set of two (118mm/5mm diameter, plastic moulded, lightweight & assorted colours)	LT101	Each	**R**
163	Laminating pouches 150micron 100 sheets, 216 x 303mm	LP102	Per pack	**R**
164	Sticky notes 76 - 76mm, 100 sheet / pad	PO102	Per pad	**R**
165	Sticky notes 75 - 130mm, 100 sheet /pad	PO103	Per pad	**R**
166	Sign Here sticker, 45 x25mm self-adhesive 50 sheets per pad	PO104	Per pad	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
167	Pop Up /Mini Flags Self Adhesive Flags for indexing 50 Sheets in a Pad 45mm X 25 mm Assorted Colours	PO105	Per pad	**R**
168	Exam pad A4 100 sheets, two holes punched	PO106	Box of 60	**R**
169	Shorthand notebook pad A5 144 sheets	PO109	Box of 12	**R**
170	Double Adapter Plug (double adaptor 2x3pin, 250v-2x16A, white)	P112	Each	**R**
171	Pencil Eraser, 61x23x10mm, non-toxic, Sleeved 20/Box	1P101	Box of20	**R**
172	Lead Pencil HB Wooden, sharpened, HB, 12 per box	1P102	Box of 12	**R**
173	Pencil Clutch eSharp HB diameter 0,5mm refill, 12 per box Mechanical pencil	1P103	Box of 12	**R**
174	Pen Ball Point Meduim 1.0MM 60 per box side push button 60 per box (Red, Blue, Black)	1P104	Box of 60	**R**
175	Ballpen, 0,7mm - fine point black 12/box	1P105	Box of 12	**R**
176	Highlighters with assorted colours pack of four	1P107	Box of 12 packs	**R**
177	Permanent Marker, box of 12, 1.5mm (red, blue, black, green,)	1P108	Box of 12	**R**
178	White board Marker OHP, box of 12 (red, green, black, blue) bullet tip	1P109	Box of 12	**R**
179	Clutch Pencil Refill, 0,5mm, box of 12 packs	1P122	Box of 12	**R**
180	Pentel correction pen, extra fine point fluid, 8ml, box of 12	1P123	Box of 12	**R**
181	Grey Board Container 32cm A4 File collator	OA101	Box of 10	**R**
182	Top Retrieval Files - A4 Divider Cards (50 Per Pack)	OA102	Box of 120 packs	**R**
183	Top Retrieval Files -Extra heavy duty with flap (40mm) tri-clip, 120 per box	OA103	Box of 120	**R**
184	A4 Solid Plastic Filing Container 32X10X22cm Pack of 20 - Grey	OA104	Pack of 20	**R**
185	Top Retrieval Files - Extra Heavy Duty with Clip, no Flap (326gsm) Pack of 25	OA105	Pack of 25	**R**
186	Top Retrieval Files - Lightweight with gusset and flap (120gsm) pack of 25	OA106	Pack of 25	**R**
187	Top Retrieval File - Middleweight with clip (190gsm)	OA107	Box of 80	**R**
188	Optitabs, A4 Printable Filing Tabs, 6 Sheets P/Pack - Assorted Colours	OA109	Box of 10 packs	**R**
189	Punches 1 Hole	2P133	Each	**R**
190	Punches 2 Hole Standard office, punch up to 30 sheets	2P134	Each	**R**
191	Punches 2 Hole heavy duty, punch up to 150 sheets	2P135	Each	**R**
192	Paper Carbon A4, Hand film /100 per pack	3P139	Box of 30 packs	**R**
193	Brown paper /kraft roll (75m roll x45,5cm)	3P140	12 rolls per box	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
194	Quotation Folder A4 (No Pocket)	QF101	Box of 24	**R**
195	Quotation Folder A4 (With 10 Pocket)	QF102	Box of 24	**R**
196	Secretarial Folders, 160micro 10 p/pack, assorted colours	QF103	Pack of 10	**R**
197	Rubber Bands, Size 32 (100 per pack)	R101	10 Packs	**R**
198	Rubber Bands size 64 (100 per pack)	R102	10 Packs	**R**
199	Rubber Bands size 128 (100 per pack) width of band 9mm	R103	10 Packs	**R**
200	Ruler plastic 30cm	1R101	Pack of 10	**R**
201	Pair of Scissors (size 21cm)	SS101	Box of 12	**R**
202	Sharpener Mech. Desk Type /one-hole sharpener	SS102	Box of 12	**R**
203	Slide binders, 7mm, A4, 10 p/pack	SB101	Pack of 10	**R**
204	Slide binders,10mm, A4, 10 p/pack	SB102	Pack of 10	**R**
205	Slide binders 15mm A4,10 p/pack	SB103	Pack of 10	**R**
206	Stapler, Heavy Duty, Giant /staples 60 to 210 sheets	SB104	Box of 12	**R**
207	Staple Remover / suitable to remove (24/6 & 26/6) per box 0f 6	SB105	Box of 6	**R**
208	Staple Remover, Heavy Duty / suitable to remove heavy duty staples -	SB106	Each	**R**
209	Stapler Desk Type (25 to 30 sheets)	SB107	12 Boxes	**R**
210	Staples Rapid 9/12 /5000 staples	S105	12 Boxes	**R**
211	Staples Rapid 9/14 /5000 staples	S106	12 Boxes	**R**
212	Staples Rapid 26/6 /5000 staples	S107	12 Boxes	**R**
213	Staples Rapid 66/08 /5000 staples	S108	12 Boxes	**R**
214	Staples Rapid 66/11 /5000 staples	S109	12 Boxes	**R**
215	Staples Rapid 66/14 / 5000 staples	S110	12 Boxes	**R**
216	Staples Rapid 50/15S / 5000 staples	S111	12 Boxes	**R**
217	Staples Rapid 24/8 / 1000 staples	S112	12 Boxes	**R**
218	Staples Rapid 23/10 /1000 staples	S113	12 Boxes	**R**
219	Staples Rapid 23/13 /1000 staples	S114	12 Boxes	**R**
220	Department, Receiving Stamp - with Department Logo (black ink)	1S101	Each	**R**
221	Checked by Stamp - self ink (black ink)	1S102	Each	**R**
222	Department Date Stamp -with Department Logo, self-ink (black ink)	1S103	Each	**R**
223	Captured by Stamp, self-ink (black ink)	1S104	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
224	Sellotape, 12mmx25m, Clear	TO102	Box of 24	**R**
225	Sellotape, 24mmx40m, Clear	TO103	Box of 24	**R**
226	Sellotape, 48mmx50m, Clear	TO104	Box of 24	**R**
227	Sellotape, 48mmx50m, Buff	TO105	Box of 24	**R**
228	Masking tape 48mmx50m	TO106	Box of 24	**R**
229	White Board Cleaning Liquid, 250ml	W101	Box of 24	**R**
230	White Board Eraser, Magnetic, Large, Peel Off	W102	Box of 24	**R**
			SUB-TOTAL	**R**
			15% VAT	**R**
			TOTAL	**R**
			AVERAGE PRICE FOR STATIONERY (TOTAL / 230 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

The quantities to be supplied will be based on a needs assessment at the time of requirement by the Department. The quantities provided in the document are estimates only and not the actual quantity required.

Prices will be adjusted on the anniversary date of the contract based on the actual Consumer Price Index (CPI) for the twelve months preceding the anniversary date as published by the Department: Statistics South Africa.

Equivalent item can be priced where brand has been specified.

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KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SPECIFICATION PRICING SCHEDULE – CLEANING MATERIAL	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0032E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**UMZINYATHI DISTRICT**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
1	Bleach 5Lt	1B200	5Lt	Each	Liquid disinfectant cleaner, Active Ingredient Sodium hypochlorite Percentage of active ingredients (concentrated) 10.8 % Concentrated pH (25 °C) 11.5 - 13.0	**R**
2	Blitz Microfiber Cloth	C100	Pack of 5	Pack (5)	200-300 GSM, durable multi coloured, surface cleaning cloth	**R**
					Sub-Total	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
3	Plastic Refuse Bag	4B302	750mm X 950mm	Pack (200)	750mm X 950mm, heavy duty with 35 microns (minimum)	**R**
4	Platform Broom Long, hard bristles with wooden handle	2B100	W460/610 x L1600mm	Each	Long, hard bristles with wooden handle.	**R**
5	Platform Broom Steel Bristles, wire brushes, for abrasive purposes	2B101	W460/610 x L1600mm	Each	Wire brushes, for abrasive purposes, such as cleaning rust and removing pain	**R**
6	Bucket 5Lt, durable plastic with lid	3B001	5Lt	Each	Bucket with lid. Height 172 mm 7 mm Diameter – Top, 238 mm, 238 mm. Diameter – Bottom, 203 mm	**R**
7	Bucket 10Lt, durable plastic with handle	3B002	10Lt	Each	Product dimensions 28cm (L) x69cm (w) x 28cm (H)	**R**
8	Chemical for unblocking toilets	T105	5Lt	Each	Drain acid cleaner	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
9	Deo Block Air freshener deodorizing blocks for kitchen and bathroom - 5kg bucket	T100	5kg	Each -5kg	Highly fragranced blocks, units of 50 cubes	**R**
10	Feather Dust Long	F100	1840mm	Pack of 10	Size: 1840mm long. ostrich feathers	**R**
11	Feather Dust Short	F101	70mm	Pack of 10	Size: 70mm long. Ostrich feathers	**R**
12	Floor Polish, Liquid multi surface polish 5Lt	P100	5 Lt	Each	Lavender Wax Floor Polish 5l multipurpose used for vinyl, thermoplastic, linoleum and rubber floors, sealed pourous, marble, stone etc	**R**
13	Furniture polish, Liquid silicone	P102	750ml	Pack of 4	Furniture polish. Liquid silicone furniture polish, cleaner, no wax build-up. Cleans, dusts, shines and protects.	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
14	Yellow Rubber Latex Chemical Protection Gloves, Large, Household	G103	Large	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
15	Yellow Rubber Latex Chemical Protection Gloves, Medium, Household	G102	Medium	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
16	Yellow Rubber Latex chemical protection Gloves, Small, Household	G101	Small	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
17	Goggles (Clear)	G100	Safety	Pack of 50	Clear protective safety goggles with head band	**R**
18	Toilet Cleaner Liquid 750ml	T101	750ml	Pack of 8	Toilet Liquid cleaner - Disinfectant cleaner (e.g. Harpic or equivalent)	**R**
19	Mop Industrial. Fitted with handle 400g	M100	1440mm x 230mm x 199mm	Each	Wooden Stick industrial mop fitted with handle	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
20	Computer Wipes, 23gsm, 150mmx140mm (Tub100)	C101	150mm x 140mm (Tub100)	Pack of 10	82mm (L)x 82mm (W) x 170mm (H)	**R**
21	Green Soap, mild bar soap with floral/citrus smell,1kg bars	S100	1kg	Box of 24	Soap Base, Aqua (Water), Glycerine, Sodium Carbonate, Talc, Sodium Chloride, Fragrance, Silicates, Etidronic Acid, Tetrasodium EDTA, Limonene, Colourant.	**R**
22	Toilet Brush Set	T102	Std	Each	Toilet brush set stiff bristle, 356mm handle length, 76mm(d)	**R**
23	Toilet paper, 2 Ply 350 Sheets Per Roll, Embossed and Perforated	T104	350 Sheets Per Roll	Pack of 48	White, 2 ply, pack of 48	**R**
24	Liquid Hand soap 5Lt	LQ105	5 Litre	Box of 4	Liquid Hand Soap 5 LT; Gross weight 5.364 Kg; General Use Washing Liquid; Appearance - Modern; Size: L-180mm, W-120mm, H-290mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
25	Dish washer 5Lt	DS106	5 Litre	Box of 5	Liquid scent: lemon. Jerrycan. Volume 5000 ml features Demineralized treated water bacteriologically clean	**R**
26	Hand Paper Towel, 1 ply, 35gsm 200mmx150m	HP110	200mm x 150m	Pack of 6 rolls	Hand Paper Towel, 1 ply, 35gsm 200mm x 150m	**R**
27	Tear-off hand paper towel dispensers	TP107	342mm x 231mm x 47mm	Box of 10	Tear-off hand paper towel dispensers Height = 342mm, Depth = 231mm, Width = 347mm and hand paper towel roller Length =150m Portion control= 23cm	**R**
28	Foam soap dispensers and refill, plastic, manual grey & white	DP108	1000ML	Each	Size: Height = 225mm, Depth = 110mm, Width = 135mm	**R**
29	Hand soap dispensers	DP109	1000ML	Each	Size: Height = 225mm, Depth = 110mm, Width = 135mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
30	Leaf rake (plastic)	GT101		Each	Plastic garden leaf lawn rake with wooden handle - teeth 20, Weight 1.6 kg. 1,510mm (L) x 425mm (W) x 380mm (H) assorted colours	**R**
31	Garden hand fork	GT102		Each	Size: 50mm/30mm/190mm; Colour: Orange & Black Material: Metal/Plastic	**R**
32	Spavel (spade)	GT103		Each	Hand Shovel; Colou: Black; Handle Material, Wood; Size, 225 x 120 x 430 mm	**R**
33	Hand pruner - slate	GT104		Each	Stainless steel blade with cutting capacity of 20 mm, with a beech wood handle.	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
34	Wheelbarrow - Metal	GT107		Each	Dimensions: 620mm (w) x 600 (h) x 1400mm (l) Weight: 4kg Pan Capacity: 65litre Pan Gauge: 1.2mm Frame: 32mm x 2mm steel round tube Wheel	**R**
35	Gardening Rake	GT108		Each	Height: 18mm; Width: 150mm; Gross Weight: 1.8KG; Depth: 600mm	**R**
36	Watering Can	GT109		Each	Material: Polyethylene Type: Watering can Capacity: 10 litres Model: Spray head Weight: 0,4000 Kg	**R**
37	Pruning Saw	GT110		Each	Authentic Premium Japanese Steel Blade length: 180 mm Teeth: 7.5 teeth per 30 mm Dimensions unfolded: 410 x 95 x 25 mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
38	Shovel	GT111		Each	Steel shaft, metal - Blade width: 230mm - Handle length: 600mm	**R**
39	Gardening Gloves	GT113		per pair		**R**
40	Gardening Hand Trawel	GT114		Each	Shovel is 30cm / 11.8 inches in length and 7.5cm / 2.95 inches in width	**R**
41	Hedge Shears	GT115		Each		**R**
42	Axe	GT116		Each	Drop Forged Head, Fiberglass Handle. Weight: 600 g	**R**
43	Hand Shovel	GT117		Each	The Hand Trowel has a width of 8 cm. It is produced from high-quality steel.	**R**
					SUB-TOTAL	**R**
					15% VAT	**R**
					TOTAL	**R**
					AVERAGE PRICE FOR STATIONERY (TOTAL / 43 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

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KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SUMMARY PRICING SCHEDULE – UMZINYATHI DISTRICT	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0032E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**UMZINYATHI DISTRICT**

UMZINYATHI DISTRICT	
COMMODITY	**AVERAGE TOTAL PRICE**
1. Photocopy / Printing Paper	**R**
2. Stationery	**R**
3. Cleaning Material	**R**
GRAND TOTAL FOR UMZINYATHI DISTRICT	**R**

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ZNB 0033E/2023/2024

AMAJUBA DISTRICT

KWAZULU-NATAL PROVINCE
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SPECIFICATION PRICING SCHEDULE – PHOTOCOPY PAPER	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0033E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**AMAJUBA DISTRICT**

PRINTING/PHOTOCOPY PAPER						
NO	**PHOTOCOPY PAPER**	**Size**	**COLOUR**	**DETAIL**	**UNIT OF MEASURE**	**PRICE PER BOX (Incl. Delivery)**
1	Printing/Photocopy Paper	A4	BOND WHITE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
2	Printing/Photocopy Paper	A4	YELLOW	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
3	Printing/Photocopy Paper	A4	ORANGE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**

NO	PHOTOCOPY PAPER	SIZE	COLOUR	DETAIL	UNITOF MEASURE	PRICE PER BOX
4	Printing/Photocopy Paper	A4	RED	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
5	Printing/Photocopy Paper	A4	PINK	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
6	Printing/Photocopy Paper	A4	SKY BLUE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
7	Printing/Photocopy Paper	A4	GREEN	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
8	Printing/Photocopy Paper	A3	WHITE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 420x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
					SUB-TOTAL	**R**
					15% VAT	**R**
					TOTAL PRICE	**R**
					AVERAGE PRICE FOR PRINTING / PHOTOCOPY PAPER (TOTAL PRICE / 8 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

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KWAZULU-NATAL PROVINCE
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SPECIFICATION PRICING SCHEDULE – STATIONERY	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0033E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**AMAJUBA DISTRICT**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
1	Battery AA (1,5V 400-1700mAh)	AA101	Pack/Box of 12 units	**R**
2	Battery AAA (1,5V 1000 MN1400)	AAA101	Pack/Box of 12 units	**R**
3	Battery C (CLR14MN1400)	AA	Pack/Box of 12 units	**R**
4	Binders Combo A4 6mm	B101	Box of 100 units	**R**
5	Binders Combo A4 8mm (100 per pack)	B102	Box of 100 units	**R**
6	Binders Combo A4 9.5mm (100 per pack)	B103	Box of 100 units	**R**
7	Binders Combo A4 10mm (100 per pack)	B104	Box of 100 units	**R**
8	Binders Combo A4 15/16mm (100per pack)	B105	Box of 100 units	**R**
9	Binders Combo A4 25mm (100 per pack)	B106	Box of 100 units	**R**
10	Binders Combo A4 32/35mm (100 per pack)	B107	Box of 100 units	**R**
11	Binders Combo A4 38/40mm (100 per pack)	B108	Box of 100 units	**R**
12	Binders Combo A4 50/51mm (100 per pack)	B109	Box of 100 units	**R**
13	Binders Combo A4 12mm (100 per pack)	B110	Box of 100 units	**R**
14	Binders Combo A4 18mm (100 per pack)	B111	Box of 100 units	**R**
15	Binders Combo A4 19mm (100 per pack)	B112	Box of 100 units	**R**
16	Binders Combo A4 45mm (100 per pack)	B113	Box of 100 units	**R**
17	Batch Binders (Malgary R700 gsm punched ribbon fastened board binder)	B114	Pack of 100 units	**R**
18	A4 Counter book 1 Quire /96 pages Feint/margin	1B115	Box of 80 units	**R**
19	A4 Counter book 2 Quire /192 pages Feint/margin	1B116	Box of 60 units	**R**
20	A4 Counter book 3 Quire /288 pages Feint/margin	1B117	Box of 60 units	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
21	A4 Counter book 4 Quire /384 pages Feint/margin	1B118	Box of 60 units	**R**
22	Book Manuscript A5 1 Quire /96 pages Feint/margin	1B119	Box of 100 units	**R**
23	Book Manuscript A6 1 Quire / 96 pages Feint/margin	1B120	Box of100 units	**R**
24	Book Manuscript Index A4 297x210mm 2 Quire / 144 pages Feint/margin	1B121	Box of 60 units	**R**
25	Book Duplicate A6 JD 16 (Carbon Paper)	1B122	Box of 100 units	**R**
26	Book Attendance Register /A3 hardcover, 425x295mm-50 pages	1B123	Box of 100 units	**R**
27	Book Manuscript A5 2 Quire / 192 pages Feint/margin	1B124	Box of 100 units	**R**
28	Book analysis JD 7032	1B125	Box of 20	**R**
29	Carton Paper A4 green / 150gsm 100 sheets per ream	CP101	Ream of 100	**R**
30	Carton Paper A4 blue / 150gsm 100 sheets per ream	CP102	Ream of 100	**R**
31	Carton Paper A4 Pink /150gsm 100 sheets per ream	CP103	Ream of 100	**R**
32	Carton Paper A4 red /150gsm 100 sheets per ream	CP104	Ream of 100	**R**
33	Carton Paper A4 white /150gsm 100 sheets per ream	CP105	Ream of 100	**R**
34	Carton Paper A4 yellow /150gsm 100 sheets per ream	CP106	Ream of 100	**R**
35	Comb box A4 120 /10 per 10	CB107	Box of 100	**R**
36	Cartridge, HP-51645AE Single-Pack	TC101	Each	**R**
37	Cartridge, HP-C6578D	TC102	Each	**R**
38	Cartridge, HP-131 Inkjet, for 6213 n H470w	TC103	Each	**R**
39	Cartridge, HP-134 Inkjet for 6213 n H470w	TC104	Each	**R**
40	Cartridge, HP-Q5942A	TC105	Each	**R**
41	Cartridge, HP-Q6000A, Black	TC106	Each	**R**
42	Cartridge, HP-Q6002A, Yellow	TC107	Each	**R**
43	Cartridge, HP-Q6001A, Cyan	TC108	Each	**R**
44	Cartridge, HP-Q6003A, Magenta	TC109	Each	**R**
45	Cartridge, HP-Q3960A, Black	TC110	Each	**R**
46	Cartridge, HP-Q3961A, Cyan	TC111	Each	**R**
47	Cartridge, HP-Q3962A, Yellow	TC112	Each	**R**
48	Cartridge, HP-Q3963A, Magenta	TC113	Each	**R**
49	Cartridge, HP-Q3964A, Image Drum	TC114	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
50	Cartridge, HP-CB540A, Black	TC115	Each	**R**
51	Cartridge, HP-CB541A, Cyan	TC116	Each	**R**
52	Cartridge, HP-CB542A, Yellow	TC117	Each	**R**
53	Cartridge, HP- CB543A, Magenta	TC118	Each	**R**
54	Cartridge, HP-Q7553X, Black	TC119	Each	**R**
55	Cartridge, HP-CC364X, Black	TC120	Each	**R**
56	Cartridge, HP-CC530A, Black	TC121	Each	**R**
57	Cartridge, HP-CC531A, Cyan	TC122	Each	**R**
58	Cartridge, HP-CC532A, Yellow	TC123	Each	**R**
59	Cartridge, HP-CC533A, Magenta	TC124	Each	**R**
60	Cartridge, HP-CE260X, Black	TC125	Each	**R**
61	Cartridge, HP-CE261A, Cyan	TC126	Each	**R**
62	Cartridge, HP-CE262A, Yellow	TC127	Each	**R**
63	Cartridge, HP-CE263A, Magenta	TC128	Each	**R**
64	Cartridge, HP-HC9370A, Black	TC129	Each	**R**
65	Cartridge, HP-HC9371A, Cyan	TC130	Each	**R**
66	Cartridge, HP-HC9372A, Magenta	TC131	Each	**R**
67	Cartridge, HP-HC9373A, Yellow	TC132	Each	**R**
68	Cartridge, HP-HC9374A, Grey	TC133	Each	**R**
69	Cartridge, HP-C9403A, Matte Black	TC134	Each	**R**
70	Cartridge, HP-CE320A, Black	TC135	Each	**R**
71	Cartridge, HP-CE321A, Cyan	TC136	Each	**R**
72	Cartridge, HP-CE322A, Yellow	TC137	Each	**R**
73	Cartridge, HP-CE323A, Magenta	TC138	Each	**R**
74	Cartridge, HP-CE285A, Black	TC139	Each	**R**
75	Cartridge, HP-CE390A, Black	TC140	Each	**R**
76	Cartridge, HP-CE260A, Black	TC141	Each	**R**
77	Cartridge, HP-CF031A, Cyan	TC142	Each	**R**
78	Cartridge, HP-CF032A, Yellow	TC143	Each	**R**
79	Cartridge, HP-CF033A, Magenta	TC144	Each	**R**
80	Cartridge, HP-CF280X, Black	TC145	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
81	Cartridge, HP-CF320X, Black	TC146	Each	**R**
82	Cartridge, HP-CF321A, Cyan	TC147	Each	**R**
83	Cartridge, HP-CF322A, Yellow	TC148	Each	**R**
84	Cartridge, HP-CF323A, Magenta	TC149	Each	**R**
85	Clip Gem 50mm / 100 per box	1C105	Box of 100 units	**R**
86	Paper Clips, Small, 30mm /100 per box	1C106	Box of 100	**R**
87	Magic Clipper, Size 4, 100 per box	1C107	Box of 100	**R**
88	Magic Clipper, Size 6, 100 per box	1C108	Box of 100	**R**
89	Clip Binder 32mm	1C1011	Box of 12 Pcs	**R**
90	Clip Binder 41mm	1C1012	Box of 12 Pcs	**R**
91	Clip Binder 51mm	1C1013	Box of 12 Pcs	**R**
92	Clipboards (masonite)	1C1014	Box of 10 Pcs	**R**
93	Ring Reinforcements	1C1015	Box of 250	**R**
94	Memory Sticks (USB 2.0 Drive, 64GB)	D101	Each	**R**
95	CD-Rewritable (700MB, 80 min, 52x speed, Printable)	D102	Pack of 100	**R**
96	Cube Refill paper /500 sheets per of 100x100mm	2C111	Per pack	**R**
97	Cube Holder /plastic holder to fit 100x100mm	2C112	Each	**R**
98	Desk Organizer Round / solid plastic moulded 6 cylinders	2C113	Each	**R**
99	Extension cord 3M black in colour 16 A	1E105	Each	**R**
100	Extension cord 5M black colour 16 A	1E106	Each	**R**
101	Extension cord 10M black colour 16 A	1E107	Each	**R**
102	Extension cord 15M black colour 16 A	1E108	Each	**R**
103	Envelopes E1 A3	E101	Box of 250	**R**
104	Envelopes E3 A4	E102	Box of 250	**R**
105	Envelopes E4 A5	E103	Box of 500	**R**
106	Envelopes E12A with window	E104	Box of 500	**R**
107	Envelopes E12A Plain	E105	Box of 500	**R**
108	Envelope, 320x450mm, Brown, No Window	E106	Box of 500	**R**
109	Envelopes For Registered Mail, 115X230mm, White/Brown, No Window	E107	Box of 500	**R**
110	Envelopes, 110 X 220mm, Brown, No Window	E108	Box of 500	**R**
111	Envelopes, 115x230mm, Brown Window	E109	Box of 500	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
112	Envelopes, 115X230mm, White, Window	E110	Box of 500	**R**
113	Envelopes, 162 X229mm, C5, Brown, No Window	E111	Box of 500	**R**
114	Envelopes, 176 X 250mm, B5, White, No Window	E112	Box of 500	**R**
115	Envelopes, 229X324mm, White, No-Window	E113	Box of 500	**R**
116	Envelopes, 250X353mm, Brown, No Window	E114	Box of 500	**R**
117	Envelopes, 280X400mm, Brown, No Window	E115	Box of 500	**R**
118	Envelopes, T-White Opa Glassine Window, 115x230mm	E116	Box of 500	**R**
119	Frosted Sheets (assorted colours) (Pack of 100) A4 pages, 180-micron pvc	F101	Pack of 100	**R**
120	Frosted Sheets (Frosted Sheet (clear) (Pack of 100) A4 pages, 180-micron pvc	F101	Pack of 100	**R**
121	Film Write on OHP A4 (100 sheets per pack)	F102	Per pack	**R**
122	Flip Charts *(Size 860x610mm, slotted holes, perforated sheets, indivdually wrapped pads, 20 sheets)*	F103	Pack of 5	**R**
123	Flip files 20 sheets /size 860x610mm	F104	Pack of 10	**R**
124	File Ring Binder A4 PVC	1F101	Box of 10	**R**
125	Lever Arch file A3 black cardboard	1F103	Box of 10	**R**
126	Two Ring Binder File, Board, 25mm, Black	1F104	Box of 10	**R**
127	Lever Arch Files A4 PVC (Assorted colours)	1F105	Box of 10	**R**
128	File Backing Board A4	1F106	Pack of 100	**R**
129	File Twinlock /A4 size 310x480mm (A4, size 310x480mm, solid crystal tabs and inserts for labelling)	1F107	Box of 20	**R**
130	Submission File Blue /A4 size -326gsm-200 per bundle	1F109	Pack of 200	**R**
131	Submission File E20A Files Yellow /A4-326GSM-200 per bundle	1F111	Pack of 200	**R**
132	File Dividers, Carton, A 4 10 division, multi-Color	1F113	Box of 120 sets	**R**
133	File Dividers, Carton, numbered 1-10 division assorted colours and A4	1F114	Box of 120 sets	**R**
134	File Dividers, Carton, numbered 1-20, division assorted colours A4	1F115	Box of 120 sets	**R**
135	Plastic filing Pockets A4 clear multi punched (10 sheets per set)	1F116	Box of 300 sets	**R**
136	File Fasteners (80mm steel 50 sets per box)	2F117	Per box	**R**
137	File Fasteners Self Piercing/ paper binders 51 mm 100 pc/box	2F118	Per box	**R**
138	File fasteners Self Piercing/ paper binders 76 mm 50 sets/box	2F119	Per box	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
139	Pins Office 100g *(26mm, box, 100g)*	2F120	Box of 100g	**R**
140	Drawing Pins 100g (head size 9mm pack of 100)	2F121	Box of 100g	**R**
141	Finger cones (size 00)	2F122	Pack of 10	**R**
142	Finger cones (size 0)	2F122	Pack of 10	**R**
143	Finger cones (size 1)	2F122	Pack of 10	**R**
144	Finger cones (size 2)	2F122	Pack of 10	**R**
145	Finger cones (size3)	2F122	Pack of 10	**R**
146	Glue Stick 43g Solvent free, 90% natural, Acid free	GO101	Box of 24	**R**
147	Acetone 750 ml Lab grade liquid bottle shelf life 5years (asset tagging)	GO103	Each	**R**
148	Prestik 100g, 100g reusable, Solvent free, non-toxic	GO104	Box of 24	**R**
149	Handheld Calculator, 12 digits dual power	HC101	Each	**R**
150	Indian Tags, 26mm (box of 100)/ A string with two metal ends	2F119B	Box of 100	**R**
151	Indian Tags, 76mm (box of 100)/A string with two metal ends	2F119A	Box of 100	**R**
152	Ink Endorsing Red 30ml for inking stamp pads	I101	Box of 24	**R**
153	Ink Endorsing Black 30ml for inking stamp pads	I102	Box of 24	**R**
154	Ink Endorsing Blue 30ml for inking stamp pads	I105	Box of 24	**R**
155	File divider Plain PVC10 Divisions A4	1I106	Box of 120 sets	**R**
156	File divider Polydex A4 PVC A-Z	1I107	Box of 120 sets	**R**
157	File divider Polydex A4 PVC 1-31	1I108	Box of 120 sets	**R**
158	Labels White Adhesive 100x150mm	1I110	Pack of 100	**R**
159	Labels White For Lever Arch File 200x60mm	1I111	Pack of 100	**R**
160	Labels Laser Copier Self Adhesive *(Large label (WxH) 125mm x 80mm pack 1000/roll)*	1I112	Pack of 60	**R**
161	Information Labels / Urgent 1000 pack per roll W-50 mm x L 30 mm	1I113	Box of 250	**R**
162	Letter tray risers set of two (118mm/5mm diameter, plastic moulded, lightweight & assorted colours)	LT101	Each	**R**
163	Laminating pouches 150micron 100 sheets, 216 x 303mm	LP102	Per pack	**R**
164	Sticky notes 76 - 76mm, 100 sheet / pad	PO102	Per pad	**R**
165	Sticky notes 75 - 130mm, 100 sheet /pad	PO103	Per pad	**R**
166	Sign Here sticker, 45 x25mm self-adhesive 50 sheets per pad	PO104	Per pad	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
167	Pop Up /Mini Flags Self Adhesive Flags for indexing 50 Sheets in a Pad 45mm X 25 mm Assorted Colours	PO105	Per pad	**R**
168	Exam pad A4 100 sheets, two holes punched	PO106	Box of 60	**R**
169	Shorthand notebook pad A5 144 sheets	PO109	Box of 12	**R**
170	Double Adapter Plug (double adaptor 2x3pin, 250v-2x16A, white)	P112	Each	**R**
171	Pencil Eraser, 61x23x10mm, non-toxic, Sleeved 20/Box	1P101	Box of20	**R**
172	Lead Pencil HB Wooden, sharpened, HB, 12 per box	1P102	Box of 12	**R**
173	Pencil Clutch eSharp HB diameter 0,5mm refill, 12 per box Mechanical pencil	1P103	Box of 12	**R**
174	Pen Ball Point Meduim 1.0MM 60 per box side push button 60 per box (Red, Blue, Black)	1P104	Box of 60	**R**
175	Ballpen, 0,7mm - fine point black 12/box	1P105	Box of 12	**R**
176	Highlighters with assorted colours pack of four	1P107	Box of 12 packs	**R**
177	Permanent Marker, box of 12, 1.5mm (red, blue, black, green,)	1P108	Box of 12	**R**
178	White board Marker OHP, box of 12 (red, green, black, blue) bullet tip	1P109	Box of 12	**R**
179	Clutch Pencil Refill, 0,5mm, box of 12 packs	1P122	Box of 12	**R**
180	Pentel correction pen, extra fine point fluid, 8ml, box of 12	1P123	Box of 12	**R**
181	Grey Board Container 32cm A4 File collator	OA101	Box of 10	**R**
182	Top Retrieval Files - A4 Divider Cards (50 Per Pack)	OA102	Box of 120 packs	**R**
183	Top Retrieval Files -Extra heavy duty with flap (40mm) tri-clip, 120 per box	OA103	Box of 120	**R**
184	A4 Solid Plastic Filing Container 32X10X22cm Pack of 20 - Grey	OA104	Pack of 20	**R**
185	Top Retrieval Files - Extra Heavy Duty with Clip, no Flap (326gsm) Pack of 25	OA105	Pack of 25	**R**
186	Top Retrieval Files - Lightweight with gusset and flap (120gsm) pack of 25	OA106	Pack of 25	**R**
187	Top Retrieval File - Middleweight with clip (190gsm)	OA107	Box of 80	**R**
188	Optitabs, A4 Printable Filing Tabs, 6 Sheets P/Pack - Assorted Colours	OA109	Box of 10 packs	**R**
189	Punches 1 Hole	2P133	Each	**R**
190	Punches 2 Hole Standard office, punch up to 30 sheets	2P134	Each	**R**
191	Punches 2 Hole heavy duty, punch up to 150 sheets	2P135	Each	**R**
192	Paper Carbon A4, Hand film /100 per pack	3P139	Box of 30 packs	**R**
193	Brown paper /kraft roll (75m roll x45,5cm)	3P140	12 rolls per box	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
194	Quotation Folder A4 (No Pocket)	QF101	Box of 24	**R**
195	Quotation Folder A4 (With 10 Pocket)	QF102	Box of 24	**R**
196	Secretarial Folders, 160micro 10 p/pack, assorted colours	QF103	Pack of 10	**R**
197	Rubber Bands, Size 32 (100 per pack)	R101	10 Packs	**R**
198	Rubber Bands size 64 (100 per pack)	R102	10 Packs	**R**
199	Rubber Bands size 128 (100 per pack) width of band 9mm	R103	10 Packs	**R**
200	Ruler plastic 30cm	1R101	Pack of 10	**R**
201	Pair of Scissors (size 21cm)	SS101	Box of 12	**R**
202	Sharpener Mech. Desk Type /one-hole sharpener	SS102	Box of 12	**R**
203	Slide binders, 7mm, A4, 10 p/pack	SB101	Pack of 10	**R**
204	Slide binders,10mm, A4, 10 p/pack	SB102	Pack of 10	**R**
205	Slide binders 15mm A4,10 p/pack	SB103	Pack of 10	**R**
206	Stapler, Heavy Duty, Giant /staples 60 to 210 sheets	SB104	Box of 12	**R**
207	Staple Remover / suitable to remove (24/6 & 26/6) per box 0f 6	SB105	Box of 6	**R**
208	Staple Remover, Heavy Duty / suitable to remove heavy duty staples -	SB106	Each	**R**
209	Stapler Desk Type (25 to 30 sheets)	SB107	12 Boxes	**R**
210	Staples Rapid 9/12 /5000 staples	S105	12 Boxes	**R**
211	Staples Rapid 9/14 /5000 staples	S106	12 Boxes	**R**
212	Staples Rapid 26/6 /5000 staples	S107	12 Boxes	**R**
213	Staples Rapid 66/08 /5000 staples	S108	12 Boxes	**R**
214	Staples Rapid 66/11 /5000 staples	S109	12 Boxes	**R**
215	Staples Rapid 66/14 / 5000 staples	S110	12 Boxes	**R**
216	Staples Rapid 50/15S / 5000 staples	S111	12 Boxes	**R**
217	Staples Rapid 24/8 / 1000 staples	S112	12 Boxes	**R**
218	Staples Rapid 23/10 /1000 staples	S113	12 Boxes	**R**
219	Staples Rapid 23/13 /1000 staples	S114	12 Boxes	**R**
220	Department, Receiving Stamp - with Department Logo (black ink)	1S101	Each	**R**
221	Checked by Stamp - self ink (black ink)	1S102	Each	**R**
222	Department Date Stamp -with Department Logo, self-ink (black ink)	1S103	Each	**R**
223	Captured by Stamp, self-ink (black ink)	1S104	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
224	Sellotape, 12mmx25m, Clear	TO102	Box of 24	**R**
225	Sellotape, 24mmx40m, Clear	TO103	Box of 24	**R**
226	Sellotape, 48mmx50m, Clear	TO104	Box of 24	**R**
227	Sellotape, 48mmx50m, Buff	TO105	Box of 24	**R**
228	Masking tape 48mmx50m	TO106	Box of 24	**R**
229	White Board Cleaning Liquid, 250ml	W101	Box of 24	**R**
230	White Board Eraser, Magnetic, Large, Peel Off	W102	Box of 24	**R**
			SUB-TOTAL	**R**
			15% VAT	**R**
			TOTAL	**R**
			AVERAGE PRICE FOR STATIONERY (TOTAL / 230 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

The quantities to be supplied will be based on a needs assessment at the time of requirement by the Department. The quantities provided in the document are estimates only and not the actual quantity required.

Prices will be adjusted on the anniversary date of the contract based on the actual Consumer Price Index (CPI) for the twelve months preceding the anniversary date as published by the Department: Statistics South Africa.

Equivalent item can be priced where brand has been specified.

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KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SPECIFICATION PRICING SCHEDULE – CLEANING MATERIAL	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0033E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**AMAJUBA DISTRICT**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
1	Bleach 5Lt	1B200	5Lt	Each	Liquid disinfectant cleaner, Active Ingredient Sodium hypochlorite Percentage of active ingredients (concentrated) 10.8 % Concentrated pH (25 °C) 11.5 - 13.0	**R**
2	Blitz Microfiber Cloth	C100	Pack of 5	Pack (5)	200-300 GSM, durable multi coloured, surface cleaning cloth	**R**
					Sub-Total	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
3	Plastic Refuse Bag	4B302	750mm X 950mm	Pack (200)	750mm X 950mm, heavy duty with 35 microns (minimum)	**R**
4	Platform Broom Long, hard bristles with wooden handle	2B100	W460/610 x L1600mm	Each	Long, hard bristles with wooden handle.	**R**
5	Platform Broom Steel Bristles, wire brushes, for abrasive purposes	2B101	W460/610 x L1600mm	Each	Wire brushes, for abrasive purposes, such as cleaning rust and removing pain	**R**
6	Bucket 5Lt, durable plastic with lid	3B001	5Lt	Each	Bucket with lid. Height 172 mm 7 mm Diameter – Top, 238 mm, 238 mm. Diameter – Bottom, 203 mm	**R**
7	Bucket 10Lt, durable plastic with handle	3B002	10Lt	Each	Product dimensions 28cm (L) x69cm (w) x 28cm (H)	**R**
8	Chemical for unblocking toilets	T105	5Lt	Each	Drain acid cleaner	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
9	Deo Block Air freshener deodorizing blocks for kitchen and bathroom - 5kg bucket	T100	5kg	Each -5kg	Highly fragranced blocks, units of 50 cubes	**R**
10	Feather Dust Long	F100	1840mm	Pack of 10	Size: 1840mm long. ostrich feathers	**R**
11	Feather Dust Short	F101	70mm	Pack of 10	Size: 70mm long. Ostrich feathers	**R**
12	Floor Polish, Liquid multi surface polish 5Lt	P100	5 Lt	Each	Lavender Wax Floor Polish 5l multipurpose used for vinyl, thermoplastic, linoleum and rubber floors, sealed pourous, marble, stone etc	**R**
13	Furniture polish, Liquid silicone	P102	750ml	Pack of 4	Furniture polish. Liquid silicone furniture polish, cleaner, no wax build-up. Cleans, dusts, shines and protects.	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
14	Yellow Rubber Latex Chemical Protection Gloves, Large, Household	G103	Large	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
15	Yellow Rubber Latex Chemical Protection Gloves, Medium, Household	G102	Medium	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
16	Yellow Rubber Latex chemical protection Gloves, Small, Household	G101	Small	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
17	Goggles (Clear)	G100	Safety	Pack of 50	Clear protective safety goggles with head band	**R**
18	Toilet Cleaner Liquid 750ml	T101	750ml	Pack of 8	Toilet Liquid cleaner - Disinfectant cleaner (e.g. Harpic or equivalent)	**R**
19	Mop Industrial. Fitted with handle 400g	M100	1440mm x 230mm x 199mm	Each	Wooden Stick industrial mop fitted with handle	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
20	Computer Wipes, 23gsm, 150mmx140mm	C101	150mm x 140mm (Tub100)	Pack of 10	82mm (L)x 82mm (W) x 170mm (H)	**R**
21	Green Soap, mild bar soap with floral/citrus smell,1kg bars	S100	1kg	Box of 24	Soap Base, Aqua (Water), Glycerine, Sodium Carbonate, Talc, Sodium Chloride, Fragrance, Silicates, Etidronic Acid, Tetrasodium EDTA, Limonene, Colourant.	**R**
22	Toilet Brush Set	T102	Std	Each	Toilet brush set stiff bristle, 356mm handle length, 76mm(d)	**R**
23	Toilet paper, 2 Ply 350 Sheets Per Roll, Embossed and Perforated	T104	350 Sheets Per Roll	Pack of 48	White, 2 ply, pack of 48	**R**
24	Liquid Hand soap 5Lt	LQ105	5 Litre	Box of 4	Liquid Hand Soap 5 LT; Gross weight 5.364 Kg; General Use Washing Liquid; Appearance - Modern; Size: L-180mm, W-120mm, H-290mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
25	Dish washer 5Lt	DS106	5 Litre	Box of 5	Liquid scent: lemon. Jerrycan. Volume 5000 ml features Demineralized treated water bacteriologically clean	**R**
26	Hand Paper Towel, 1 ply, 35gsm 200mmx150m	HP110	200mm x 150m	Pack of 6 rolls	Hand Paper Towel, 1 ply, 35gsm 200mm x 150m	**R**
27	Tear-off hand paper towel dispensers	TP107	342mm x 231mm x 47mm	Box of 10	Tear-off hand paper towel dispensers Height = 342mm, Depth = 231mm, Width = 347mm and hand paper towel roller Length =150m Portion control= 23cm	**R**
28	Foam soap dispensers and refill, plastic, manual grey & white	DP108	1000ML	Each	Size: Height = 225mm, Depth = 110mm, Width = 135mm	**R**
29	Hand soap dispensers	DP109	1000ML	Each	Size: Height = 225mm, Depth = 110mm, Width = 135mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
30	Leaf rake (plastic)	GT101		Each	Plastic garden leaf lawn rake with wooden handle - teeth 20, Weight 1.6 kg. 1,510mm (L) x 425mm (W) x 380mm (H) assorted colours	**R**
31	Garden hand fork	GT102		Each	Size: 50mm/30mm/190mm; Colour: Orange & Black Material: Metal/Plastic	**R**
32	Spavel (spade)	GT103		Each	Hand Shovel; Colou: Black; Handle Material, Wood; Size, 225 x 120 x 430 mm	**R**
33	Hand pruner - slate	GT104		Each	Stainless steel blade with cutting capacity of 20 mm, with a beech wood handle.	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
34	Wheelbarrow - Metal	GT107		Each	Dimensions: 620mm (w) x 600 (h) x 1400mm (l) Weight: 4kg Pan Capacity: 65litre Pan Gauge: 1.2mm Frame: 32mm x 2mm steel round tube Wheel	**R**
35	Gardening Rake	GT108		Each	Height: 18mm; Width: 150mm; Gross Weight: 1.8KG; Depth: 600mm	**R**
36	Watering Can	GT109		Each	Material: Polyethylene Type: Watering can Capacity: 10 litres Model: Spray head Weight: 0,4000 Kg	**R**
37	Pruning Saw	GT110		Each	Authentic Premium Japanese Steel Blade length: 180 mm Teeth: 7.5 teeth per 30 mm Dimensions unfolded: 410 x 95 x 25 mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
38	Shovel	GT111		Each	Steel shaft, metal - Blade width: 230mm - Handle length: 600mm	**R**
39	Gardening Gloves	GT113		per pair		**R**
40	Gardening Hand Trawel	GT114		Each	Shovel is 30cm / 11.8 inches in length and 7.5cm / 2.95 inches in width	**R**
41	Hedge Shears	GT115		Each		**R**
42	Axe	GT116		Each	Drop Forged Head, Fiberglass Handle. Weight: 600 g	**R**
43	Hand Shovel	GT117		Each	The Hand Trowel has a width of 8 cm. It is produced from high-quality steel.	**R**
					SUB-TOTAL	**R**
					15% VAT	**R**
					TOTAL	**R**
					AVERAGE PRICE FOR STATIONERY (TOTAL / 43 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

The quantities to be supplied will be based on a needs assessment at the time of requirement by the Department. The quantities provided in the document are estimates only and not the actual quantity required.

Prices will be adjusted on the anniversary date of the contract based on the actual Consumer Price Index (CPI) for the twelve months preceding the anniversary date as published by the Department: Statistics South Africa.

Equivalent item can be priced where brand has been specified.

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KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SUMMARY PRICING SCHEDULE – AMAJUBA DISTRICT	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0033E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**AMAJUBA DISTRICT**

AMAJUBA DISTRICT	
COMMODITY	**AVERAGE TOTAL PRICE**
1. Photocopy / Printing Paper	**R**
2. Stationery	**R**
3. Cleaning Material	**R**
GRAND TOTAL FOR AMAJUBA DISTRICT	**R**

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ZNB 0034E/2023/2024

PINETOWN DISTRICT

SPECIFICATION PRICING SCHEDULE – PHOTOCOPY PAPER	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0034E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**PINETOWN DISTRICT**

PRINTING/PHOTOCOPY PAPER						
NO	**PHOTOCOPY PAPER**	**Size**	**COLOUR**	**DETAIL**	**UNIT OF MEASURE**	**PRICE PER BOX (Incl. Delivery)**
1	Printing/Photocopy Paper	A4	BOND WHITE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
2	Printing/Photocopy Paper	A4	YELLOW	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
3	Printing/Photocopy Paper	A4	ORANGE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**

NO	PHOTOCOPY PAPER	SIZE	COLOUR	DETAIL	UNITOF MEASURE	PRICE PER BOX (Incl. Delivery)
4	Printing/Photocopy Paper	A4	RED	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
5	Printing/Photocopy Paper	A4	PINK	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
6	Printing/Photocopy Paper	A4	SKY BLUE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
7	Printing/Photocopy Paper	A4	GREEN	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
8	Printing/Photocopy Paper	A3	WHITE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 420x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
					SUB-TOTAL	**R**
					15% VAT	**R**
					TOTAL PRICE	**R**
					AVERAGE PRICE FOR PRINTING / PHOTOCOPY PAPER (TOTAL PRICE / 8 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

The quantities to be supplied will be based on a needs assessment at the time of requirement by the Department. The quantities provided in the document are estimates only and not the actual quantity required.

Prices will be adjusted on the anniversary date of the contract based on the actual Consumer Price Index (CPI) for the twelve months preceding the anniversary date as published by the Department: Statistics South Africa.

Equivalent item can be priced where brand has been specified.

_____ **OFFICIAL COMPANY STAMP**

SIGNATURE

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DATE

KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SPECIFICATION PRICING SCHEDULE – STATIONERY	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0034E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**PINETOWN DISTRICT**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
1	Battery AA (1,5V 400-1700mAh)	AA101	Pack/Box of 12 units	R
2	Battery AAA (1,5V 1000 MN1400)	AAA101	Pack/Box of 12 units	R
3	Battery C (CLR14MN1400)	AA	Pack/Box of 12 units	R
4	Binders Combo A4 6mm	B101	Box of 100 units	R
5	Binders Combo A4 8mm (100 per pack)	B102	Box of 100 units	R
6	Binders Combo A4 9.5mm (100 per pack)	B103	Box of 100 units	R
7	Binders Combo A4 10mm (100 per pack)	B104	Box of 100 units	R
8	Binders Combo A4 15/16mm (100per pack)	B105	Box of 100 units	R
9	Binders Combo A4 25mm (100 per pack)	B106	Box of 100 units	R
10	Binders Combo A4 32/35mm (100 per pack)	B107	Box of 100 units	R
11	Binders Combo A4 38/40mm (100 per pack)	B108	Box of 100 units	R
12	Binders Combo A4 50/51mm (100 per pack)	B109	Box of 100 units	R
13	Binders Combo A4 12mm (100 per pack)	B110	Box of 100 units	R
14	Binders Combo A4 18mm (100 per pack)	B111	Box of 100 units	R
15	Binders Combo A4 19mm (100 per pack)	B112	Box of 100 units	R
16	Binders Combo A4 45mm (100 per pack)	B113	Box of 100 units	R
17	Batch Binders (Malgary R700 gsm punched ribbon fastened board binder)	B114	Pack of 100 units	R
18	A4 Counter book 1 Quire /96 pages Feint/margin	1B115	Box of 80 units	R
19	A4 Counter book 2 Quire /192 pages Feint/margin	1B116	Box of 60 units	R
20	A4 Counter book 3 Quire /288 pages Feint/margin	1B117	Box of 60 units	R
			SUB-TOTAL	R

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
21	A4 Counter book 4 Quire /384 pages Feint/margin	1B118	Box of 60 units	**R**
22	Book Manuscript A5 1 Quire /96 pages Feint/margin	1B119	Box of 100 units	**R**
23	Book Manuscript A6 1 Quire / 96 pages Feint/margin	1B120	Box of100 units	**R**
24	Book Manuscript Index A4 297x210mm 2 Quire / 144 pages Feint/margin	1B121	Box of 60 units	**R**
25	Book Duplicate A6 JD 16 (Carbon Paper)	1B122	Box of 100 units	**R**
26	Book Attendance Register /A3 hardcover, 425x295mm-50 pages	1B123	Box of 100 units	**R**
27	Book Manuscript A5 2 Quire / 192 pages Feint/margin	1B124	Box of 100 units	**R**
28	Book analysis JD 7032	1B125	Box of 20	**R**
29	Carton Paper A4 green / 150gsm 100 sheets per ream	CP101	Ream of 100	**R**
30	Carton Paper A4 blue / 150gsm 100 sheets per ream	CP102	Ream of 100	**R**
31	Carton Paper A4 Pink /150gsm 100 sheets per ream	CP103	Ream of 100	**R**
32	Carton Paper A4 red /150gsm 100 sheets per ream	CP104	Ream of 100	**R**
33	Carton Paper A4 white /150gsm 100 sheets per ream	CP105	Ream of 100	**R**
34	Carton Paper A4 yellow /150gsm 100 sheets per ream	CP106	Ream of 100	**R**
35	Comb box A4 120 /10 per 10	CB107	Box of 100	**R**
36	Cartridge, HP-51645AE Single-Pack	TC101	Each	**R**
37	Cartridge, HP-C6578D	TC102	Each	**R**
38	Cartridge, HP-131 Inkjet, for 6213 n H470w	TC103	Each	**R**
39	Cartridge, HP-134 Inkjet for 6213 n H470w	TC104	Each	**R**
40	Cartridge, HP-Q5942A	TC105	Each	**R**
41	Cartridge, HP-Q6000A, Black	TC106	Each	**R**
42	Cartridge, HP-Q6002A, Yellow	TC107	Each	**R**
43	Cartridge, HP-Q6001A, Cyan	TC108	Each	**R**
44	Cartridge, HP-Q6003A, Magenta	TC109	Each	**R**
45	Cartridge, HP-Q3960A, Black	TC110	Each	**R**
46	Cartridge, HP-Q3961A, Cyan	TC111	Each	**R**
47	Cartridge, HP-Q3962A, Yellow	TC112	Each	**R**
48	Cartridge, HP-Q3963A, Magenta	TC113	Each	**R**
49	Cartridge, HP-Q3964A, Image Drum	TC114	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
50	Cartridge, HP-CB540A, Black	TC115	Each	**R**
51	Cartridge, HP-CB541A, Cyan	TC116	Each	**R**
52	Cartridge, HP-CB542A, Yellow	TC117	Each	**R**
53	Cartridge, HP- CB543A, Magenta	TC118	Each	**R**
54	Cartridge, HP-Q7553X, Black	TC119	Each	**R**
55	Cartridge, HP-CC364X, Black	TC120	Each	**R**
56	Cartridge, HP-CC530A, Black	TC121	Each	**R**
57	Cartridge, HP-CC531A, Cyan	TC122	Each	**R**
58	Cartridge, HP-CC532A, Yellow	TC123	Each	**R**
59	Cartridge, HP-CC533A, Magenta	TC124	Each	**R**
60	Cartridge, HP-CE260X, Black	TC125	Each	**R**
61	Cartridge, HP-CE261A, Cyan	TC126	Each	**R**
62	Cartridge, HP-CE262A, Yellow	TC127	Each	**R**
63	Cartridge, HP-CE263A, Magenta	TC128	Each	**R**
64	Cartridge, HP-HC9370A, Black	TC129	Each	**R**
65	Cartridge, HP-HC9371A, Cyan	TC130	Each	**R**
66	Cartridge, HP-HC9372A, Magenta	TC131	Each	**R**
67	Cartridge, HP-HC9373A, Yellow	TC132	Each	**R**
68	Cartridge, HP-HC9374A, Grey	TC133	Each	**R**
69	Cartridge, HP-C9403A, Matte Black	TC134	Each	**R**
70	Cartridge, HP-CE320A, Black	TC135	Each	**R**
71	Cartridge, HP-CE321A, Cyan	TC136	Each	**R**
72	Cartridge, HP-CE322A, Yellow	TC137	Each	**R**
73	Cartridge, HP-CE323A, Magenta	TC138	Each	**R**
74	Cartridge, HP-CE285A, Black	TC139	Each	**R**
75	Cartridge, HP-CE390A, Black	TC140	Each	**R**
76	Cartridge, HP-CE260A, Black	TC141	Each	**R**
77	Cartridge, HP-CF031A, Cyan	TC142	Each	**R**
78	Cartridge, HP-CF032A, Yellow	TC143	Each	**R**
79	Cartridge, HP-CF033A, Magenta	TC144	Each	**R**
80	Cartridge, HP-CF280X, Black	TC145	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
81	Cartridge, HP-CF320X, Black	TC146	Each	**R**
82	Cartridge, HP-CF321A, Cyan	TC147	Each	**R**
83	Cartridge, HP-CF322A, Yellow	TC148	Each	**R**
84	Cartridge, HP-CF323A, Magenta	TC149	Each	**R**
85	Clip Gem 50mm / 100 per box	1C105	Box of 100 units	**R**
86	Paper Clips, Small, 30mm /100 per box	1C106	Box of 100	**R**
87	Magic Clipper, Size 4, 100 per box	1C107	Box of 100	**R**
88	Magic Clipper, Size 6, 100 per box	1C108	Box of 100	**R**
89	Clip Binder 32mm	1C1011	Box of 12 Pcs	**R**
90	Clip Binder 41mm	1C1012	Box of 12 Pcs	**R**
91	Clip Binder 51mm	1C1013	Box of 12 Pcs	**R**
92	Clipboards (masonite)	1C1014	Box of 10 Pcs	**R**
93	Ring Reinforcements	1C1015	Box of 250	**R**
94	Memory Sticks (USB 2.0 Drive, 64GB)	D101	Each	**R**
95	CD-Rewritable (700MB, 80 min, 52x speed, Printable)	D102	Pack of 100	**R**
96	Cube Refill paper /500 sheets per of 100x100mm	2C111	Per pack	**R**
97	Cube Holder /plastic holder to fit 100x100mm	2C112	Each	**R**
98	Desk Organizer Round / solid plastic moulded 6 cylinders	2C113	Each	**R**
99	Extension cord 3M black in colour 16 A	1E105	Each	**R**
100	Extension cord 5M black colour 16 A	1E106	Each	**R**
101	Extension cord 10M black colour 16 A	1E107	Each	**R**
102	Extension cord 15M black colour 16 A	1E108	Each	**R**
103	Envelopes E1 A3	E101	Box of 250	**R**
104	Envelopes E3 A4	E102	Box of 250	**R**
105	Envelopes E4 A5	E103	Box of 500	**R**
106	Envelopes E12A with window	E104	Box of 500	**R**
107	Envelopes E12A Plain	E105	Box of 500	**R**
108	Envelope, 320x450mm, Brown, No Window	E106	Box of 500	**R**
109	Envelopes For Registered Mail, 115X230mm, White/Brown, No Window	E107	Box of 500	**R**
110	Envelopes, 110 X 220mm, Brown, No Window	E108	Box of 500	**R**
111	Envelopes, 115x230mm, Brown Window	E109	Box of 500	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
112	Envelopes, 115X230mm, White, Window	E110	Box of 500	**R**
113	Envelopes, 162 X229mm, C5, Brown, No Window	E111	Box of 500	**R**
114	Envelopes, 176 X 250mm, B5, White, No Window	E112	Box of 500	**R**
115	Envelopes, 229X324mm, White, No-Window	E113	Box of 500	**R**
116	Envelopes, 250X353mm, Brown, No Window	E114	Box of 500	**R**
117	Envelopes, 280X400mm, Brown, No Window	E115	Box of 500	**R**
118	Envelopes, T-White Opa Glassine Window, 115x230mm	E116	Box of 500	**R**
119	Frosted Sheets (assorted colours) (Pack of 100) A4 pages, 180-micron pvc	F101	Pack of 100	**R**
120	Frosted Sheets (Frosted Sheet (clear) (Pack of 100) A4 pages, 180-micron pvc	F101	Pack of 100	**R**
121	Film Write on OHP A4 (100 sheets per pack)	F102	Per pack	**R**
122	Flip Charts *(Size 860x610mm, slotted holes, perforated sheets, indivdually wrapped pads, 20 sheets)*	F103	Pack of 5	**R**
123	Flip files 20 sheets /size 860x610mm	F104	Pack of 10	**R**
124	File Ring Binder A4 PVC	1F101	Box of 10	**R**
125	Lever Arch file A3 black cardboard	1F103	Box of 10	**R**
126	Two Ring Binder File, Board, 25mm, Black	1F104	Box of 10	**R**
127	Lever Arch Files A4 PVC (Assorted colours)	1F105	Box of 10	**R**
128	File Backing Board A4	1F106	Pack of 100	**R**
129	File Twinlock /A4 size 310x480mm (A4, size 310x480mm, solid crystal tabs and inserts for labelling)	1F107	Box of 20	**R**
130	Submission File Blue /A4 size -326gsm-200 per bundle	1F109	Pack of 200	**R**
131	Submission File E20A Files Yellow /A4-326GSM-200 per bundle	1F111	Pack of 200	**R**
132	File Dividers, Carton, A 4 10 division, multi-Color	1F113	Box of 120 sets	**R**
133	File Dividers, Carton, numbered 1-10 division assorted colours and A4	1F114	Box of 120 sets	**R**
134	File Dividers, Carton, numbered 1-20, division assorted colours A4	1F115	Box of 120 sets	**R**
135	Plastic filing Pockets A4 clear multi punched (10 sheets per set)	1F116	Box of 300 sets	**R**
136	File Fasteners (80mm steel 50 sets per box)	2F117	Per box	**R**
137	File Fasteners Self Piercing/ paper binders 51 mm 100 pc/box	2F118	Per box	**R**
138	File fasteners Self Piercing/ paper binders 76 mm 50 sets/box	2F119	Per box	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
139	Pins Office 100g *(26mm, box, 100g)*	2F120	Box of 100g	**R**
140	Drawing Pins 100g (head size 9mm pack of 100)	2F121	Box of 100g	**R**
141	Finger cones (size 00)	2F122	Pack of 10	**R**
142	Finger cones (size 0)	2F122	Pack of 10	**R**
143	Finger cones (size 1)	2F122	Pack of 10	**R**
144	Finger cones (size 2)	2F122	Pack of 10	**R**
145	Finger cones (size3)	2F122	Pack of 10	**R**
146	Glue Stick 43g Solvent free, 90% natural, Acid free	GO101	Box of 24	**R**
147	Acetone 750 ml Lab grade liquid bottle shelf life 5years (asset tagging)	GO103	Each	**R**
148	Prestik 100g, 100g reusable, Solvent free, non-toxic	GO104	Box of 24	**R**
149	Handheld Calculator, 12 digits dual power	HC101	Each	**R**
150	Indian Tags, 26mm (box of 100)/ A string with two metal ends	2F119B	Box of 100	**R**
151	Indian Tags, 76mm (box of 100)/A string with two metal ends	2F119A	Box of 100	**R**
152	Ink Endorsing Red 30ml for inking stamp pads	I101	Box of 24	**R**
153	Ink Endorsing Black 30ml for inking stamp pads	I102	Box of 24	**R**
154	Ink Endorsing Blue 30ml for inking stamp pads	I105	Box of 24	**R**
155	File divider Plain PVC10 Divisions A4	1I106	Box of 120 sets	**R**
156	File divider Polydex A4 PVC A-Z	1I107	Box of 120 sets	**R**
157	File divider Polydex A4 PVC 1-31	1I108	Box of 120 sets	**R**
158	Labels White Adhesive 100x150mm	1I110	Pack of 100	**R**
159	Labels White For Lever Arch File 200x60mm	1I111	Pack of 100	**R**
160	Labels Laser Copier Self Adhesive *(Large label (WxH) 125mm x 80mm pack 1000/roll)*	1I112	Pack of 60	**R**
161	Information Labels / Urgent 1000 pack per roll W-50 mm x L 30 mm	1I113	Box of 250	**R**
162	Letter tray risers set of two (118mm/5mm diameter, plastic moulded, lightweight & assorted colours)	LT101	Each	**R**
163	Laminating pouches 150micron 100 sheets, 216 x 303mm	LP102	Per pack	**R**
164	Sticky notes 76 - 76mm, 100 sheet / pad	PO102	Per pad	**R**
165	Sticky notes 75 - 130mm, 100 sheet /pad	PO103	Per pad	**R**
166	Sign Here sticker, 45 x25mm self-adhesive 50 sheets per pad	PO104	Per pad	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
167	Pop Up /Mini Flags Self Adhesive Flags for indexing 50 Sheets in a Pad 45mm X 25 mm Assorted Colours	PO105	Per pad	**R**
168	Exam pad A4 100 sheets, two holes punched	PO106	Box of 60	**R**
169	Shorthand notebook pad A5 144 sheets	PO109	Box of 12	**R**
170	Double Adapter Plug (double adaptor 2x3pin, 250v-2x16A, white)	P112	Each	**R**
171	Pencil Eraser, 61x23x10mm, non-toxic, Sleeved 20/Box	1P101	Box of20	**R**
172	Lead Pencil HB Wooden, sharpened, HB, 12 per box	1P102	Box of 12	**R**
173	Pencil Clutch eSharp HB diameter 0,5mm refill, 12 per box Mechanical pencil	1P103	Box of 12	**R**
174	Pen Ball Point Meduim 1.0MM 60 per box side push button 60 per box (Red, Blue, Black)	1P104	Box of 60	**R**
175	Ballpen, 0,7mm - fine point black 12/box	1P105	Box of 12	**R**
176	Highlighters with assorted colours pack of four	1P107	Box of 12 packs	**R**
177	Permanent Marker, box of 12, 1.5mm (red, blue, black, green,)	1P108	Box of 12	**R**
178	White board Marker OHP, box of 12 (red, green, black, blue) bullet tip	1P109	Box of 12	**R**
179	Clutch Pencil Refill, 0,5mm, box of 12 packs	1P122	Box of 12	**R**
180	Pentel correction pen, extra fine point fluid, 8ml, box of 12	1P123	Box of 12	**R**
181	Grey Board Container 32cm A4 File collator	OA101	Box of 10	**R**
182	Top Retrieval Files - A4 Divider Cards (50 Per Pack)	OA102	Box of 120 packs	**R**
183	Top Retrieval Files -Extra heavy duty with flap (40mm) tri-clip, 120 per box	OA103	Box of 120	**R**
184	A4 Solid Plastic Filing Container 32X10X22cm Pack of 20 - Grey	OA104	Pack of 20	**R**
185	Top Retrieval Files - Extra Heavy Duty with Clip, no Flap (326gsm) Pack of 25	OA105	Pack of 25	**R**
186	Top Retrieval Files - Lightweight with gusset and flap (120gsm) pack of 25	OA106	Pack of 25	**R**
187	Top Retrieval File - Middleweight with clip (190gsm)	OA107	Box of 80	**R**
188	Optitabs, A4 Printable Filing Tabs, 6 Sheets P/Pack - Assorted Colours	OA109	Box of 10 packs	**R**
189	Punches 1 Hole	2P133	Each	**R**
190	Punches 2 Hole Standard office, punch up to 30 sheets	2P134	Each	**R**
191	Punches 2 Hole heavy duty, punch up to 150 sheets	2P135	Each	**R**
192	Paper Carbon A4, Hand film /100 per pack	3P139	Box of 30 packs	**R**
193	Brown paper /kraft roll (75m roll x45,5cm)	3P140	12 rolls per box	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
194	Quotation Folder A4 (No Pocket)	QF101	Box of 24	**R**
195	Quotation Folder A4 (With 10 Pocket)	QF102	Box of 24	**R**
196	Secretarial Folders, 160micro 10 p/pack, assorted colours	QF103	Pack of 10	**R**
197	Rubber Bands, Size 32 (100 per pack)	R101	10 Packs	**R**
198	Rubber Bands size 64 (100 per pack)	R102	10 Packs	**R**
199	Rubber Bands size 128 (100 per pack) width of band 9mm	R103	10 Packs	**R**
200	Ruler plastic 30cm	1R101	Pack of 10	**R**
201	Pair of Scissors (size 21cm)	SS101	Box of 12	**R**
202	Sharpener Mech. Desk Type /one-hole sharpener	SS102	Box of 12	**R**
203	Slide binders, 7mm, A4, 10 p/pack	SB101	Pack of 10	**R**
204	Slide binders,10mm, A4, 10 p/pack	SB102	Pack of 10	**R**
205	Slide binders 15mm A4,10 p/pack	SB103	Pack of 10	**R**
206	Stapler, Heavy Duty, Giant /staples 60 to 210 sheets	SB104	Box of 12	**R**
207	Staple Remover / suitable to remove (24/6 & 26/6) per box 0f 6	SB105	Box of 6	**R**
208	Staple Remover, Heavy Duty / suitable to remove heavy duty staples -	SB106	Each	**R**
209	Stapler Desk Type (25 to 30 sheets)	SB107	12 Boxes	**R**
210	Staples Rapid 9/12 /5000 staples	S105	12 Boxes	**R**
211	Staples Rapid 9/14 /5000 staples	S106	12 Boxes	**R**
212	Staples Rapid 26/6 /5000 staples	S107	12 Boxes	**R**
213	Staples Rapid 66/08 /5000 staples	S108	12 Boxes	**R**
214	Staples Rapid 66/11 /5000 staples	S109	12 Boxes	**R**
215	Staples Rapid 66/14 / 5000 staples	S110	12 Boxes	**R**
216	Staples Rapid 50/15S / 5000 staples	S111	12 Boxes	**R**
217	Staples Rapid 24/8 / 1000 staples	S112	12 Boxes	**R**
218	Staples Rapid 23/10 /1000 staples	S113	12 Boxes	**R**
219	Staples Rapid 23/13 /1000 staples	S114	12 Boxes	**R**
220	Department, Receiving Stamp - with Department Logo (black ink)	1S101	Each	**R**
221	Checked by Stamp - self ink (black ink)	1S102	Each	**R**
222	Department Date Stamp -with Department Logo, self-ink (black ink)	1S103	Each	**R**
223	Captured by Stamp, self-ink (black ink)	1S104	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
224	Sellotape, 12mmx25m, Clear	TO102	Box of 24	**R**
225	Sellotape, 24mmx40m, Clear	TO103	Box of 24	**R**
226	Sellotape, 48mmx50m, Clear	TO104	Box of 24	**R**
227	Sellotape, 48mmx50m, Buff	TO105	Box of 24	**R**
228	Masking tape 48mmx50m	TO106	Box of 24	**R**
229	White Board Cleaning Liquid, 250ml	W101	Box of 24	**R**
230	White Board Eraser, Magnetic, Large, Peel Off	W102	Box of 24	**R**
			SUB-TOTAL	**R**
			15% VAT	**R**
			TOTAL	**R**
			AVERAGE PRICE FOR STATIONERY (TOTAL / 230 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

The quantities to be supplied will be based on a needs assessment at the time of requirement by the Department. The quantities provided in the document are estimates only and not the actual quantity required.

Prices will be adjusted on the anniversary date of the contract based on the actual Consumer Price Index (CPI) for the twelve months preceding the anniversary date as published by the Department: Statistics South Africa.

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_____ **OFFICIAL COMPANY STAMP**

SIGNATURE

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DATE

KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SPECIFICATION PRICING SCHEDULE – CLEANING MATERIAL	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0034E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**PINETOWN DISTRICT**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
1	Bleach 5Lt	1B200	5Lt	Each	Liquid disinfectant cleaner, Active Ingredient Sodium hypochlorite Percentage of active ingredients (concentrated) 10.8 % Concentrated pH (25 °C) 11.5 - 13.0	**R**
2	Blitz Microfiber Cloth	C100	Pack of 5	Pack (5)	200-300 GSM, durable multi coloured, surface cleaning cloth	**R**
					Sub-Total	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
3	Plastic Refuse Bag	4B302	750mm X 950mm	Pack (200)	750mm X 950mm, heavy duty with 35 microns (minimum)	**R**
4	Platform Broom Long, hard bristles with wooden handle	2B100	W460/610 x L1600mm	Each	Long, hard bristles with wooden handle.	**R**
5	Platform Broom Steel Bristles, wire brushes, for abrasive purposes	2B101	W460/610 x L1600mm	Each	Wire brushes, for abrasive purposes, such as cleaning rust and removing pain	**R**
6	Bucket 5Lt, durable plastic with lid	3B001	5Lt	Each	Bucket with lid. Height 172 mm 7 mm Diameter – Top, 238 mm, 238 mm. Diameter – Bottom, 203 mm	**R**
7	Bucket 10Lt, durable plastic with handle	3B002	10Lt	Each	Product dimensions 28cm (L) x69cm (w) x 28cm (H)	**R**
8	Chemical for unblocking toilets	T105	5Lt	Each	Drain acid cleaner	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
9	Deo Block Air freshener deodorizing blocks for kitchen and bathroom - 5kg bucket	T100	5kg	Each -5kg	Highly fragranced blocks, units of 50 cubes	**R**
10	Feather Dust Long	F100	1840mm	Pack of 10	Size: 1840mm long. ostrich feathers	**R**
11	Feather Dust Short	F101	70mm	Pack of 10	Size: 70mm long. Ostrich feathers	**R**
12	Floor Polish, Liquid multi surface polish 5Lt	P100	5 Lt	Each	Lavender Wax Floor Polish 5l multipurpose used for vinyl, thermoplastic, linoleum and rubber floors, sealed pourous, marble, stone etc	**R**
13	Furniture polish, Liquid silicone	P102	750ml	Pack of 4	Furniture polish. Liquid silicone furniture polish, cleaner, no wax build-up. Cleans, dusts, shines and protects.	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
14	Yellow Rubber Latex Chemical Protection Gloves, Large, Household	G103	Large	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
15	Yellow Rubber Latex Chemical Protection Gloves, Medium, Household	G102	Medium	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
16	Yellow Rubber Latex chemical protection Gloves, Small, Household	G101	Small	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
17	Goggles (Clear)	G100	Safety	Pack of 50	Clear protective safety goggles with head band	**R**
18	Toilet Cleaner Liquid 750ml	T101	750ml	Pack of 8	Toilet Liquid cleaner - Disinfectant cleaner (e.g. Harpic or equivalent)	**R**
19	Mop Industrial. Fitted with handle 400g	M100	1440mm x 230mm x 199mm	Each	Wooden Stick industrial mop fitted with handle	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
20	Computer Wipes, 23gsm, 150mmx140mm	C101	150mm x 140mm (Tub100)	Pack of 10	82mm (L)x 82mm (W) x 170mm (H)	**R**
21	Green Soap, mild bar soap with floral/citrus smell,1kg bars	S100	1kg	Box of 24	Soap Base, Aqua (Water), Glycerine, Sodium Carbonate, Talc, Sodium Chloride, Fragrance, Silicates, Etidronic Acid, Tetrasodium EDTA, Limonene, Colourant.	**R**
22	Toilet Brush Set	T102	Std	Each	Toilet brush set stiff bristle, 356mm handle length, 76mm(d)	**R**
23	Toilet paper, 2 Ply 350 Sheets Per Roll, Embossed and Perforated	T104	350 Sheets Per Roll	Pack of 48	White, 2 ply, pack of 48	**R**
24	Liquid Hand soap 5Lt	LQ105	5 Litre	Box of 4	Liquid Hand Soap 5 LT; Gross weight 5.364 Kg; General Use Washing Liquid; Appearance - Modern; Size: L-180mm, W-120mm, H-290mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
25	Dish washer 5Lt	DS106	5 Litre	Box of 5	Liquid scent: lemon. Jerrycan. Volume 5000 ml features Demineralized treated water bacteriologically clean	**R**
26	Hand Paper Towel, 1 ply, 35gsm 200mmx150m	HP110	200mm x 150m	Pack of 6 rolls	Hand Paper Towel, 1 ply, 35gsm 200mm x 150m	**R**
27	Tear-off hand paper towel dispensers	TP107	342mm x 231mm x 47mm	Box of 10	Tear-off hand paper towel dispensers Height = 342mm, Depth = 231mm, Width = 347mm and hand paper towel roller Length =150m Portion control= 23cm	**R**
28	Foam soap dispensers and refill, plastic, manual grey & white	DP108	1000ML	Each	Size: Height = 225mm, Depth = 110mm, Width = 135mm	**R**
29	Hand soap dispensers	DP109	1000ML	Each	Size: Height = 225mm, Depth = 110mm, Width = 135mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
30	Leaf rake (plastic)	GT101		Each	Plastic garden leaf lawn rake with wooden handle - teeth 20, Weight 1.6 kg. 1,510mm (L) x 425mm (W) x 380mm (H) assorted colours	**R**
31	Garden hand fork	GT102		Each	Size: 50mm/30mm/190mm; Colour: Orange & Black Material: Metal/Plastic	**R**
32	Spavel (spade)	GT103		Each	Hand Shovel; Colou: Black; Handle Material, Wood; Size, 225 x 120 x 430 mm	**R**
33	Hand pruner - slate	GT104		Each	Stainless steel blade with cutting capacity of 20 mm, with a beech wood handle.	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
34	Wheelbarrow - Metal	GT107		Each	Dimensions: 620mm (w) x 600 (h) x 1400mm (l) Weight: 4kg Pan Capacity: 65litre Pan Gauge: 1.2mm Frame: 32mm x 2mm steel round tube Wheel	**R**
35	Gardening Rake	GT108		Each	Height: 18mm; Width: 150mm; Gross Weight: 1.8KG; Depth: 600mm	**R**
36	Watering Can	GT109		Each	Material: Polyethylene Type: Watering can Capacity: 10 litres Model: Spray head Weight: 0,4000 Kg	**R**
37	Pruning Saw	GT110		Each	Authentic Premium Japanese Steel Blade length: 180 mm Teeth: 7.5 teeth per 30 mm Dimensions unfolded: 410 x 95 x 25 mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
38	Shovel	GT111		Each	Steel shaft, metal - Blade width: 230mm - Handle length: 600mm	**R**
39	Gardening Gloves	GT113		per pair		**R**
40	Gardening Hand Trawel	GT114		Each	Shovel is 30cm / 11.8 inches in length and 7.5cm / 2.95 inches in width	**R**
41	Hedge Shears	GT115		Each		**R**
42	Axe	GT116		Each	Drop Forged Head, Fiberglass Handle. Weight: 600 g	**R**
43	Hand Shovel	GT117		Each	The Hand Trowel has a width of 8 cm. It is produced from high-quality steel.	**R**
					SUB-TOTAL	**R**
					15% VAT	**R**
					TOTAL	**R**
					AVERAGE PRICE FOR STATIONERY (TOTAL / 43 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

The quantities to be supplied will be based on a needs assessment at the time of requirement by the Department. The quantities provided in the document are estimates only and not the actual quantity required.

Prices will be adjusted on the anniversary date of the contract based on the actual Consumer Price Index (CPI) for the twelve months preceding the anniversary date as published by the Department: Statistics South Africa.

Equivalent item can be priced where brand has been specified.

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SIGNATURE

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DATE

KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SUMMARY PRICING SCHEDULE – PINETOWN DISTRICT	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0034E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**PINETOWN DISTRICT**

PINETOWN DISTRICT	
COMMODITY	**AVERAGE TOTAL PRICE**
1. Photocopy / Printing Paper	**R**
2. Stationery	**R**
3. Cleaning Material	**R**
GRAND TOTAL FOR PINETOWN DISTRICT	**R**

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SIGNATURE

OFFICIAL COMPANY STAMP

_____
DATE

ZNB 0035E/2023/2024
HARRY GWALA DISTRICT

KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SPECIFICATION PRICING SCHEDULE – PHOTOCOPY PAPER	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0035E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**HARRY GWALA DISTRICT**

PRINTING/PHOTOCOPY PAPER						
NO	**PHOTOCOPY PAPER**	**Size**	**COLOUR**	**DETAIL**	**UNIT OF MEASURE**	**PRICE PER BOX (Incl. Delivery)**
1	Printing/Photocopy Paper	A4	BOND WHITE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
2	Printing/Photocopy Paper	A4	YELLOW	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
3	Printing/Photocopy Paper	A4	ORANGE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**

NO	PHOTOCOPY PAPER	SIZE	COLOUR	DETAIL	UNITOF MEASURE	PRICE PER BOX (Incl. Delivery)
4	Printing/Photocopy Paper	A4	RED	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
5	Printing/Photocopy Paper	A4	PINK	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
6	Printing/Photocopy Paper	A4	SKY BLUE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
7	Printing/Photocopy Paper	A4	GREEN	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 210x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
8	Printing/Photocopy Paper	A3	WHITE	Printer and copier paper • 80gsm paper • 500 sheets per ream • Premium quality • Size of paper: 420x297mm • Long term storage • FSC certified • No paper powder	1 box (5 Reams per Box)	**R**
					SUB-TOTAL	**R**
					15% VAT	**R**
					TOTAL PRICE	**R**
					AVERAGE PRICE FOR PRINTING / PHOTOCOPY PAPER (TOTAL PRICE / 8 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

The quantities to be supplied will be based on a needs assessment at the time of requirement by the Department. The quantities provided in the document are estimates only and not the actual quantity required.

Prices will be adjusted on the anniversary date of the contract based on the actual Consumer Price Index (CPI) for the twelve months preceding the anniversary date as published by the Department: Statistics South Africa.

Equivalent item can be priced where brand has been specified.

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SIGNATURE

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DATE

KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SPECIFICATION PRICING SCHEDULE – STATIONERY	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0035E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**HARRY GWALA DISTRICT**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
1	Battery AA (1,5V 400-1700mAh)	AA101	Pack/Box of 12 units	**R**
2	Battery AAA (1,5V 1000 MN1400)	AAA101	Pack/Box of 12 units	**R**
3	Battery C (CLR14MN1400)	AA	Pack/Box of 12 units	**R**
4	Binders Combo A4 6mm	B101	Box of 100 units	**R**
5	Binders Combo A4 8mm (100 per pack)	B102	Box of 100 units	**R**
6	Binders Combo A4 9.5mm (100 per pack)	B103	Box of 100 units	**R**
7	Binders Combo A4 10mm (100 per pack)	B104	Box of 100 units	**R**
8	Binders Combo A4 15/16mm (100per pack)	B105	Box of 100 units	**R**
9	Binders Combo A4 25mm (100 per pack)	B106	Box of 100 units	**R**
10	Binders Combo A4 32/35mm (100 per pack)	B107	Box of 100 units	**R**
11	Binders Combo A4 38/40mm (100 per pack)	B108	Box of 100 units	**R**
12	Binders Combo A4 50/51mm (100 per pack)	B109	Box of 100 units	**R**
13	Binders Combo A4 12mm (100 per pack)	B110	Box of 100 units	**R**
14	Binders Combo A4 18mm (100 per pack)	B111	Box of 100 units	**R**
15	Binders Combo A4 19mm (100 per pack)	B112	Box of 100 units	**R**
16	Binders Combo A4 45mm (100 per pack)	B113	Box of 100 units	**R**
17	Batch Binders (Malgary R700 gsm punched ribbon fastened board binder)	B114	Pack of 100 units	**R**
18	A4 Counter book 1 Quire /96 pages Feint/margin	1B115	Box of 80 units	**R**
19	A4 Counter book 2 Quire /192 pages Feint/margin	1B116	Box of 60 units	**R**
20	A4 Counter book 3 Quire /288 pages Feint/margin	1B117	Box of 60 units	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
21	A4 Counter book 4 Quire /384 pages Feint/margin	1B118	Box of 60 units	**R**
22	Book Manuscript A5 1 Quire /96 pages Feint/margin	1B119	Box of 100 units	**R**
23	Book Manuscript A6 1 Quire / 96 pages Feint/margin	1B120	Box of100 units	**R**
24	Book Manuscript Index A4 297x210mm 2 Quire / 144 pages Feint/margin	1B121	Box of 60 units	**R**
25	Book Duplicate A6 JD 16 (Carbon Paper)	1B122	Box of 100 units	**R**
26	Book Attendance Register /A3 hardcover, 425x295mm-50 pages	1B123	Box of 100 units	**R**
27	Book Manuscript A5 2 Quire / 192 pages Feint/margin	1B124	Box of 100 units	**R**
28	Book analysis JD 7032	1B125	Box of 20	**R**
29	Carton Paper A4 green / 150gsm 100 sheets per ream	CP101	Ream of 100	**R**
30	Carton Paper A4 blue / 150gsm 100 sheets per ream	CP102	Ream of 100	**R**
31	Carton Paper A4 Pink /150gsm 100 sheets per ream	CP103	Ream of 100	**R**
32	Carton Paper A4 red /150gsm 100 sheets per ream	CP104	Ream of 100	**R**
33	Carton Paper A4 white /150gsm 100 sheets per ream	CP105	Ream of 100	**R**
34	Carton Paper A4 yellow /150gsm 100 sheets per ream	CP106	Ream of 100	**R**
35	Comb box A4 120 /10 per 10	CB107	Box of 100	**R**
36	Cartridge, HP-51645AE Single-Pack	TC101	Each	**R**
37	Cartridge, HP-C6578D	TC102	Each	**R**
38	Cartridge, HP-131 Inkjet, for 6213 n H470w	TC103	Each	**R**
39	Cartridge, HP-134 Inkjet for 6213 n H470w	TC104	Each	**R**
40	Cartridge, HP-Q5942A	TC105	Each	**R**
41	Cartridge, HP-Q6000A, Black	TC106	Each	**R**
42	Cartridge, HP-Q6002A, Yellow	TC107	Each	**R**
43	Cartridge, HP-Q6001A, Cyan	TC108	Each	**R**
44	Cartridge, HP-Q6003A, Magenta	TC109	Each	**R**
45	Cartridge, HP-Q3960A, Black	TC110	Each	**R**
46	Cartridge, HP-Q3961A, Cyan	TC111	Each	**R**
47	Cartridge, HP-Q3962A, Yellow	TC112	Each	**R**
48	Cartridge, HP-Q3963A, Magenta	TC113	Each	**R**
49	Cartridge, HP-Q3964A, Image Drum	TC114	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
50	Cartridge, HP-CB540A, Black	TC115	Each	**R**
51	Cartridge, HP-CB541A, Cyan	TC116	Each	**R**
52	Cartridge, HP-CB542A, Yellow	TC117	Each	**R**
53	Cartridge, HP- CB543A, Magenta	TC118	Each	**R**
54	Cartridge, HP-Q7553X, Black	TC119	Each	**R**
55	Cartridge, HP-CC364X, Black	TC120	Each	**R**
56	Cartridge, HP-CC530A, Black	TC121	Each	**R**
57	Cartridge, HP-CC531A, Cyan	TC122	Each	**R**
58	Cartridge, HP-CC532A, Yellow	TC123	Each	**R**
59	Cartridge, HP-CC533A, Magenta	TC124	Each	**R**
60	Cartridge, HP-CE260X, Black	TC125	Each	**R**
61	Cartridge, HP-CE261A, Cyan	TC126	Each	**R**
62	Cartridge, HP-CE262A, Yellow	TC127	Each	**R**
63	Cartridge, HP-CE263A, Magenta	TC128	Each	**R**
64	Cartridge, HP-HC9370A, Black	TC129	Each	**R**
65	Cartridge, HP-HC9371A, Cyan	TC130	Each	**R**
66	Cartridge, HP-HC9372A, Magenta	TC131	Each	**R**
67	Cartridge, HP-HC9373A, Yellow	TC132	Each	**R**
68	Cartridge, HP-HC9374A, Grey	TC133	Each	**R**
69	Cartridge, HP-C9403A, Matte Black	TC134	Each	**R**
70	Cartridge, HP-CE320A, Black	TC135	Each	**R**
71	Cartridge, HP-CE321A, Cyan	TC136	Each	**R**
72	Cartridge, HP-CE322A, Yellow	TC137	Each	**R**
73	Cartridge, HP-CE323A, Magenta	TC138	Each	**R**
74	Cartridge, HP-CE285A, Black	TC139	Each	**R**
75	Cartridge, HP-CE390A, Black	TC140	Each	**R**
76	Cartridge, HP-CE260A, Black	TC141	Each	**R**
77	Cartridge, HP-CF031A, Cyan	TC142	Each	**R**
78	Cartridge, HP-CF032A, Yellow	TC143	Each	**R**
79	Cartridge, HP-CF033A, Magenta	TC144	Each	**R**
80	Cartridge, HP-CF280X, Black	TC145	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
81	Cartridge, HP-CF320X, Black	TC146	Each	**R**
82	Cartridge, HP-CF321A, Cyan	TC147	Each	**R**
83	Cartridge, HP-CF322A, Yellow	TC148	Each	**R**
84	Cartridge, HP-CF323A, Magenta	TC149	Each	**R**
85	Clip Gem 50mm / 100 per box	1C105	Box of 100 units	**R**
86	Paper Clips, Small, 30mm /100 per box	1C106	Box of 100	**R**
87	Magic Clipper, Size 4, 100 per box	1C107	Box of 100	**R**
88	Magic Clipper, Size 6, 100 per box	1C108	Box of 100	**R**
89	Clip Binder 32mm	1C1011	Box of 12 Pcs	**R**
90	Clip Binder 41mm	1C1012	Box of 12 Pcs	**R**
91	Clip Binder 51mm	1C1013	Box of 12 Pcs	**R**
92	Clipboards (masonite)	1C1014	Box of 10 Pcs	**R**
93	Ring Reinforcements	1C1015	Box of 250	**R**
94	Memory Sticks (USB 2.0 Drive, 64GB)	D101	Each	**R**
95	CD-Rewritable (700MB, 80 min, 52x speed, Printable)	D102	Pack of 100	**R**
96	Cube Refill paper /500 sheets per of 100x100mm	2C111	Per pack	**R**
97	Cube Holder /plastic holder to fit 100x100mm	2C112	Each	**R**
98	Desk Organizer Round / solid plastic moulded 6 cylinders	2C113	Each	**R**
99	Extension cord 3M black in colour 16 A	1E105	Each	**R**
100	Extension cord 5M black colour 16 A	1E106	Each	**R**
101	Extension cord 10M black colour 16 A	1E107	Each	**R**
102	Extension cord 15M black colour 16 A	1E108	Each	**R**
103	Envelopes E1 A3	E101	Box of 250	**R**
104	Envelopes E3 A4	E102	Box of 250	**R**
105	Envelopes E4 A5	E103	Box of 500	**R**
106	Envelopes E12A with window	E104	Box of 500	**R**
107	Envelopes E12A Plain	E105	Box of 500	**R**
108	Envelope, 320x450mm, Brown, No Window	E106	Box of 500	**R**
109	Envelopes For Registered Mail, 115X230mm, White/Brown, No Window	E107	Box of 500	**R**
110	Envelopes, 110 X 220mm, Brown, No Window	E108	Box of 500	**R**
111	Envelopes, 115x230mm, Brown Window	E109	Box of 500	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
112	Envelopes, 115X230mm, White, Window	E110	Box of 500	**R**
113	Envelopes, 162 X229mm, C5, Brown, No Window	E111	Box of 500	**R**
114	Envelopes, 176 X 250mm, B5, White, No Window	E112	Box of 500	**R**
115	Envelopes, 229X324mm, White, No-Window	E113	Box of 500	**R**
116	Envelopes, 250X353mm, Brown, No Window	E114	Box of 500	**R**
117	Envelopes, 280X400mm, Brown, No Window	E115	Box of 500	**R**
118	Envelopes, T-White Opa Glassine Window, 115x230mm	E116	Box of 500	**R**
119	Frosted Sheets (assorted colours) (Pack of 100) A4 pages, 180-micron pvc	F101	Pack of 100	**R**
120	Frosted Sheets (Frosted Sheet (clear) (Pack of 100) A4 pages, 180-micron pvc	F101	Pack of 100	**R**
121	Film Write on OHP A4 (100 sheets per pack)	F102	Per pack	**R**
122	Flip Charts *(Size 860x610mm, slotted holes, perforated sheets, indivdually wrapped pads, 20 sheets)*	F103	Pack of 5	**R**
123	Flip files 20 sheets /size 860x610mm	F104	Pack of 10	**R**
124	File Ring Binder A4 PVC	1F101	Box of 10	**R**
125	Lever Arch file A3 black cardboard	1F103	Box of 10	**R**
126	Two Ring Binder File, Board, 25mm, Black	1F104	Box of 10	**R**
127	Lever Arch Files A4 PVC (Assorted colours)	1F105	Box of 10	**R**
128	File Backing Board A4	1F106	Pack of 100	**R**
129	File Twinlock /A4 size 310x480mm (A4, size 310x480mm, solid crystal tabs and inserts for labelling)	1F107	Box of 20	**R**
130	Submission File Blue /A4 size -326gsm-200 per bundle	1F109	Pack of 200	**R**
131	Submission File E20A Files Yellow /A4-326GSM-200 per bundle	1F111	Pack of 200	**R**
132	File Dividers, Carton, A 4 10 division, multi-Color	1F113	Box of 120 sets	**R**
133	File Dividers, Carton, numbered 1-10 division assorted colours and A4	1F114	Box of 120 sets	**R**
134	File Dividers, Carton, numbered 1-20, division assorted colours A4	1F115	Box of 120 sets	**R**
135	Plastic filing Pockets A4 clear multi punched (10 sheets per set)	1F116	Box of 300 sets	**R**
136	File Fasteners (80mm steel 50 sets per box)	2F117	Per box	**R**
137	File Fasteners Self Piercing/ paper binders 51 mm 100 pc/box	2F118	Per box	**R**
138	File fasteners Self Piercing/ paper binders 76 mm 50 sets/box	2F119	Per box	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
139	Pins Office 100g *(26mm, box, 100g)*	2F120	Box of 100g	**R**
140	Drawing Pins 100g (head size 9mm pack of 100)	2F121	Box of 100g	**R**
141	Finger cones (size 00)	2F122	Pack of 10	**R**
142	Finger cones (size 0)	2F122	Pack of 10	**R**
143	Finger cones (size 1)	2F122	Pack of 10	**R**
144	Finger cones (size 2)	2F122	Pack of 10	**R**
145	Finger cones (size3)	2F122	Pack of 10	**R**
146	Glue Stick 43g Solvent free, 90% natural, Acid free	GO101	Box of 24	**R**
147	Acetone 750 ml Lab grade liquid bottle shelf life 5years (asset tagging)	GO103	Each	**R**
148	Prestik 100g, 100g reusable, Solvent free, non-toxic	GO104	Box of 24	**R**
149	Handheld Calculator, 12 digits dual power	HC101	Each	**R**
150	Indian Tags, 26mm (box of 100)/ A string with two metal ends	2F119B	Box of 100	**R**
151	Indian Tags, 76mm (box of 100)/A string with two metal ends	2F119A	Box of 100	**R**
152	Ink Endorsing Red 30ml for inking stamp pads	I101	Box of 24	**R**
153	Ink Endorsing Black 30ml for inking stamp pads	I102	Box of 24	**R**
154	Ink Endorsing Blue 30ml for inking stamp pads	I105	Box of 24	**R**
155	File divider Plain PVC10 Divisions A4	1I106	Box of 120 sets	**R**
156	File divider Polydex A4 PVC A-Z	1I107	Box of 120 sets	**R**
157	File divider Polydex A4 PVC 1-31	1I108	Box of 120 sets	**R**
158	Labels White Adhesive 100x150mm	1I110	Pack of 100	**R**
159	Labels White For Lever Arch File 200x60mm	1I111	Pack of 100	**R**
160	Labels Laser Copier Self Adhesive *(Large label (WxH) 125mm x 80mm pack 1000/roll)*	1I112	Pack of 60	**R**
161	Information Labels / Urgent 1000 pack per roll W-50 mm x L 30 mm	1I113	Box of 250	**R**
162	Letter tray risers set of two (118mm/5mm diameter, plastic moulded, lightweight & assorted colours)	LT101	Each	**R**
163	Laminating pouches 150micron 100 sheets, 216 x 303mm	LP102	Per pack	**R**
164	Sticky notes 76 - 76mm, 100 sheet / pad	PO102	Per pad	**R**
165	Sticky notes 75 - 130mm, 100 sheet /pad	PO103	Per pad	**R**
166	Sign Here sticker, 45 x25mm self-adhesive 50 sheets per pad	PO104	Per pad	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
167	Pop Up /Mini Flags Self Adhesive Flags for indexing 50 Sheets in a Pad 45mm X 25 mm Assorted Colours	PO105	Per pad	**R**
168	Exam pad A4 100 sheets, two holes punched	PO106	Box of 60	**R**
169	Shorthand notebook pad A5 144 sheets	PO109	Box of 12	**R**
170	Double Adapter Plug (double adaptor 2x3pin, 250v-2x16A, white)	P112	Each	**R**
171	Pencil Eraser, 61x23x10mm, non-toxic, Sleeved 20/Box	1P101	Box of20	**R**
172	Lead Pencil HB Wooden, sharpened, HB, 12 per box	1P102	Box of 12	**R**
173	Pencil Clutch eSharp HB diameter 0,5mm refill, 12 per box Mechanical pencil	1P103	Box of 12	**R**
174	Pen Ball Point Meduim 1.0MM 60 per box side push button 60 per box (Red, Blue, Black)	1P104	Box of 60	**R**
175	Ballpen, 0,7mm - fine point black 12/box	1P105	Box of 12	**R**
176	Highlighters with assorted colours pack of four	1P107	Box of 12 packs	**R**
177	Permanent Marker, box of 12, 1.5mm (red, blue, black, green,)	1P108	Box of 12	**R**
178	White board Marker OHP, box of 12 (red, green, black, blue) bullet tip	1P109	Box of 12	**R**
179	Clutch Pencil Refill, 0,5mm, box of 12 packs	1P122	Box of 12	**R**
180	Pentel correction pen, extra fine point fluid, 8ml, box of 12	1P123	Box of 12	**R**
181	Grey Board Container 32cm A4 File collator	OA101	Box of 10	**R**
182	Top Retrieval Files - A4 Divider Cards (50 Per Pack)	OA102	Box of 120 packs	**R**
183	Top Retrieval Files -Extra heavy duty with flap (40mm) tri-clip, 120 per box	OA103	Box of 120	**R**
184	A4 Solid Plastic Filing Container 32X10X22cm Pack of 20 - Grey	OA104	Pack of 20	**R**
185	Top Retrieval Files - Extra Heavy Duty with Clip, no Flap (326gsm) Pack of 25	OA105	Pack of 25	**R**
186	Top Retrieval Files - Lightweight with gusset and flap (120gsm) pack of 25	OA106	Pack of 25	**R**
187	Top Retrieval File - Middleweight with clip (190gsm)	OA107	Box of 80	**R**
188	Optitabs, A4 Printable Filing Tabs, 6 Sheets P/Pack - Assorted Colours	OA109	Box of 10 packs	**R**
189	Punches 1 Hole	2P133	Each	**R**
190	Punches 2 Hole Standard office, punch up to 30 sheets	2P134	Each	**R**
191	Punches 2 Hole heavy duty, punch up to 150 sheets	2P135	Each	**R**
192	Paper Carbon A4, Hand film /100 per pack	3P139	Box of 30 packs	**R**
193	Brown paper /kraft roll (75m roll x45,5cm)	3P140	12 rolls per box	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
194	Quotation Folder A4 (No Pocket)	QF101	Box of 24	**R**
195	Quotation Folder A4 (With 10 Pocket)	QF102	Box of 24	**R**
196	Secretarial Folders, 160micro 10 p/pack, assorted colours	QF103	Pack of 10	**R**
197	Rubber Bands, Size 32 (100 per pack)	R101	10 Packs	**R**
198	Rubber Bands size 64 (100 per pack)	R102	10 Packs	**R**
199	Rubber Bands size 128 (100 per pack) width of band 9mm	R103	10 Packs	**R**
200	Ruler plastic 30cm	1R101	Pack of 10	**R**
201	Pair of Scissors (size 21cm)	SS101	Box of 12	**R**
202	Sharpener Mech. Desk Type /one-hole sharpener	SS102	Box of 12	**R**
203	Slide binders, 7mm, A4, 10 p/pack	SB101	Pack of 10	**R**
204	Slide binders,10mm, A4, 10 p/pack	SB102	Pack of 10	**R**
205	Slide binders 15mm A4,10 p/pack	SB103	Pack of 10	**R**
206	Stapler, Heavy Duty, Giant /staples 60 to 210 sheets	SB104	Box of 12	**R**
207	Staple Remover / suitable to remove (24/6 & 26/6) per box 0f 6	SB105	Box of 6	**R**
208	Staple Remover, Heavy Duty / suitable to remove heavy duty staples -	SB106	Each	**R**
209	Stapler Desk Type (25 to 30 sheets)	SB107	12 Boxes	**R**
210	Staples Rapid 9/12 /5000 staples	S105	12 Boxes	**R**
211	Staples Rapid 9/14 /5000 staples	S106	12 Boxes	**R**
212	Staples Rapid 26/6 /5000 staples	S107	12 Boxes	**R**
213	Staples Rapid 66/08 /5000 staples	S108	12 Boxes	**R**
214	Staples Rapid 66/11 /5000 staples	S109	12 Boxes	**R**
215	Staples Rapid 66/14 / 5000 staples	S110	12 Boxes	**R**
216	Staples Rapid 50/15S / 5000 staples	S111	12 Boxes	**R**
217	Staples Rapid 24/8 / 1000 staples	S112	12 Boxes	**R**
218	Staples Rapid 23/10 /1000 staples	S113	12 Boxes	**R**
219	Staples Rapid 23/13 /1000 staples	S114	12 Boxes	**R**
220	Department, Receiving Stamp - with Department Logo (black ink)	1S101	Each	**R**
221	Checked by Stamp - self ink (black ink)	1S102	Each	**R**
222	Department Date Stamp -with Department Logo, self-ink (black ink)	1S103	Each	**R**
223	Captured by Stamp, self-ink (black ink)	1S104	Each	**R**
			SUB-TOTAL	**R**

NO	DESCRIPTION	Catalogue No.	Packaging	Unit cost (Incl. Delivery)
			BROUGHT FORWARD	**R**
224	Sellotape, 12mmx25m, Clear	TO102	Box of 24	**R**
225	Sellotape, 24mmx40m, Clear	TO103	Box of 24	**R**
226	Sellotape, 48mmx50m, Clear	TO104	Box of 24	**R**
227	Sellotape, 48mmx50m, Buff	TO105	Box of 24	**R**
228	Masking tape 48mmx50m	TO106	Box of 24	**R**
229	White Board Cleaning Liquid, 250ml	W101	Box of 24	**R**
230	White Board Eraser, Magnetic, Large, Peel Off	W102	Box of 24	**R**
			SUB-TOTAL	**R**
			15% VAT	**R**
			TOTAL	**R**
			AVERAGE PRICE FOR STATIONERY (TOTAL / 230 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

The quantities to be supplied will be based on a needs assessment at the time of requirement by the Department. The quantities provided in the document are estimates only and not the actual quantity required.

Prices will be adjusted on the anniversary date of the contract based on the actual Consumer Price Index (CPI) for the twelve months preceding the anniversary date as published by the Department: Statistics South Africa.

Equivalent item can be priced where brand has been specified.

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KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SPECIFICATION PRICING SCHEDULE – CLEANING MATERIAL	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0035E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**HARRY GWALA DISTRICT**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
1	Bleach 5Lt	1B200	5Lt	Each	Liquid disinfectant cleaner, Active Ingredient Sodium hypochlorite Percentage of active ingredients (concentrated) 10.8 % Concentrated pH (25 °C) 11.5 - 13.0	**R**
2	Blitz Microfiber Cloth	C100	Pack of 5	Pack (5)	200-300 GSM, durable multi coloured, surface cleaning cloth	**R**
					Sub-Total	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
3	Plastic Refuse Bag	4B302	750mm X 950mm	Pack (200)	750mm X 950mm, heavy duty with 35 microns (minimum)	**R**
4	Platform Broom Long, hard bristles with wooden handle	2B100	W460/610 x L1600mm	Each	Long, hard bristles with wooden handle.	**R**
5	Platform Broom Steel Bristles, wire brushes, for abrasive purposes	2B101	W460/610 x L1600mm	Each	Wire brushes, for abrasive purposes, such as cleaning rust and removing pain	**R**
6	Bucket 5Lt, durable plastic with lid	3B001	5Lt	Each	Bucket with lid. Height 172 mm 7 mm Diameter – Top, 238 mm, 238 mm. Diameter – Bottom, 203 mm	**R**
7	Bucket 10Lt, durable plastic with handle	3B002	10Lt	Each	Product dimensions 28cm (L) x69cm (w) x 28cm (H)	**R**
8	Chemical for unblocking toilets	T105	5Lt	Each	Drain acid cleaner	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
9	Deo Block Air freshener deodorizing blocks for kitchen and bathroom - 5kg bucket	T100	5kg	Each -5kg	Highly fragranced blocks, units of 50 cubes	**R**
10	Feather Dust Long	F100	1840mm	Pack of 10	Size: 1840mm long. ostrich feathers	**R**
11	Feather Dust Short	F101	70mm	Pack of 10	Size: 70mm long. Ostrich feathers	**R**
12	Floor Polish, Liquid multi surface polish 5Lt	P100	5 Lt	Each	Lavender Wax Floor Polish 5l multipurpose used for vinyl, thermoplastic, linoleum and rubber floors, sealed pourous, marble, stone etc	**R**
13	Furniture polish, Liquid silicone	P102	750ml	Pack of 4	Furniture polish. Liquid silicone furniture polish, cleaner, no wax build-up. Cleans, dusts, shines and protects.	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
14	Yellow Rubber Latex Chemical Protection Gloves, Large, Household	G103	Large	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
15	Yellow Rubber Latex Chemical Protection Gloves, Medium, Household	G102	Medium	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
16	Yellow Rubber Latex chemical protection Gloves, Small, Household	G101	Small	Box of 50 pairs	Rubber Household gloves, reusable. Chemical Protection.	**R**
17	Goggles (Clear)	G100	Safety	Pack of 50	Clear protective safety goggles with head band	**R**
18	Toilet Cleaner Liquid 750ml	T101	750ml	Pack of 8	Toilet Liquid cleaner - Disinfectant cleaner (e.g. Harpic or equivalent)	**R**
19	Mop Industrial. Fitted with handle 400g	M100	1440mm x 230mm x 199mm	Each	Wooden Stick industrial mop fitted with handle	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
20	Computer Wipes, 23gsm, 150mmx140mm	C101	150mm x 140mm (Tub100)	Pack of 10	82mm (L)x 82mm (W) x 170mm (H)	**R**
21	Green Soap, mild bar soap with floral/citrus smell,1kg bars	S100	1kg	Box of 24	Soap Base, Aqua (Water), Glycerine, Sodium Carbonate, Talc, Sodium Chloride, Fragrance, Silicates, Etidronic Acid, Tetrasodium EDTA, Limonene, Colourant.	**R**
22	Toilet Brush Set	T102	Std	Each	Toilet brush set stiff bristle, 356mm handle length, 76mm(d)	**R**
23	Toilet paper, 2 Ply 350 Sheets Per Roll, Embossed and Perforated	T104	350 Sheets Per Roll	Pack of 48	White, 2 ply, pack of 48	**R**
24	Liquid Hand soap 5Lt	LQ105	5 Litre	Box of 4	Liquid Hand Soap 5 LT; Gross weight 5.364 Kg; General Use Washing Liquid; Appearance - Modern; Size: L-180mm, W-120mm, H-290mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
25	Dish washer 5Lt	DS106	5 Litre	Box of 5	Liquid scent: lemon. Jerrycan. Volume 5000 ml features Demineralized treated water bacteriologically clean	**R**
26	Hand Paper Towel, 1 ply, 35gsm 200mmx150m	HP110	200mm x 150m	Pack of 6 rolls	Hand Paper Towel, 1 ply, 35gsm 200mm x 150m	**R**
27	Tear-off hand paper towel dispensers	TP107	342mm x 231mm x 47mm	Box of 10	Tear-off hand paper towel dispensers Height = 342mm, Depth = 231mm, Width = 347mm and hand paper towel roller Length =150m Portion control= 23cm	**R**
28	Foam soap dispensers and refill, plastic, manual grey & white	DP108	1000ML	Each	Size: Height = 225mm, Depth = 110mm, Width = 135mm	**R**
29	Hand soap dispensers	DP109	1000ML	Each	Size: Height = 225mm, Depth = 110mm, Width = 135mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
30	Leaf rake (plastic)	GT101		Each	Plastic garden leaf lawn rake with wooden handle - teeth 20, Weight 1.6 kg. 1,510mm (L) x 425mm (W) x 380mm (H) assorted colours	**R**
31	Garden hand fork	GT102		Each	Size: 50mm/30mm/190mm; Colour: Orange & Black Material: Metal/Plastic	**R**
32	Spavel (spade)	GT103		Each	Hand Shovel; Colou: Black; Handle Material, Wood; Size, 225 x 120 x 430 mm	**R**
33	Hand pruner - slate	GT104		Each	Stainless steel blade with cutting capacity of 20 mm, with a beech wood handle.	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
34	Wheelbarrow - Metal	GT107		Each	Dimensions: 620mm (w) x 600 (h) x 1400mm (l) Weight: 4kg Pan Capacity: 65litre Pan Gauge: 1.2mm Frame: 32mm x 2mm steel round tube Wheel	**R**
35	Gardening Rake	GT108		Each	Height: 18mm; Width: 150mm; Gross Weight: 1.8KG; Depth: 600mm	**R**
36	Watering Can	GT109		Each	Material: Polyethylene Type: Watering can Capacity: 10 litres Model: Spray head Weight: 0,4000 Kg	**R**
37	Pruning Saw	GT110		Each	Authentic Premium Japanese Steel Blade length: 180 mm Teeth: 7.5 teeth per 30 mm Dimensions unfolded: 410 x 95 x 25 mm	**R**
					SUB-TOTAL	**R**

No	Description	Catalogue No.	Size	Packaging	Detailed Specification	Price per Unit / Pack (Incl. Delivery)
					BROUGHT FORWARD	**R**
38	Shovel	GT111		Each	Steel shaft, metal - Blade width: 230mm - Handle length: 600mm	**R**
39	Gardening Gloves	GT113		per pair		**R**
40	Gardening Hand Trawel	GT114		Each	Shovel is 30cm / 11.8 inches in length and 7.5cm / 2.95 inches in width	**R**
41	Hedge Shears	GT115		Each		**R**
42	Axe	GT116		Each	Drop Forged Head, Fiberglass Handle. Weight: 600 g	**R**
43	Hand Shovel	GT117		Each	The Hand Trowel has a width of 8 cm. It is produced from high-quality steel.	**R**
					SUB-TOTAL	**R**
					15% VAT	**R**
					TOTAL	**R**
					AVERAGE PRICE FOR STATIONERY (TOTAL / 43 ITEMS)	**R**

The Average Price will be utilized for comparison purposes.

The quantities to be supplied will be based on a needs assessment at the time of requirement by the Department. The quantities provided in the document are estimates only and not the actual quantity required.

Prices will be adjusted on the anniversary date of the contract based on the actual Consumer Price Index (CPI) for the twelve months preceding the anniversary date as published by the Department: Statistics South Africa.

Equivalent item can be priced where brand has been specified.

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KWAZULU-NATAL PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

SUMMARY PRICING SCHEDULE – HARRY GWALA DISTRICT	
BIDDER'S NAME:	
BID NUMBER:	**ZNB 0035E/2023/2024**
CLOSING DATE:	**23 APRIL 2024**
DISTRICT:	**HARRY GWALA DISTRICT**

HARRY GWALA DISTRICT	
COMMODITY	**AVERAGE TOTAL PRICE**
1. Photocopy / Printing Paper	**R**
2. Stationery	**R**
3. Cleaning Material	**R**
GRAND TOTAL FOR HARRY GWALA DISTRICT	**R**

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SIGNATURE

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SUMMARY PRICING SCHEDULE ALL BIDS – HEAD OFFICE AND DISTRICTS
BIDDER'S NAME:
CLOSING DATE:

BID NUMBER	DISTRICT / HEAD OFFICE	AVERAGE BID PRICE PER DISTRICT / HEAD OFFICE
ZNB 0023E/2023/2024	HEAD OFFICE	R
ZNB 0024E/2023/2024	UMKHANYAKUDE DISTRICT	R
ZNB 0025E/2023/2024	ZULULAND DISTRICT	R
ZNB 0026E/2023/2024	UMGUNGUNDLOVU DISTRICT	R
ZNB 0027E/2023/2024	ILEMBE DISTRICT	R
ZNB 0028E/2023/2024	UGU DISTRICT	R
ZNB 0029E/2023/2024	KING CETSHWAYO DISTRICT	R
ZNB 0030E/2023/2024	UMLAZI DISTRICT	R
ZNB 0031E/2023/2024	UTHUKELA DISTRICT	R
ZNB 0032E/2023/2024	UMZINYATHI DISTRICT	R
ZNB 0033E/2023/2024	AMAJUBA DISTRICT	R
ZNB 0034E/2023/2024	PINETOWN DISTRICT	R
ZNB 0035E/2023/2024	HARRY GWALA DISTRICT	R

_____ _____

SIGNATURE **DATE**

SECTION F

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

1.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest[1] in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

……
……

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

……
……
……

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

3 DECLARATION

I, the undersigned, (name)…… in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium[2] will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6

OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY

CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

……	……
Signature	**Date**
……	……
Position	**Name of bidder**

2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

SECTION G

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and

(b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	**100**

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

(a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

(c) "**rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

(d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right) \text{ or } \quad Ps = 90\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 + \frac{Pt - P\,max}{P\,max}\right) \text{ or } \qquad Ps = 90\left(1 + \frac{Pt - P\,max}{Pmax}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.*)**

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Black Equity Ownership – 100% (Africans, Coloureds and Indians)	10	
Female Equity Ownership (>51%)	5	
Disability in respect of a person with a permanent impairment of a physical, intellectual or sensory function	4	
Youth Equity Ownership (>51%)	1	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm

……

4.4. Company registration number:

……...

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

	…… **SIGNATURE(S) OF TENDERER(S)**
SURNAME AND NAME:	……
DATE:	……
ADDRESS:	……
	……
	……
	……

IMPORTANT NOTICE TO BIDDERS

SWORN AFFIDAVIT / B-BBEE CERTIFICATE

1. Bidders whose turnover is below R 10 million per annum are to complete the attached sworn affidavit for **B-BBEE Exempted Micro Enterprise (EME's).** An EME is only required to obtain a sworn affidavit or Certificate issued by Companies and Intellectual Property Commission (CIPC) on an annual basis.

2. Bidders whose turnover is between R 10 million and R 50 million per annum are to complete the attached sworn affidavit for **B-BBEE Qualifying Small Enterprise**.

3. Bidders must therefore complete one of the attached sworn affidavits and not both.

4. In terms of the BBBEE Commission, Exempted Micro Enterprises (EMEs) and black owned Qualifying Small Enterprises (QSEs) only have to use a sworn affidavit to indicate their B-BBEE compliance status.

5. The only legal and acceptable verification document for a Level 1 or 2 EME or QSE is a sworn affidavit.

6. The Sworn Affidavit must be fully completed. Where a clause is not applicable, "N/A" must be indicated and the clause must not be left blank.

7. The date on which the deponent / bidder signs the sworn affidavit must be the same as the date of the Commissioner of Oaths.

8. Only bidders who are not Level 1 and 2 EMEs or QSEs may attach B-BBEE certificates. A B-BBEE certificate must be issued by a SANAs accredited body and must bear the SANAs logo.

9. Bidders who submit an incorrect or incomplete Sworn Affidavit or BBBEE certificate will not be scored on specific goals.

EME'S MUST COMPLETE THE FOLLOWING APPLICABLE AFFIDAVIT FORM TO CLAIM PREFERENCE POINTS

SWORN AFFIDAVIT – B-BBEE EXEMPTED MICRO ENTERPRISE

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a member / director / owner of the following enterprise and am duly authorized to act on its behalf:

Enterprise Name	
Trading Name (If Applicable):	
Registration Number	
Enterprise Physical Address:	
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):	
Nature of Business:	
Definition of "Black People"	As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 "Black People" is a generic term which means Africans, Colourds and Indians – (a) who are citizens of the Republic of South Africa by birth or descent; or (b) who became citizens of the Republic of South Africa by naturalization- I. before 27 April 1994; or II. on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;"
Definition of "Black Designated Groups"	"Black Designated Groups means: (a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution; (b) Black people who are youth as defined in the National Youth Commission Act of 1996; (c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act; (d) Black people living in rural and under developed areas; (e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;"

3. I hereby declare under Oath that:
   - The Enterprise is _____% Black Owned as per Amended Code Series 100 of the amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as amended by Act No 46 of 2013,
   - The Enterprise is _____% Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
   - The Enterprise is _____% Black Designated Group Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
   - Black Designated Group Owned % Breakdown as per the definition stated above:
     - Black Youth % = _____%
     - Black Disabled % =_____%
     - Black Unemployed % =_____%
     - Black People living in Rural areas % = _____%
     - Black Military Veterans % =_____%
   - Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of _____, the annual Total Revenue was R10,000,000.00 (Ten Million Rands) or less
   - Please Confirm on the below table the B-BBEE Level Contributor, **by ticking the applicable box.**

100% Black Owned	**Level One** (135% B-BBEE procurement recognition level)	
At least 51% Black Owned	**Level Two** (125% B-BBEE procurement recognition level)	
Less than 51% Black Owned	**Level Four** (100% B-BBEE procurement recognition level)	

4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the Owners of the Enterprise, which I represent in this matter.
5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent Signature: _____

Date: _____/_____/_____

Stamp

_____

Signature of Commissioner of Oaths

QSE'S MUST COMPLETE THE FOLLOWING APPLICABLE AFFIDAVIT FORM TO CLAIM PREFERENCE POINTS

SWORN AFFIDAVIT – B-BBEE QUALIFYING SMALL ENTERPRISE

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a member / director / owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name	
Trading Name (If Applicable):	
Registration Number	
Enterprise Physical Address:	
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):	
Nature of Business:	
Definition of "Black People"	As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 "Black People" is a generic term which means Africans, Colourds and Indians – (a) who are citizens of the Republic of South Africa by birth or descent; or (b) who became citizens of the Republic of South Africa by naturalization- i. before 27 April 1994; or ii. on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;"
Definition of "Black Designated Groups"	"Black Designated Groups means: (c) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution; (d) Black people who are youth as defined in the National Youth Commission Act of 1996; (e) Black people who are persons with disabilities as defined in the (f) Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act; (f) Black people living in rural and under developed areas; (g) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;"

3. I hereby declare under Oath that:
   - The Enterprise is _____% Black Owned as per Amended Code Series 100 of the amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as amended by Act No 46 of 2013,
   - The Enterprise is _____% Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
   - The Enterprise is _____% Black Designated Group Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
   - Black Designated Group Owned % Breakdown as per the definition stated above:
     - Black Youth % = _____%
     - Black Disabled % =_____%
     - Black Unemployed % =_____%
     - Black People living in Rural areas % = _____%
     - Black Military Veterans % =_____%
   - Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of _____, the annual Total Revenue was between R10,000,000.00 (Ten Million Rand) and R50,000,000.00 (Fifty Million Rand),
   - Please Confirm on the below table the B-BBEE Level Contributor, **by ticking the applicable box.**

100% Black Owned	**Level One** (135% B-BBEE procurement recognition level)	
At Least 51% black owned	**Level Two** (125% B-BBEE procurement recognition level)	

4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the Owners of the Enterprise, which I represent in this matter.
5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent Signature: _____

Date: _____/_____/_____

Stamp

_____

Signature of Commissioner of Oaths

SECTION I

GENERAL CONDITIONS OF CONTRACT

1. Definitions

The following terms shall be interpreted as indicated:

1.1 “Closing time” means the date and hour specified in the bidding documents for the receipt of bids.

1.2 “Contract” means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

1.3 “Contract price” means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.

1.4 “Corrupt practice” means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.

1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.

1.6 “Country of origin” means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.

1.7 “Day” means calendar day.

1.8 “Delivery” means delivery in compliance of the conditions of the contract or order.

1.9 “Delivery ex stock” means immediate delivery directly from stock actually on hand.

1.10 “Delivery into consignees store or to his site” means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.

1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.

1.12 ” Force majeure” means an event beyond the control of the supplier and not involving the supplier’s fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

1.13 “Fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.

1.14 “GCC” means the General Conditions of Contract.

1.15 “Goods” means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.

1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.

1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.

1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.

1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.

1.20 "Project site," where applicable, means the place indicated in bidding documents.

1.21 "Purchaser" means the organization purchasing the goods.

1.22 "Republic" means the Republic of South Africa.

1.23 "SCC" means the Special Conditions of Contract.

1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.

1.25 "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.

2. Application

2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.

2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.

2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. General

3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.

3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za

4. Standards

4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of contract documents and information; inspection.

5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.

5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.

5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent rights

6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

7. Performance security

7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.

7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.

7.3 The performance security shall be denominated in the currency of the contract or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:

8. A bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or

9. A cashier's or certified cheque

9.1 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

10. Inspections, tests and analyses

10.1 All pre-bidding testing will be for the account of the bidder.

10.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.

10.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.

10.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.

10.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.

10.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.

10.7 Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal, the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.

10.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

11. Packing

11.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

11.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

12. Delivery and documents

12.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.

12.2 Documents to be submitted by the supplier are specified in SCC.

13. Insurance

13.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

14. Transportation

14.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

15. Incidental Services

15.1 The supplier may be required to provide any or all of the following services, including additional services, if any,

specified in SCC:

(a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
(b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
(c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
(d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
(e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

15.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

16 Spare parts

16.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:

(a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
(b) in the event of termination of production of the spare parts:
    (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
    (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.
(c) Supplier to ensure that the equipment is protected against induced surge currents

17 Warranty

17.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

17.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

17.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.

17.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

17.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

18 Payment

18.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.

18.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.

18.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.

18.4 Payment will be made in Rand unless otherwise stipulated in SCC.

19 Prices

19.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

20 Contract amendments

20.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

21 Assignment

21.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

22 Subcontracts

22.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

23 Delays in the supplier's performance

23.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.

23.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.

23.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.

23.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.

23.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.

23.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

24 Penalties

24.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

25 Termination for default

25.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

(a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
(b) if the Supplier fails to perform any other obligation(s) under the contract; or
(c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

25.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

25.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

25.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.

25.5 Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.

25.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:

(i) the name and address of the supplier and / or person restricted by the purchaser;
(ii) the date of commencement of the restriction
(iii) the period of restriction; and
(iv) the reasons for the restriction.

25.6.1 These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

25.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and

Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

26 Anti-dumping and countervailing duties and rights

26.1 When, after the date of bid, provisional payments are required, or antidumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.

27 Force Majeure

27.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.

27.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

28 Termination for insolvency

28.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

29 Settlement of Disputes

29.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

29.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.

29.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.

29.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.

29.5 Notwithstanding any reference to mediation and/or court proceedings herein,

(a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
(b) the purchaser shall pay the supplier any monies due the supplier.

30 Limitation of liability

30.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;
(a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and
(b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

31 Governing language

31.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

32 Applicable law

32.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.

33 Notices

33.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice.

33.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

34 Taxes and duties

34.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.

34.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.

34.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.

35 National Industrial Participation (NIP) Programme

35.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.

36 Prohibition of Restrictive practices

36.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).

36.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.

SECTION J

SPECIAL CONDITIONS OF CONTRACT

This bid is subject to the Preferential Procurement Policy Framework Act and the Preferential Procurement Regulations, 2022; the General Conditions of Contract (GCC) and the following applicable other Special Conditions of Contract.

1. BID APPEALS TRIBUNAL

PLEASE NOTE:
As per Treasury Practice Note Number: SCM-07 of 2006, any appeals regarding the award of this bid should be lodged within 5 working days from the date of the publication of bid results in the Departmental Website and/or E-Tender Portal**.**

The address provided for the lodging of appeals is:
The Chairperson
Bid Appeals Tribunal
Private Bag X9082
Pietermaritzburg
3200
Email: BATsecretariat@kzntreasury.gov.za

2. CONTRACT PERIOD

2.1 The contract period for this bid is 3 years (36 months) with an option to extend for a further 2 years (24 months).

2.2 The KwaZulu-Natal Department of Education reserves the right to terminate the contract should the awarded entity fail to fulfil its contractual obligation in terms of this contract.

3. FALSE DECLARATION

3.1 All information requested in this document and provided by the bidder is accepted in good faith as being true and accurate.

3.2 Any false declaration or intentional omission of relevant facts shall lead to disqualification.

4. VALIDITY OF BIDS

4.1 Bids must hold good for a period of **180 days** from the date of closing of the bid. However, circumstances may arise whereby the Department of Education may request the bidders to extend the validity period. Should this occur, the Department of Education will request bidders to extend the validity period under the same terms and conditions as originally tendered for by bidders.

5. AWARD

5.1 All bids will be subject to the criteria and requirements set out in the bid document and all bidders found compliant with the minimum bid requirements of the bid will be considered for award.

5.2 The Department of Education is not bound to accept the lowest or any portion of the bid and reserves the right not to award.

5.3 A bidder may bid for one (1) Bid/District/Head Office, a selection of Bids/Districts/Head Office or for all thirteen (13) Bids/Districts/Head Office advertised in this document. All items under a selected Bid/District/Head Office must be bidded for. Failure to bid for all items will lead to disqualification.

5.4 The Department intends to award one (1) service provider per Bid/District/Head Office. The Department is not bound to award all the 13 bids to one service provider and may award to multiple service providers for economic development.

5.5 A bidder may apply for as many bids as desired but award will be limited to two (2) Bids/Districts/Head Office per service provider.

5.6 The evaluation will follow the following sequence based on a spend analysis per Bids/Districts/Head Office:

i) ZNB 0023E/2023/2024: Head Office
ii) ZNB 0024E/2023/2024: Umkhanyakude District
iii) ZNB 0025E/2023/2024: Zululand District
iv) ZNB 0026E/2023/2024: Umgungundlovu District
v) ZNB 0027E/2023/2024: ILembe District
vi) ZNB 0028E/2023/2024: UGu District
vii) ZNB 0029E/2023/2024: King Cetshwayo District
viii) ZNB 0030E/2023/2024: Umlazi District
ix) ZNB 0031E/2023/2024: UThukela District
x) ZNB 0032E/2023/2024: Umzinyathi District
xi) ZNB 0033E/2023/2024: Amajuba District
xii) ZNB 0034E/2023/2024: Pinetown District
xiii) ZNB 0035E/2023/2024: Harry Gwala District

5.7 A bidder will be awarded the first two Bids/Districts/Head Office where they score the highest points and will not be awarded subsequent Bids/Districts/Head Office even if they score the highest points.

5.8 If a bidder scores the highest points for other Bids/Districts/Head Office following the two (2) Bids/Districts/Head Office where they have been awarded, the bidder scoring the next highest points will be awarded.

5.9 The evaluation will continue in this manner for all other Bids/Districts/Head Office.

5.10 If an award for a bid/district/head office is not to the highest scoring bidder, the award will be at the price of the highest scoring compliant bidder.

6. PRICING

6.1 Prices per item must include packaging and delivery.

6.2 The bid prices for Year 1 must be fixed.

6.3 Prices for Year 2 and Year 3 will be reviewed on the anniversary of the contract based on CPI.

6.4 Where there are price fluctuations (such as exchange rate or industry specific fluctuations) affecting printing paper or any of the items during the course of the contract, a contractor may approach the Department to negotiate the price.

7. ACCEPTANCE OF BIDS

7.1 The Department of Education is not bound to accept the lowest or any portion of the bid and reserves the right not to award

7.2 The financial standing of bidders and their ability to supply goods or render services may be examined before their bids are considered for acceptance.

8. PURCHASE ORDERS

8.1 The service shall be rendered upon receipt of a written official purchase order from the Department of Education.

9. WARRANTIES

9.1 The awarded entity warrants that it is able to deliver to the satisfaction of the department.

9.2 The involvement of the awarded entity in any other business or venture shall not compete or conflict with the obligations of the entity to provide the services to the Department in terms of this bid.

10. PAYMENT AND INVOICING

10.1 Payment will only be made upon approved deliverables. The appointed service provider should note that no payment will be made should the Department / Public entity not be satisfied with the standard of deliverables.

10.2 Deliveries must be as per the specification and the official order issued by the Department.

11. AMENDMENT OF BID CONDITIONS, ORDER STIPULATIONS OF BID, ETC.

11.1 No agreement to amend or vary the bid conditions or order or stipulations of bid shall be valid and of any force and effect unless such agreement to amend or vary is entered into in writing and signed by contracting parties subject to approval by the departmental **Bid Adjudication Committee** and the Head of the Department.

12. CANCELLATION

12.1 The Department reserves the right to cancel the bid. Such cancellation shall be published in the same media as the invitation to bid.

13. TAX CLEARANCE CERTIFICATE OR TAX COMPLIANCE STATUS PIN

13.1 The Department will verify the Tax Compliance status of a bidder through the Central Suppliers database (CSD).

13.2 Bidders must ensure that their Tax matters are compliant on CSD.

13.3 Each party to a Joint Venture/Consortium must ensure that their Tax matters are compliant.

14. CENTRAL SUPPLIERS DATABASE (CSD)

14.1 A bidder submitting an offer must be registered on the Central Suppliers Database (CSD). A bidder who has submitted an offer and is not registered on the Central Suppliers Database will not be considered.

14.2 Each party to a Joint Venture/Consortium must be registered on the Central Suppliers Database at the time of submitting the Bid.

14.3 All information supplied in the bid document must collate with information on CSD. It is the responsibility of the supplier to ensure that information on CSD is up to date at all times.

14.4 Failure to comply with any of the above will result in the bidder being disqualified.

15. STATUTORY CHECKS

15.1 Central Suppliers Database
15.2 Tax Compliance Status
15.3 Business Registration
15.4 Tender Defaulting and Restriction Status
15.5 Persal Verification (Government employee)

Any violation or non–compliance with any of the above will lead to disqualification

16. COMPLETENESS OF THE BID DOCUMENT

16.1 The Bid will only be considered if it is correctly completed in all respects and accompanied by all relevant and other necessary and applicable information/documents, i.e. signatures and company stamp should be appended where required and documents called for should be submitted. (This section must be read together with Clause 4 of Section A: Special Instructions and Notices to Bidders Regarding the Completion of Bidding Forms.

17. SUBMISSION OF BIDS

17.1 Bids are to be submitted to the offices of the Department of Education, 228 Pietermaritz Street, visitors entrance (Turnstile gate), next to Security cubicle, Pietermaritzburg between 08h00 to 16h00.

17.2 Late bids will not be accepted.

17.3 Documents submitted by Bidders will not be returned.

18. EXPENSES INCURRED IN PREPARATION OF BIDS

18.1 The department will not be responsible for any expenses or losses which the bidder may incur in the preparation of this bid.

19. COMPUTERIZED BID DOCUMENTS

19.1 Submission of reproduced computer printouts or faxed bid documents will not be accepted

20. LATE BIDS

20.1 Bids are late if they are received at the address indicated in the bid document after the closing time.

20.2 The bid box will be sealed off at 11:00 am and bidders are therefore advised to ensure that bids are dispatched allowing enough time for any unforeseen events that may delay the delivery of the bid.

20.3 Late bids shall not be considered.

21. NOTIFICATION OF AWARD OF BID

21.1 The publication of an award will be advertised in the same media as the invitation to bid.

21.2 Notification of award of a bid shall be in writing to the successful bidder/s.

21.3 The letter of acceptance of the bidder's offer or an official order note constitutes a legal and binding contract.

22. CONTRACT/ SERVICE LEVEL AGREEMENT

22.1 The successful bidder will be required to sign an SBD 7.1 Contract Form of the bid document with the KwaZulu-Natal Department of Education.

22.2 The bid document constitutes a legal document and the binding contract.

22.3 Where necessary the Department may request a Service Level Agreement to be signed.

23. JOINT VENTURES/CONSORTIUM

23.1 A trust, consortium or joint venture must submit a consolidated BBBEE Status Level Verification Certificate for every separate bid.

23.2 Any Bid by a Joint Venture (JV)/ Consortium must be accompanied by a copy of a duly signed Joint Venture Agreement. Such agreement must specify the portion of the bid to be undertaken by each participating entity.

23.3 Should the parties enter into a JV, the JV Agreement should reflect a lead partner and the following Nominations:-

23.3.1 Bank account to be used for the purpose of this Bid or Contract.
23.3.2 Authorized representative and signatory.
23.3.3 Authorized letterhead, address, etc.

24. COMMUNICATION, MEDIA RELEASES, ETC

24.1 Bidders shall not in any way communicate with the press, or any representative of the written or electronic media, on a question affecting this bid during the period between the closing date for the receipt of bids and the dispatch of the written notification of the Department of Education, which on receipt of such report may, at their discretion, disqualify the bidder concerned. All rights of publication on articles in the media, together with any advertising relating to, or in any way concerned with this project shall vest in the Department of Education. The successful Bidder shall not, without the written consent of the Department of Education, cause any statement or advertisement to be printed screened or aired by the media.

25. COMMUNICATION WITH MEMBERS OF THE BID COMMITTEE

25.1 A bidder shall not in any way communicate with a member of a Bid Committee or with any officer, agent, or representative of the Department of Education on a question affecting any contract for the supply of goods or for any work, undertaking or service which is the subject of a bid during the period between the closing date for receipt of bids and the dispatch of the written notification of the decision on the award of the Contract provided that a bidder shall not hereby be precluded:

25.1.1 at the request of the Department of Education or his authorized representative, from furnishing him with additional information or with a sample or specimen for testing purposes or otherwise or from giving a demonstration so as to enable the recommendation on the award of the Contract to be formulated;

25.1.2 at the request obtained from the Department of Education or his authorized representative, information as to the date upon which the award of the Contract is likely to be made or, after the decision upon the award has been made by the Bid Committee to which the Department of Education had delegated its powers, information as to the nature of the decision or such information as was publicly disclosed at the opening of bids or from submitting to the Department of Education in writing any communication relating to this bid or the award of the Contract or for leave to withdraw his bid;

25.1.3 contravention of paragraph 25.1.1, as previously described, or any attempt to contravene such paragraph shall be reported to the Department of Education which may on receipt of such report either disqualify the bid of the bidder concerned or submit a report thereon to the Bid Committee of the Department of Education which may disqualify the bid.

26. UNDERTAKING

26.1 In the event of there being any change in the nature of the Contractor including, but not limited to, *inter alia*, It's:-

26.1.1 Directors, shareholdings, membership and/or management;
26.1.2 Constitution, memorandum and/or articles;
26.1.3 Service providers, partners, joint venture entities and/or subcontracting parties;
26.1.4 HDI, BEE and/or SMME status;
26.1.5 Locality of principle place of business, branch offices and/or warehouses;
26.1.6 Any changes ancillary to the above;

26.2 The Contractor undertakes, were possible, to inform the Department as least thirty (30) days before the above changes are effected of the details of the proposed changes.

26.3 Alternatively, the Contractor undertakes that there shall be no material changes in the nature of the Contractor for the duration of this contract, including, but not limited to, *inter alia,* the following:-

26.3.1 Directors, shareholdings, membership and/or management; trustees;
26.3.2 Constitution, memorandum and/or articles; trustee;
26.3.3 Service providers, partners, joint venture entities and/or subcontracting parties;
26.3.4 HDI, BEE and/or SMME status;
26.3.5 Locality of principle place of business, branch offices and/or warehouses;
26.3.6 Any changes ancillary to the above;

26.4 However, in the event of any of the above changes being anticipated, the Contractor undertakes to immediately inform the Department alternatively at least thirty (30) days prior to the proposed changes.

26.5 The Contractor furthermore undertakes to immediately inform the Department should the Contractor, any of it's directors, members, partners, service providers, subcontractors or managers:-

26.5.1 Has been listed on the national Treasury's Database as entities prohibited from doing business with the public sector;
26.5.2 Has been listed on the Register for Tender Defaulters in terms of Section 29 of the Prevention and Combating of Corrupt Activities Act (No. 12 of 2004);
26.5.3 Has been charged or convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption;
26.5.4 Has died or ceased to exist;
26.5.5 Has a civil judgment taken against it/them by a court of law or any other competent authority;
26.5.6 or their estates being placed under judicial management or being provisionally or finally sequestrated or liquidated.
26.5.7 In the event of the Contractor failing to act as aforesaid, the Department will be at liberty to, in it's discretion, exercise any one or a combination of the following remedies:-35.5.8 Immediately cancel the contract;

26.5.8 Revisit the contract and issue directives with regard to the remaining term of the contract;

26.5.9 Engage the services of other parties and service providers;

26.5.10 Engage the service of the next favourable bidder;

26.5.11 Exercise the remedies available to it in terms of the provisions of paragraph 11 of the General Conditions of Contract;

26.5.12 Recover from the Contractor all costs, losses or damages incurred or sustained by the Department as a result of the award of the contract;

26.5.13 Cancel the contract and claim any damages which the Province may suffer by having to make less favourable arrangements after such cancellation;

26.5.14 Cash in any securities, utilise deposits and/or withhold any payment due to the Contractor in lieu of damages.

27. CESSION OF BID

27.1 Any cession of a bid will only be accepted after the relevant approval has been obtained from the Department of Education in conjunction with the KZN Provincial Treasury.

28. LETTER OF UNDERTAKING

28.1 Bidders must submit letters of undertaking / confirmation of supply for all items. The letters should confirm compliance with the specification and firm supply arrangements between the bidder and the supplier for the supply of the goods for the duration of the contract. This may also include firm arrangements for transportation of the goods.

28.2 Failure to submit valid letters for all items will lead to disqualification.

29. CONSIGNMENT OR GOODS IN TRANSIT INSURANCE

29.1 The bidder must submit proof of a valid consignment insurance or goods in transit insurance in the name of the bidder or in the names of the supplier/s that have issued the letters of undertaking for the supply of the goods. A valid quotation not older than one (1) month may also be submitted should the bidder or supplier not have an existing insurance.

29.2 Failure to submit valid proof of insurance or an insurance quotation will lead to disqualification.

30. EVALUATION CRITERIA

The evaluation criteria will consist of the following steps:

Step 1 - Administrative Compliance

Check and verify compliance with the submission and completion of compulsory bid documents. Failure to comply with any of the sections contained in the bid document that constitute step two will lead to disqualification. The following documentation must be completed, each page initialed, stamped (where applicable) and submitted on the closing date.

Compulsory Bid Forms	
Part A	Invitation to Bid
Part B	Terms and Conditions for bidding
Section A	Special instructions regarding completion of bid
Section B	Registration on central suppliers' database

Compulsory Bid Forms	
Section C	Declaration that Information on Central Suppliers Database is correct and up to date
Section E	Pricing Schedule **(SBD 3)**
Section F	Bidder's Disclosure **(SBD 4)**
Section G	Preference Points Claim Form **(SBD 6.1)** and Sworn Affidavit Forms
Section I	General Conditions of Contract
Section J	Special conditions of contract
Section K	Terms of reference/ Specification
Section L	Authority to sign a bid
Section M	Certificate of compliance with bid documentation
Section N	Past / Current Experience

Step 2 – Submission of Schedules (Supporting Documents)

Check and verify the submission of original or certified copies of supporting documents. Copies must be legible and certification should not be older than 3 months. Copies of certified copies will not be accepted. Failure to submit any of the required supporting documents or submission of non-compliant supporting documents will lead to disqualification.

SCHEDULES / SUPPORTING DOCUMENTS	
SCHEDULE 1	An original or certified copy of a resolution as per Section L
SCHEDULE 2	Proof of entity/company registration and certified copies of ID documents of member
SCHEDULE 3	A letter of confirmation from a supplier of stationery and/or printing paper confirming firm supply arrangements for all items for the duration of the contract and compliance with the specification
SCHEDULE 4	A letter of confirmation from a supplier of cleaning and/or gardening material confirming firm supply arrangements for all items for the duration of the contract and compliance with the specification
SCHEDULE 5	A valid proof of ownership for a delivery vehicle (logbook / proof of registration) or a valid lease agreement signed by both parties or a letter of undertaking that includes firm arrangements for delivery
SCHEDULE 6	Proof of valid consignment insurance or goods in transit insurance in the name of the bidder or in the names of the supplier/s that have issued the letters of undertaking for the supply of the goods. A valid quotation not older than one (1) month may also be submitted should the bidder or supplier not have an existing insurance.

Step 3: Functionality

Bidders who comply with Step 1 and Step 2 will be scored on the functionality criteria tabled below.

FUNCTIONALITY

CRITERION	MAXIMUM POINTS TO BE AWARDED	SCORING	MEANS OF VERIFICATION
1. Company Experience	**10**	• 10 Points for 2 years or more experience • 5 Points for experience of less than 2 years • 0 Points for non-submission or irrelevant submission **Bidders who fail to score a minimum of 5 points for this criterion will be disqualified**	• Company profile indicating experience in delivery of goods or services, including contactable references
2. Delivery Vehicles	**20**	• 20 Points for submission of a logbook or proof of ownership for an LDV or Truck • 20 Points for submission of a valid lease agreement signed by both parties for lease of an LDV or Truck • 20 Points for submission of a letter of undertaking from a supplier that includes delivery of the goods • 0 Points for non-submission or for submission of an invalid proof of ownership / lease agreement / letter of undertaking for an LDV or Truck **Bidders who fail to score 20 points for this criterion will be disqualified**	• A valid proof of ownership (logbook or registration document) for an LDV or truck in the name of the bidding entity or one of the directors • A valid lease agreement specifying the type of vehicle and signed by both parties • A valid letter of undertaking from a supplier confirming firm arrangements for both supply and delivery of the goods
3. Insurance	**10**	• 10 Points for submission of a valid consignment or goods in transit insurance in the name of the bidder or in the name of the supplier/s that have issued letter/s of undertaking	• Valid proof of insurance for consignment or goods in transit in the name of the bidder or in the name of the supplier/s that have issued the bidder with a letter of confirmation for the goods; or

CRITERION	MAXIMUM POINTS TO BE AWARDED	SCORING	MEANS OF VERIFICATION
		• 10 Points for an insurance quotation for consignment or goods in transit that is not older than 3 months • 0 Points for non-submission or for submission of an invalid insurance **Bidders who fail to score 10 points for this criterion will be disqualified**	• Valid proof of an insurance quotation not older than 3 months
4. Business Premises	**10**	• 10 Points for main operational office/ business premises within the Province of KwaZulu Natal • 5 Points for main operational office/ business premises outside the Province of KwaZulu Natal • 0 Points for non-submission or invalid of proof of business address	• Proof of Physical Address (Utility Bill or First page of bank statement or Letter from local authority)
TOTAL	**50 POINTS**		
Bidders who score less than 40 points will be disqualified			

Step 4: Samples

- The Department may request bidders who have complied with Step 1, Step 2 and Step 3 of the Evaluation Criteria to submit samples for certain items that will be identified by the Bid Evaluation Committee together with the End–User.
- Bidders who fail to submit the required samples and/or submit non-compliant samples will be disqualified.

Step 5: Scoring on Price and Specific Goals

- Bidders who pass Step 1 to Step 4 of the evaluation criteria will be scored on price and specific goals. The total average price will be utilized for comparison purposes.
- This bid will be evaluated using the 80/20 preference point system.
- Bidders must comply with SBD 6.1 Declaration Form to claim preference points and submit the following documents:
  i. A valid BBBEE Certificate or Sworn Affidavit
  ii Proof of company registration or CK document
  iii. Certified copies of ID documents for directors /members
  iv. Medical Report as proof of disability (if applicable)

  Bidders who fail to submit valid documentation will not be allocated preference points for specific goals.

SECTION P

TERMS OF REFERENCE

1. SCOPE OF WORK

1.1 The bid is for appointment of service providers for the supply and delivery of office stationery, printing paper, cleaning material and related consumables for the KwaZulu-Natal Department of Education for a period of 3 years (36 months) with an option to extend for a further 2 years (24 months).

1.2 The required items are Store Items and the Stores Catalogue is attached.

1.3 The bid consists of 13 bids/districts.

1.4 Each bid has 3 items, i.e.:

i) Office Stationery

ii) Printing / Photocopy paper

iii) Cleaning material and consumables

2. DELIVERY

2.1 The addresses for the Head Office and District Offices where goods will be delivered are tabled below.

2.2 Prices quoted must include delivery to the following offices:

NO.	OFFICE	ADDRESS
1	Head Office	228 Pitermaritz Street, Pietermarizburg
2	Amajuba	113 Panorama Drive, Newcastle
3	Harry Gwala	08 Main Street, Kokstad
4	Ilembe	Corner of Link Road and R102, Stanger
5	umzinyathi	07 Watt Street, Dundee
6	Umgungundlovu	130 Boom Street, Pietermaritzburg
7	Ugu	70 Reservoir Road, Port Shepstone
8	King Cetshwayo	Corner of Hancock Avenue and Maxwell Street, Empangeni
9	Umkhanyakude	Corner of Telebe and Thembalethu
10	Uthukela	47- 49 Murchison Street, Ladysmith
11	Umlazi	Truro House, 71 Victoria Embankment Street, Durban
12	Zululand	LA Building, King Dinizulu Highway Road, Ulundi
13	Pinetown	17 Crompton Street, Pinetown

3. ESTMATED QUANTITIES

3.1 The following are estimated quantities for printing / photocopy paper. The quantities may increase or decrease during the contract period.

No	DISTRICT	QUANTTY PER MONTH (BOXES)	QUANTITY PER YEAR (BOXES)
1	Head Office	375	4 500
2	Umkhanyakude District	208	2 500
3	Zululand District	208	2 500
4	Umgungundlovu District	233	2 800
5	Ilembe District	69	830
6	Ugu District	83	1 000
7	King Cetshwayo District	125	1 500
8	Umlazi District	96	1 150
9	Uthukela District	117	1 400
10	Umzinyathi District	125	1 500
11	Amajuba District	125	1 500
12	Pinetown District	94	1 128
13	Harry Gwala District	83	1 000

4. STORES CATALOGUE

4.1 The Stores Catalogue will be uploaded separate from the bid and can be downloaded and utilized for further clarity on the items required.

SECTION L

AUTHORITY TO SIGN A BID

BIDDERS MUST COMPLETE THE RELEVANT APPLICABLE SECTION: A, B, C, D, E, F & G HEREUNDER

A. CLOSE CORPORATION

In the case of a close corporation submitting a bid, a certified copy of the Founding Statement of such corporation shall be included with the bid, together with the resolution by its members authorizing a member or other official of the corporation to sign the documents on their behalf.

By resolution of members at a meeting on …..... 20…..... at ……..

….....Mr/Ms…....., whose signature appears below, has been

authorized to sign all documents in connection with this bid on behalf of

(Name of Close Corporation) ……..

SIGNED ON BEHALF OF CLOSE CORPORATION: …… (PRINT NAME)

IN HIS/HER CAPACITY AS …..... **DATE**: ….....

SIGNATURE OF SIGNATORY: ….....

WITNESSES:

1….....

2.....

B. COMPANIES

If a Bidder is a company, a certified copy of the resolution by the board of directors, personally signed by the chairperson of the board, authorising the person who signs this bid to do so, as well as to sign any contract resulting from this bid and any other documents and correspondence in connection with this bid and/or contract on behalf of the company must be submitted with this bid, that is before the closing time and date of the bid

AUTHORITY BY BOARD OF DIRECTORS

By resolution passed by the Board of Directors on ….....20…..., Mr / Mrs……..

…..... (whose signature appears

below) has been duly authorized to sign all documents in connection with this bid on behalf of

(Name of Company) ……..

IN HIS/HER CAPACITY AS: ……..

SIGNED ON BEHALF OF COMPANY: …..
(PRINT NAME)

SIGNATURE OF SIGNATORY: …..... **DATE**: ….....

WITNESSES:

1. ….....

2.....

C. SOLE PROPRIETOR (ONE – PERSON BUSINESS)

I, the undersigned…..... hereby confirm that I am the

sole owner of the business trading as …….....

…….....

……..... …….....
SIGNATURE **DATE**

D. PARTNERSHIP

The following particulars in respect of every partner must be furnished and signed by every partner:

Full name of partner	Residential address	Signature
…….	…….	…….
…….	…….	…….
…….	…….	…….
…….	…….	…….

We, the undersigned partners in the business trading as ….....

hereby authorise ….....to sign this bid as well as any contract resulting from the bid and any

other documents and correspondence in connection with this bid and /or contract on behalf of

.....	.....	.....
SIGNATURE	**SIGNATURE**	**SIGNATURE**
.....	.....	.....
DATE	**DATE**	**DATE**

E CO-OPERATIVE

A certified copy of the Constitution of the co-operative must be included with the bid, together with the resolution by its members authoring a member or other official of the co-operative to sign the bid documents on their behalf.

By resolution of members at a meeting on ……..……. 20…... at ……..…….

Mr/Ms…....., whose signature appears below, has been authorised to sign all documents

in connection with this bid on behalf of (Name of co-operative)

…….....……

SIGNATURE OF AUTHORISED REPRESENTATIVE/SIGNATORY:

…….....

IN HIS/HER CAPACITY AS: .....

DATE: .....

SIGNED ON BEHALF OF CO-OPERATIVE: .....

NAME IN BLOCK LETTERS…….....

WITNESSES:

1. ….....

2.....

F JOINT VENTURE

If a Bidder is a joint venture, a certified copy of the resolution/agreement passed/reached signed by the duly authorized representatives of the enterprises, authorizing the representatives who sign this bid to do so, as well as to sign any contract resulting from this bid and any other documents and correspondence in connection with this bid and/or contract on behalf of the joint venture must be submitted with this bid, before the closing time and date of the bid.

AUTHORITY TO SIGN ON BEHALF OF THE JOINT VENTURE

By resolution/agreement passed/reached by the joint venture partners on…….....20…….....,

Mr/Mrs…….....…….....…….....

IN HIS/HER CAPACITY AS: …….....

SIGNED ON BEHALF OF COMPANY: ….....
(PRINT NAME)
SIGNATURE: …..... **DATE**: …….....

IN HIS/HER CAPACITY AS: …….....

SIGNED ON BEHALF OF COMPANY: ….....
(PRINT NAME)
SIGNATURE: …..... **DATE**: …….....

IN HIS/HER CAPACITY AS: …….....

SIGNED ON BEHALF OF COMPANY: ….....
(PRINT NAME)
SIGNATURE: …..... **DATE**: …….....

G. CONSORTIUM

If a bidder is a consortium, a certified copy of the resolution/agreement passed/reached signed by the duly authorized representatives of concerned enterprises, authorizing the representatives who sign this bid to do so, as well as to sign any contract resulting from this bid and any other documents and correspondence in connection with this bid and/or contract on behalf of the consortium must be submitted with this bid, before the closing time and date of the bid.

AUTHORITY TO SIGN ON BEHALF OF THE CONSORTIUM

By resolution/agreement passed/reached by the consortium on…….....20….....,

Mr/Mrs……..... and Mr/Mrs……..... (whose signatures appears below) has been duly authorised to sign all documents in connection with this bid on behalf of:

(Name of Consortium) ……..…….....

IN HIS/HER CAPACITY AS: …….....

SIGNATURE: …..... **DATE**: …….....

SECTION M

Certificate of Compliance with Bid Documentation

It is certified that I/We

_____

(Name of bidding entity)

1) have read through and fully understood all the requirements of the Bid Documents and any other associated documents.

2) am/are willing to submit the Bid based on all the Conditions of Contract, as described, and shall comply with all the terms and conditions of this Contract, as well as provide all annexures and schedules stipulated.

3) have witnessed the demographics of the Province and studied requirements and acknowledged all restrictions, etc thereto.

4) acknowledge, understand and confirm full acceptance of the specification incorporated in this Bid document, and that failure to comply with the submission of a completed bid document as well as failure to submit all relevant Annexures and Schedules will result in the immediate disqualification of the bid submitted.

NAME AND SURNAME IN BLOCK LETTERS: _____
(Duly authorized)

_____

DESIGNATION: _____

SIGNATURE: _____

DATE: _____